

**RIO DELL CITY COUNCIL
REGULAR MEETING
JUNE 5, 2018
MINUTES**

The regular meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Wilson.

ROLL CALL: Present: Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Garnes, Marks and Strahan

Others Present: City Manager Knopp, Finance Director Kerrigan (Woodcox), Chief of Police Conner, Community Development Director Caldwell, Water/Roadways Superintendent Jensen, Waste-water Superintendent Trainee Purvis and City Clerk Dunham

PUBLIC PRESENTATIONS

Julie Woodall complimented the City on the new Elk sculpture erected in the median and on the street striping on Wildwood Ave.

Councilmember Strahan asked about the status of the SICPA Track & Trace update.

City Manager Knopp commented that staff would be reporting on the item as part of the staff update.

CONSENT CALENDAR

Mayor Wilson removed Item 3 from the consent calendar for separate discussion, *Resolution No. 1387-2018 Awarding the Bid for the 2018 Street Striping Project as revised.*

Motion was made by Johnson/Garnes to approve the consent calendar including approval of minutes of the May 9, 2018 study session; approval of minutes of the May 15, 2018 regular meeting; approval of Resolution No. 1388-2018 amending the City of Rio Dell's Conflict of Interest Code; approval of Resolution No. 1390-2018 adopting the 2018/19 GANN Appropriations Limit; approval of Resolution No. 1391-2018 approving Billable Rates for staff time for FY 2018/19; approval of Resolution No. 1393-2018 approving Designation of Voting Delegates for League of California Cities Annual Conference; and to receive and file the Check Register for April 2018. Motion carried 5-0.

ITEMS REMOVED FROM THE CONSENT CALENDAR

Adopt Resolution No. 1387-2018 Awarding Bid for the 2018 Street Striping Project as Revised
Mayor Wilson questioned the revised bid and asked if the 8,700 lineal feet of additive striping was enough to do both sides of the bike lanes.

City Manager Knopp noted that there was some confusion with regard to the project but the

additive striping was enough to complete the job.

Mayor Wilson then asked if the project had been started, in which staff responded that the project was actually finished. He explained that the contract was authorized ahead of schedule because the contractor was in town and available to get the striping done last week.

Motion was made by Johnson/Garnes to adopt Resolution No. 1387-2018 Awarding the bid for the 2018 Street Striping Project as revised. Motion carried 4-1 with Mayor Wilson dissenting.

Mayor Wilson explained his reason for voting against the resolution and said it was not because he was opposed to the project but because of the manner in which staff went about it. He said the Council directed staff at the last meeting to obtain a revised bid from the contractor and come back to the Council for final approval.

Councilmember Garnes stated that she was at City Hall when this was happening and Water/Roadways Superintendent Jensen discussed the issue with her and she told him that her recollection was that there was a consensus of the Council at the last meeting to allow staff to proceed. She said the Mayor should be upset with her; not staff.

Mayor Wilson said that he came into City Hall on Thursday and talked to the City Clerk and she reviewed the minutes from the last meeting and clarified the direction of the Council was to bring the revised bid back to Council for approval before moving forward. He said under City government, there is a process and rule of law that needs to be followed.

Councilmember Garnes reiterated that she didn't want the decision to reflect badly on staff but rather on her and said she will own it.

Mayor Wilson noted that it is not hers to own and it was the staff's responsibility to go back and review the minutes if they were not clear on the direction of the Council. He said he hopes in the future that however staff decides to go about things, they follow the rules of law.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp referred to the staff update provided in the Council packet and thanked Julie Woodall for the flowers at the entrance to City Hall. He provided a brief update on the track and trace program and noted that staff has been working on various trainings and troubleshooting billing issues. He said that he and the Community Development Director and Chief of Police went out to the Humboldt Rio Dell Business Park with Alex Spelman from SICPA to make sure the City is being responsive. He noted that Councilmember Strahan previously had questions about the track and trace program and that Alex was here to provide

JUNE 5, 2018 MINUTES
Page 3

a brief overview of the program and answer any questions the Council may have. He added that the site of the Glenn White Group is under construction and is quite impressive noting that they would be pouring concrete for the foundation of Building 3 tomorrow and expects to have the shell of the building up in approximately three (3) weeks. He said the next phase of the project would be extension of the water line.

He gave special thanks to Community Development Director Caldwell and the entire Council and said the development of the Humboldt Rio Dell Business Park has been a culmination of everyone's hard work and because of it; the potential revenue generation for the City is significant.

City Manager Knopp then introduced Alex Spelman, present to provide a brief overview of the SICPA Track and Trace Program.

Mayor Wilson said that he was surprised that the item was not agendaized and if the presentation becomes more than just answering questions, perhaps it should be continued to a future meeting to make sure the City is compliant with the Brown Act.

City Manager Knopp explained that no policy decisions would be made and that it is just to follow up on prior questions of the Council.

Councilmember Strahan asked what the process is with regard to products coming in that do not originate in Humboldt County.

Mr. Spelman explained that there are two different stickers with two different visual identifiers to distinguish products originating in and out of Humboldt County.

Councilmember Strahan asked if products coming in from out of the County have an identifier sticker when they arrive.

Mr. Spelman noted that they would only have a sticker if they were included in the SICPA program however; all products coming in must be declared and registered by the vendor receiving them.

Councilmember Strahan commented on possible implications related to receiving unidentified products.

Mr. Spelman said one concern could be with the vendor not declaring everything. He explained that if they see an imbalance between input and output of a product it puts up a red flag and they can then investigate.

Mayor Wilson asked if someone brings in products outside of the County, if they have documentation of licensing from another jurisdiction and if there is a mechanism for making sure, they are permitted.

JUNE 5, 2018 MINUTES
Page 4

Community Development Director Caldwell noted that they would need approval from that particular jurisdiction and that the jurisdiction and/or the state can be notified for verification. He said there is also notification through the CalOrigin website.

Councilmember Strahan asked if SICPA only includes jurisdictions within Humboldt County.

Mr. Spelman noted that members of SICPA include the County of Humboldt, Eureka, and Rio Dell as well as Mendocino County and Yolo County. He commented that they are integrated with the state and other solutions so communication can occur between the City, SICPA and the State.

Mayor Wilson suggested Mr. Spelman be invited back to provide a full presentation at a regular council meeting or a study session with the item ajenized. Council concurred.

Referring back to the Staff Update, Mayor Wilson asked staff about the sale of the Mozzetti Ranch.

Community Development Director Caldwell commented that it was sold to a long-time logging family noting that there is approximately 6 million board feet of timber on the property. He said they would likely be logging the timber but that they also inquired about other uses of the property including commercial cannabis cultivation, an RV Park and the possibility of hemp cultivation. He said that he contacted Jeff Dolf, the County's Agricultural Commissioner regarding hemp cultivation who confirmed that the state is still developing their program and there is no legal avenue for commercial hemp production at this time. He said the concern is how and if the commercial cannabis industry will support hemp production because of how the hemp pollen affects commercial cannabis flowers.

Mayor Wilson also asked about the revisions to the Traffic Study under the Community Development Director's staff update.

Community Development Director Caldwell explained that some of the owners at the Humboldt Rio Dell Business Park have changed as well as some of the project descriptions. He said the revisions were necessary to make sure the study accurately reflects what is actually out there.

Mayor Wilson questioned the cost to update the traffic study.

Community Development Director Caldwell indicated that the stakeholders bear that cost.

Councilmember Strahan asked for an update on the proposed DANCO Project.

Community Development Director Caldwell commented that the DANCO senior housing project at Center St. and Rigby Ave. has been on the table for three (3) or four (4) years. He said the original plan was for 26 senior cottages but the funding was very competitive so they were not

able to get the project funded. The new plan is for low-income family units, which they feel will be funded.

Mayor Wilson asked staff if the on-going training for the new Fiscal Assistant is for Kasia Hoffman.

Finance Director Kerrigan responded that it was.

Councilmember Strahan commented that she received an email from the City Manager regarding the information she had requested previously but there were no numbers included.

City Manager Knopp said he would resend the email.

Mayor Wilson commented on the Police Department update regarding the two (2) officers that are leaving and asked how that will impact the department.

Chief of Police Conner noted that both he and Sergeant Beauchaine will work 14 hour shifts for the first two (2) weeks, then beginning June 22 when Officer Carnihan completes his field training, they will probably switch to 5 nine (9) hour shifts. He commented that he was at the policy academy today and there are no recruits available from the current class and the next class doesn't graduate until the end of December.

Mayor Wilson commented that he values the police force and appreciates the effort they will be going through.

Councilmember Marks commented on the possibility of a nuisance committee meeting and said that is probably out of the question for the time being.

Chief Conner noted that he is hoping to schedule a meeting in a couple of weeks and that he would let the committee members know.

City Manager Knopp noted that Chief Conner has been involved in some cannabis related warrants at the Humboldt Rio Dell Business Park recently that have produced potentially some positive results including bringing those operators into compliance and into generating tax revenue for the City. He pointed out that it will be hard for the Chief to focus on code enforcement issues over the next few weeks but the headway he has made with nuisance abatement over the last two (2) months has been quite remarkable.

Mayor Wilson asked if anyone from the public had any questions related to the Staff Update.

Julie Woodall asked who in the City would be involved in a Neighborhood Watch program if her neighborhood were to put one together.

Chief Conner commented that the police department has been involved in the past and had some Neighborhood Watch signs around when he worked here before. He said there might be funds in the budget to purchase some signs.

Julie Woodall indicated that they would just need someone to tell them what they need to do as part of the Neighborhood Watch program.

Councilmember Garnes asked if anything had been done from Caltrans perspective to light the Eagle Prairie Bridge passage to make it safer since the recent incident that occurred.

Chief Conner said that he wasn't aware of anything in that regard but that he would talk to the contractor to see if they would be willing to hang another string of lights.

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Introduction/First Reading (by title only) of Ordinance No. 368-2018 Amending Chapter 3.11 of the Rio Dell Municipal Code (RDMC) to Extend the One Percent (1%) Transaction and Use Tax for General Purposes for a Period of five (5) Years, with the State Board of Equalization Continuing to Administer the Tax and Resolution No. 1392-2018 Establishing November 6, 2018 as the Date for an Election on a Proposed Ballot Measure Amending Chapter 3.11 of the Rio Dell Municipal Code to Extend the One Percent (1%) Transaction and Use Tax, Requesting Humboldt County Board of Supervisors to Consolidate said Election, and Directing the City Clerk to take any and all Actions Necessary Under Law to Prepare for and Conduct the Election
City Manager Knopp provided a staff report and said during the May 15, 2018 City Council meeting, the Council discussed options related to the extension of Measure U, the 1% Transactions and Use Tax that stands to expire December 31, 2019. He said the consensus of the Council was to proceed with a 5-year extension of Measure U and to place it on the November 6, 2018 ballot for voter approval as a General tax.

Mayor Pro Tem Johnson said that he believes this will require an all-out campaign, even if it means the City Council walking the streets and going door-to-door to talk to citizens and be strongly committed.

Councilmember Strahan questioned the possibility of extending the tax for ten (10) years rather than five (5) years.

Mayor Wilson expressed concern that it would be a tough sale to get a tax measure approved with an extended sunset date or without a sunset date. He said that after reviewing the budget and seeing what it costs to run a City, he feels it is imperative to extend the tax measure. He commented that there is a ballot initiative circulating for the November ballot to push the requirement for tax measures to a 2/3 vote.

City Manager Knopp stated that he was not sure if the ballot initiative received the required signatures to be placed on the November ballot but the proposed initiative would set the bar at

JUNE 5, 2018 MINUTES
Page 7

2/3 voter approval for all local government taxes and require specified language as to where the tax would go.

Mayor Wilson called for public comment on the proposed extension of the Sales Tax Measure.

Julie Woodall said that she would like to hear the opinions from the rest of the councilmembers.

Councilmember Garnes stated that with a 5-year extension of the tax, it gives the City a chance to see what kind of revenue is generated at the Humboldt Rio Dell Business Park. She said that there might be no need to keep taxing citizens at that point.

Councilmember Marks commented that he was not in favor of the Fire Department's tax assessment with no sunset date and agreed with the 5-year extension of the City's tax measure.

Mayor Pro Tem Johnson expressed support for the 5-year extension and agreed that the City needs to give the Humboldt Rio Dell Business Park a chance to succeed and this is the bridge to get the City to that point.

Sharon Wolff informed the Council that the ballot initiative on the super majority proposal has enough signatures to get it on the ballot but they haven't been verified yet, noting that they have until June 28 to do that.

Motion was made by Johnson/Garnes to introduce Ordinance No. 368-2018 and adopt Resolution No. 392-2018 establishing November 6, 2018 as the date for an election on a proposed ballot measure amending Chapter 3.11 of the Rio Dell Municipal Code to extend the one percent (1%) Transactions and Use Tax, requesting Humboldt County Board of Supervisors to consolidate said election, and directing the City Clerk to take any and all actions necessary under law to prepare for and conduct the election. Motion carried 5-0.

Introduction/First Reading (by title only) of Ordinance No. 369-2018 Amending the City's Dog Licensing Regulations, Section 6.05.070 of the Rio Dell Municipal Code

Chief Conner provided a staff report and explained the two main reasons for the licensing of dogs is 1) to ensure that each dog that resides within the city is vaccinated against rabies, and 2) to assist animal control officers in returning stray dogs to their rightful owners. He said the proposed amendments would change the expiration date of dog licenses to one year from the application date or until the expiration of the rabies vaccination certificate, whichever is less. He noted that the license might be extended up to the expiration date of the rabies vaccination certificate at a reduced cost for dogs getting a 3-year rabies vaccination.

Mayor Wilson opened a public hearing to receive public comment on the proposed ordinance. There being no public comment, the public hearing closed.

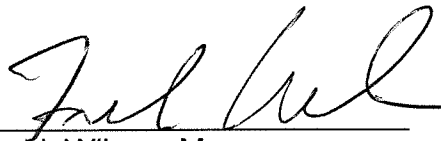
Motion was made by Johnson/Garnes to introduce Ordinance No. 369-2018 amending the City's Dog Licensing Regulations, Section 6.05.070 of the Rio Dell Municipal Code and continue consideration, approval and adoption of the proposed amendment to the June 19, 2018 regular meeting. Motion carried 5-0.

COUNCIL REPORTS/COMMUNICATIONS

No Council reports were received.


ADJOURNMENT

Motion was made by Johnson/Garnes to adjourn the meeting at 7:28 p.m. to the June 19, 2018 regular meeting. Motion carried 5-0.



Frank Wilson, Mayor

Attest:



Karen Dunham, City Clerk