



AGENDA
RIO DELL CITY COUNCIL
SPECIAL MEETING
TUESDAY MARCH 12, 2013 AT 4:00
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE

WELCOME . . . *By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

- A. CALL TO ORDER**
- B. ROLL CALL**
- C. PLEDGE OF ALLEGIANCE**
- D. PUBLIC COMMENTS**

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action.

Members of the Public are encouraged to attend and shall have an opportunity to directly address the City Council concerning any item described in this special meeting agenda before or during consideration of that item.

E. SPECIAL MEETING MATTERS

1. 2013/03.12.01 – Public Hearing to discuss the 2013 Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA) and eligible CDBG activities and application process.
2. 2013/03.12.01 - June 30, 2012 Final Budget Adjustments (**ACTION**)

F. ADJOURNMENT



In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting.

POSTED: March 6, 2013

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532



For Meeting of: March 12, 2013

To: City Council
From: Kevin Caldwell, Community Development Director 
Through:  Jim Stretch, City Manager
Date: March 7, 2013
Subject: 2013 CDBG Application

Recommendation:

That the City Council:

1. Conduct a Public Hearing to discuss the 2013 Community Development Block Grants (CDBG), Notice of Funding Availability (NOFA), including:
 - An explanation of the CDBG program; and
 - The amount of CDBG funds available; and
 - The kinds of activities that are available for funding; and
 - Discussion of the National Objectives; and
 - The opportunity for attendees to ask questions and suggest possible use of funds; and
 - An invitation for written comments and how to submit public comments

CDBG Program

The Community Development Block Grant (CDBG) program is a flexible program that provides communities with resources to address a wide range of unique community development needs. Beginning in 1974, the CDBG program is one of the longest continuously run programs at HUD. The CDBG program provides annual grants on a formula basis to 1209 general units of local government and States.

The CDBG program works to ensure decent affordable housing, to provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. CDBG is an important tool for helping local governments tackle serious challenges facing their communities..

The annual CDBG appropriation is allocated between States and local jurisdictions called "non-entitlement" and "entitlement" communities respectively. Entitlement communities are comprised of central cities of Metropolitan Statistical Areas (MSAs); metropolitan cities with populations of at least 50,000; and qualified urban counties with a population of 200,000 or more (excluding the populations of entitlement cities).

In California the Department of Housing and Community Development (HCD) administers the CDBG program and distributes the CDBG funds to non-entitlement localities not qualified as entitlement communities. In order for non-entitlement jurisdictions to qualify for CDBG funding, at least 51% of the service area’s households must qualify as Low to Moderate Income. The City is wrapping-up its 2013 Income Survey. The City mailed out over 1000 Income Surveys to residential properties in the City and staff has also been asking those citizens who pay their water and sewer bills at City Hall if they have completed and returned their Income Survey. In addition, the City sent out over 1500 flyers, including the Income Survey, to all properties in the City. In order for the City to qualify for this year’s NOFA, the City must demonstrate that at least 51% of the City’s households qualify as Low to Moderate Income. Staff hopes to present the results of the Income Survey at the meeting. The State recently released the 2013 State Income Limits. Humboldt County’s 4 person Area Median Income (AMI) is \$57,900. Below is a Copy of Humboldt County’s limits

2013 Humboldt County Income Limits

Income Category	Number of Persons in Household							
	1	2	3	4	5	6	7	8
Extremely Low	12,150	13,900	15,650	17,350	18,750	20,150	21,550	22,950
Very Low	20,300	23,100	26,100	28,950	31,300	33,600	35,900	38,250
Lower	32,450	37,050	41,700	46,300	50,050	53,750	57,450	61,150
Median	40,550	46,300	52,100	57,900	62,550	67,150	71,800	76,450
Moderate	48,650	55,600	62,550	69,500	75,050	80,600	86,200	91,750

Available Funding

The Department of Housing and Community Development announced the availability of approximately \$41,197,906 in federal Community Development Block Grant (CDBG) funding allocated to the State from the Department of Housing and Urban Development (HUD). The amount includes the remaining 50% of the allocation for federal program year 2012-2013 of \$14,198,054 (the first 50% was awarded in the 2012 NOFA), and 100% of the estimated allocation of \$26,999,852 for federal program year 2013-2014.

The Community Development and Economic Development Allocations of the State CDBG program publishes a combined "Notice of Funding Availability" (NOFA) each program year. Eligible cities and counties may submit applications for CDBG funds under the NOFA. Each jurisdiction may apply for up to \$2,000,000 in total. Jurisdictions may apply for up to three (3) activities in one application. This year's funding limits and eligible activities are identified in Attachment 1.

Allowable Activities

CDBG-eligible activities funded under the Economic Development (ED) Set-Aside, Community Development (CD) sub-allocation, Colonia Set-Aside, and Native American Set-Aside. Typical activities funded under each of these predominately benefit low- and moderate-income Californians and include: Business Assistance (BA) Projects and Programs; Microenterprise (ME) Assistance Programs; Housing Rehabilitation (HR) Programs and Projects; Homeownership Assistance (HA) Programs; Housing Acquisition Projects; Public Infrastructure Projects; Public Facility Projects; Public Services Programs; and Planning and Technical Assistance Grants.

Attachment 2 identifies eligible activities and National Objectives. Attachment 3 includes the National Objective Code Definitions and Attachment 4 identifies or describes the various eligible activities.

National Objectives

According to Title 24 of the Code of Federal Regulations (CFR) Section 570.483, to be eligible for funding, every CDBG-funded activity must meet one of the following three National Objectives of the program. The National Objectives are:

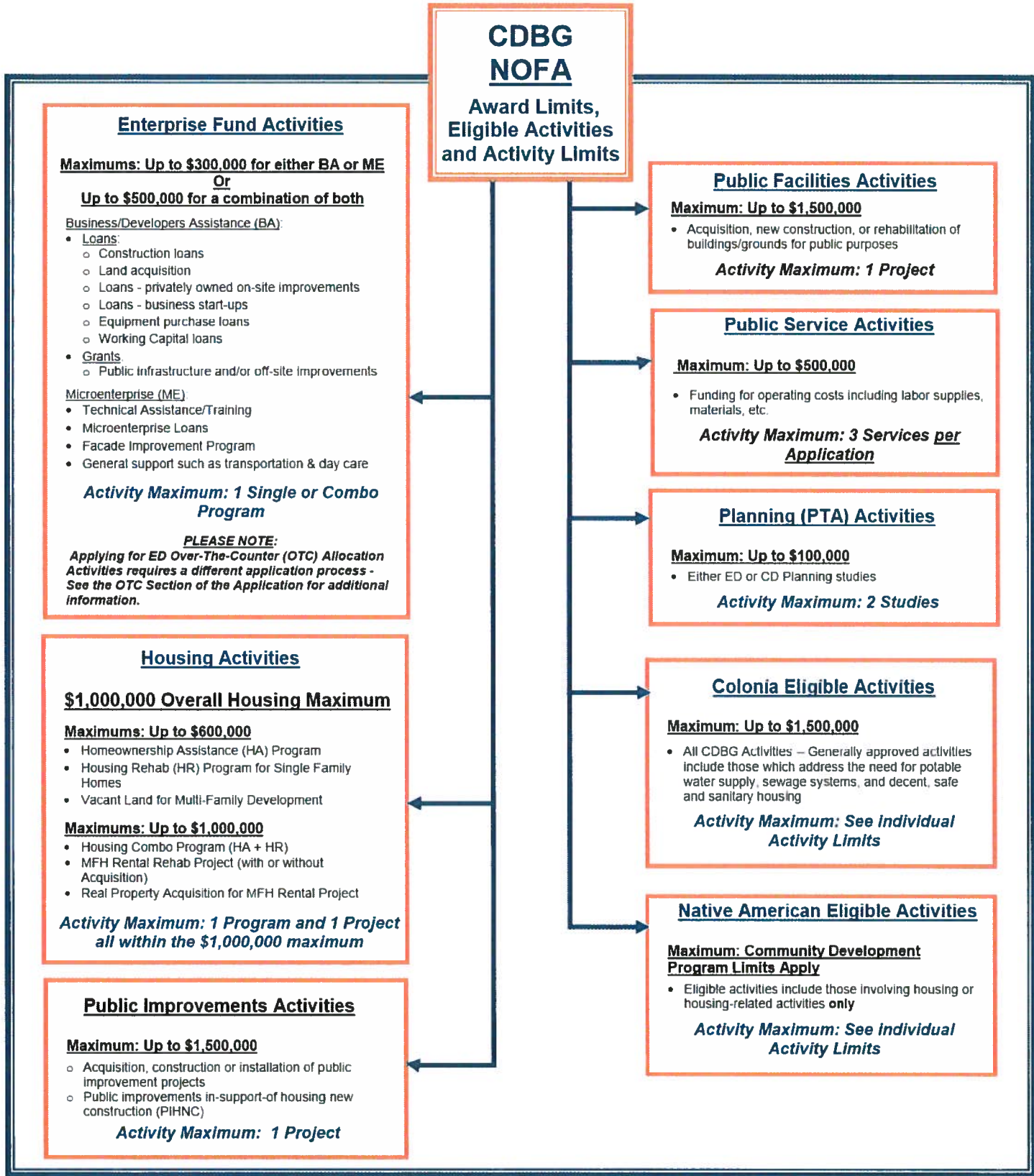
- Benefit to low and moderate income persons; or
- Prevention or elimination of slums and blight; or
- Urgent Need, which is meeting other community development needs having a particular urgency because of existing conditions that pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs. (Urgent Need is not eligible.)

Attachments

- | | |
|---------------|---|
| Attachment 1: | Funding Limits and Eligible Activities Chart |
| Attachment 2: | Eligibility Matrix Activity Codes and National Objectives |
| Attachment 3: | Eligibility Matrix Definitions |
| Attachment 4: | National Objective Code Definitions |

2013 CDBG APPLICATION

Funding Limits and Eligible Activities Chart



IDIS Matrix - CDBG Eligibility Activity Codes and National Objectives

Matrix Codes Key		National Objective Codes (N=Not Allowed)									
Code	Eligible Activity	LMA	LMC	LMCMC	LMCSV	LMH	LMJ	LMJFI	LMJP	SBA	SBS
1	Acquisition of Real Property (for development)			N	N			N			
03	Other Public Facilities & Improvement to Public Facilities			N	N						
03A	Senior Center	N		N	N	N					
03B	Handicapped Center	N		N	N	N					
03C	Homeless Facilities (not operating cost)	N		N	N	N					
03D	Youth Centers	N		N	N	N					
03E	Neighborhood Facilities			N	N	N					
03F	Parks, Recreational Facilities			N	N	N	N		N		
03G	Parking Facilities			N	N	N					
03H	Solid Waste Disposal Improvements			N	N						
03I	Flood Drainage Improvements			N	N						
03J	Water/Sewer Improvement			N	N						
03K	Street Improvements			N	N						
03L	Sidewalks			N	N						
03M	Child Care Center	N		N	N	N					
03N	Tree Planting			N	N						
03O	Fire Station/Equipment		N	N	N	N	N		N		
03P	Health Facilities			N	N	N					
03Q	Abused and Neglected Children Facilities	N		N	N	N					
03R	Asbestos Removal			N	N	N					
03S	Facilities to AIDS Patients (no operating cost)	N		N	N	N					
4	Clearance, Demo, Remediation			N	N			N			
04A	Cleanup of Contaminated Sites			N	N			N			
05	Other Public Services			N		N	N	N	N		N
03T	Operating Cost Homeless/AIDS Patients	N		N	N	N	N	N	N		N
05A	Senior Services	N		N		N	N	N	N		N
05B	Handicapped Services	N		N		N	N	N	N		N
05C	Legal Services			N		N	N	N	N		N
05D	Youth Services	N		N		N	N	N	N		N
05E	Transportation Services			N		N	N	N	N		N
05F	Substance Abuse Services			N		N	N	N	N		N
05G	Battered and Abused Spouses	N		N		N	N	N	N		N
05H	Employment Training			N		N	N	N	N		N
05I	Crime Awareness			N		N	N	N	N		N
05J	Fair Housing Activities-SUBJ. to Pub Ser. Cap			N		N	N	N	N		N
05K	Tenant/Landlord Counseling	N		N		N	N	N	N		N
05L	Child Care Services	N		N		N	N	N	N		N
05M	Health Services			N		N	N	N	N		N
05N	Abused and Neglected Children	N		N		N	N	N	N		N
05O	Mental Health Services			N		N	N	N	N		N
05P	Screening for Lead Based Paint/Lead Hazards	N		N		N	N	N	N		N
05Q	Subsistence Payments	N		N		N	N	N	N		N
05R	Homeownership Assistance (not direct)	N	N	N			N	N	N		N
05S	Rental Housing Subsidies	N	N	N			N	N	N		N
05T	Security Deposits	N	N	N			N	N	N		N
05U	Housing Counseling	N		N	N		N	N	N	N	N
05V	Neighborhood Cleanups		N	N		N	N	N	N		N
05W	Food Banks			N		N	N	N	N		N
13	Homeownership Direct	N	N	N	N		N	N	N	N	N
14A	Rehab; Single-Unit Residence	N	N	N	N		N	N	N		
14B	Rehab; Multi-Unit Residential	N	N	N	N		N	N	N		
14C	Public Housing Modernization	N	N	N	N		N	N	N		
14D	Rehab; Other than Public-Owned Residential Bids	N	N	N	N		N	N	N		
14E	Rehab; Pub./Private-Owned Commerical/Industrial			N	N	N		N			
14F	Energy Efficiency Improvements	N	N	N	N		N	N	N		
14G	Acquisition for Rehabilitation	N	N	N	N		N	N	N		
14H	Rehabilitation Administration			N	N			N			
14I	Lead Base Paint/Hazards Test/Abatement	N	N	N	N		N	N	N		
15	Code Enforcement (public Service)		N	N	N	N	N	N	N		N
16A	Residential Historic Preservation	N	N	N	N		N	N	N		
16B	Non-Residential Historic Preservation			N	N	N		N			

IDIS Matrix - CDBG Eligibility Activity Codes and National Objectives (continued)

Matrix Codes Key		National Objective Codes (N=Not Allowed)												
17B	C/I infrastructure Development				N	N	N							N
17C	C/I Building Acq., Construction, Rehabilitation				N	N	N		N					
17D	Other Commerical/Industrial Improvement				N	N	N		N					
18A	Ed Assistance to For Profits		N		N	N	N		N					N
18C	Micro-Enterprise Assisist					N	N		N					N
20A	State Planning (PTA)													
21A	Gen. Program Admin.	N	N	N	N	N	N	N	N	N	N	N	N	N

National Objective Key		Federal Regulations for States
LMA	Low- and moderate-income (Low/Mod) Area Benefit	570.483(b)(1)
LMC	Low/Mod Limited Clientele	570.483(b)(2)
LMCMC	Low/Mod Limited Clientele Microenterprise Development	570.483(b)(2)(iv)
LMCSV	Low/Mod Limited Clientele, Job Services Benefit	570.483(b)(2)(v)
LMH	Low/Mod Housing	570.483(b)(3)
LMJ	Low/Mod Job Creation For Rentention	570.483(b)(4)
LMJFI	Low/Mod Creation or Retenton, Public Facility/Improvement	570.483(b)(4)(vi)(F)
LMJP	Low/Mod Creation or Retention, Location Based	570.483(b)(4)(iv)(B)
SBA	Slum and Blight Area	570.483(c)(1)
SBS	Slum and Blight Spot	570.483(c)(2)

Matrix Code Definitions

Matrix codes are used to indicate—but do not establish—activity eligibility. An activity must be eligible in accordance with the regulations at 570.201–570.207. Grantees need to refer to the regulations to determine an activity's eligibility; the codes defined below are used in IDIS OnLine chiefly to categorize activities for reporting purposes.

Code	Definition
01	<p>Acquisition of Real Property Acquisition of real property that will be developed for a public purpose. Use code 01 for the CDBG-funded purchase of real property on which, for example, a public facility or housing will be constructed. <i>When CDBG funds are used to:</i></p> <ul style="list-style-type: none"> • <i>acquire a public facility that will be rehabilitated with CDBG funds and continue to be used as a public facility, assign the appropriate 03* code.</i> • <i>acquire housing that will be rehabilitated, use code 14G.</i>
03	<p>Other Public Facilities and Improvements Do not use this code unless an activity does not fall under a more specific 03* code. Also, do not use one activity for multiple facilities and then assign it an 03 because the types of facilities are different. Use of this code require prior approval from the Department One legitimate use of 03 is for activities that assist persons with disabilities by removing architectural barriers from or providing ADA improvements to government buildings (activities that otherwise would not be eligible for CDBG funding).</p>
03A	<p>Senior Centers Acquisition, construction, or rehabilitation of facilities (except permanent housing) for seniors. 03A may be used for a facility serving both the elderly and the handicapped provided it is not intended primarily to serve persons with handicaps. If it is, use 03B instead. <i>For the construction of permanent housing for the elderly, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</i></p>
03B	<p>Handicapped Centers Acquisition, construction, or rehabilitation of centers, group homes, and other facilities (except permanent housing) for the handicapped. 03B may be used for a facility serving both the handicapped and the elderly provided it is not intended primarily to serve the elderly. If it is, use 03A instead. <i>For the construction of permanent housing for the handicapped, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</i></p>
03C	<p>Homeless Facilities (not operating costs) Acquisition, construction, or rehabilitation of temporary shelters and transitional housing for the homeless, including battered spouses, disaster victims, runaway children, drug offenders, and parolees. <i>For the construction of permanent housing for the homeless, use code 12; for the rehabilitation of such housing, use the appropriate 14* code.</i></p>
03D	<p>Youth Centers Acquisition, construction, or rehabilitation of facilities intended primarily for young people age 13 to 19. These include playground and recreational facilities that are part of a youth center. <i>For the acquisition, construction or rehabilitation of facilities intended primarily for children age 12 and under, use 03M; for facilities for abused and neglected children, use 03Q.</i></p>
03E	<p>Neighborhood Facilities Acquisition, construction, or rehabilitation of facilities that are principally designed to serve a neighborhood and that will be used for social services or for multiple purposes (including recreation). Such facilities may include libraries and community centers.</p>
03F	<p>Parks, Recreational Facilities Development of open space areas or facilities intended primarily for recreational use.</p>

Matrix Code Definitions

Code	Definition
03G	<p>Parking Facilities Acquisition, construction, or rehabilitation of parking lots and parking garages. Also use 03G if the primary purpose of rehabilitating a public facility or carrying out a street improvement activity is to improve parking.</p> <p><i>If parking improvements are only part of a larger street improvement activity, use 03K.</i></p>
03H	<p>Solid Waste Disposal Improvements Acquisition, construction or rehabilitation of solid waste disposal facilities.</p>
03I	<p>Flood Drainage Improvements Acquisition, construction, or rehabilitation of flood drainage facilities, such as retention ponds or catch basins. Do not use 03I for construction/rehabilitation of storm sewers, street drains, or storm drains.</p> <p><i>Use 03J for storm sewers and 03K for street and storm drains.</i></p>
03J	<p>Water/Sewer Improvements Installation or replacement of water lines, sanitary sewers, storm sewers, and fire hydrants. Costs of street repairs (usually repaving) made necessary by water/sewer improvement activities are included under 03J.</p> <p><i>For water/sewer improvements that are part of:</i></p> <ul style="list-style-type: none"> • <i>more extensive street improvements, use 03K (assign 03K, for example, to an activity that involves paving six blocks of Main Street and installing 100 feet of new water lines in one of those blocks).</i> • <i>a housing rehabilitation activity, use the appropriate 14* matrix code.</i> <p><i>For construction or rehabilitation of flood drainage facilities, use 03I.</i></p>
03K	<p>Street Improvements Installation or repair of streets, street drains, storm drains, curbs and gutters, tunnels, bridges, and traffic lights/signs. Also use 03K:</p> <ul style="list-style-type: none"> • <i>for improvements that include landscaping, street lighting, and/or street signs (commonly referred to as "streetscaping").</i> <p><i>For sidewalk improvements, use 03L.</i></p>
03L	<p>Sidewalks Improvements to sidewalks. Also use 03L for sidewalk improvements that include the installation of trash receptacles, lighting, benches, and trees.</p>
03M	<p>Child Care Centers Acquisition, construction, or rehabilitation of facilities intended primarily for children age 12 and under. Examples are daycare centers and Head Start preschool centers.</p> <p><i>For the construction or rehabilitation of facilities for abused and neglected children, use 03Q; for the construction or rehabilitation of facilities for teenagers, use 03D.</i></p>
03N	<p>Tree Planting Activities limited to tree planting (sometimes referred to as "beautification").</p> <p><i>For streetscape activities that include tree planting, use 03K; for sidewalk improvement activities that include tree planting, use 03L.</i></p>
03O	<p>Fire Stations/Equipment Acquisition, construction, or rehabilitation of fire stations and/or the purchase of fire trucks and emergency rescue equipment.</p>

Matrix Code Definitions

Code	Definition
03P	<p>Health Facilities Acquisition, construction, or rehabilitation of physical or mental health facilities. Examples of such facilities include neighborhood clinics, hospitals, nursing homes, and convalescent homes.</p> <p><i>Health facilities for a specific client group should use the matrix code for that client group. For example, use 03Q for the construction or rehabilitation of health facilities for abused and neglected children.</i></p>
03Q	<p>Facilities for Abused and Neglected Children Acquisition, construction, or rehabilitation of daycare centers, treatment facilities, or temporary housing for abused and neglected children.</p>
03R	<p>Asbestos Removal Rehabilitation of any public facility undertaken primarily to remove asbestos.</p>
03S	<p>Facilities for AIDS Patients (not operating costs) Acquisition, construction, or rehabilitation of facilities for the treatment or temporary housing of people who are HIV positive or who have AIDS.</p> <p><i>For the construction or rehabilitation of facilities for AIDS education and prevention, use 03P.</i></p>
03T	<p>This activity description is actually a Public Service, see the box following 05 Public Service description</p>
04	<p>Clearance and Demolition Clearance or demolition of buildings/improvements, or the movement of buildings to other sites.</p>
04A	<p>Cleanup of Contaminated Sites Activities undertaken primarily to clean toxic/environmental waste or contamination from a site.</p>
05	<p>Other Public Services Do not use this code for public services activities unless an activity does not fall under a more specific 05* code. Use of this code requires prior approval from the Department. An example of a legitimate use of this code is referrals to social services.</p>
03T	<p>Operating Costs of Homeless/AIDS Patients Programs Costs associated with the operation of programs for the homeless or for AIDS patients, such as staff costs, utilities, maintenance, and insurance. Because payment of operating costs for these programs is a public service under CDBG, all CDBG expenditures for 03T activities are included in the calculation of the Public Services cap.</p>
05A	<p>Senior Services Services for the elderly. 05A may be used for an activity that serves both the elderly and the handicapped provided it is not intended primarily to serve persons with handicaps. If it is, use 05B instead.</p>
05B	<p>Handicapped Services Services for the handicapped, regardless of age.</p>
05C	<p>Legal Services Services providing legal aid to low- and moderate-income (LMI) persons. <i>If the only legal service provided is for the settlement of tenant/landlord disputes, use 05K.</i></p>
05D	<p>Youth Services Services for young people age 13 to 19 that include, for example, recreational services limited to teenagers and teen counseling programs. Also use 05D for counseling programs that target teens but include counseling for the family as well. <i>For services for children age 12 and under, use 05L; for services for abused and neglected children, use 05N.</i></p>

Matrix Code Definitions

Code	Definition
05E	<p>Transportation Services</p> <p>General transportation services.</p> <p><i>Transportation services for a specific client group should use the matrix code for that client group. For example, use 05A for transportation services for the elderly.</i></p>
05F	<p>Substance Abuse Services</p> <p>Substance abuse recovery programs and substance abuse prevention/education activities. If the services are provided for a specific client group, the matrix code for that client group may be used instead. For example, substance abuse services that target teenagers may be coded either 05D or 05F.</p>
05G	<p>Services for Battered and Abused Spouses</p> <p>Services for battered and abused spouses and their families.</p> <p><i>For services limited to abused and neglected children, use 05N.</i></p>
05H	<p>Employment Training</p> <p>Assistance to increase self-sufficiency, including literacy, independent living skills, and job training.</p> <p><i>For activities providing training for permanent jobs with specific businesses, use 18A.</i></p>
05I	<p>Crime Awareness/Prevention</p> <p>Promotion of crime awareness and prevention, including crime prevention education programs and paying for security guards.</p>
05J	<p>Fair Housing Activities (subject to Public Services cap)</p> <p>Fair housing services (e.g. counseling on housing discrimination) that meet a national objective.</p> <p><i>For fair housing services activities carried out as part of general program administration (and thus not required to meet a national objective), use 21D.</i></p>
05K	<p>Tenant/Landlord Counseling</p> <p>Counseling to help prevent or settle disputes between tenants and landlords.</p>
05L	<p>Child Care Services</p> <p>Services that will benefit children (generally under age 13), including parenting skills classes.</p> <p><i>For services exclusively for abused and neglected children, use 05N.</i></p>
05M	<p>Health Services</p> <p>Services addressing the physical health needs of residents of the community.</p> <p><i>For mental health services, use 05O.</i></p>
05N	<p>Services for Abused and Neglected Children</p> <p>Daycare and other services exclusively for abused and neglected children.</p>
05O	<p>Mental Health Services</p> <p>Services addressing the mental health needs of residents of the community.</p>
05P	<p>Screening for Lead Poisoning</p> <p>Activities undertaken primarily to provide screening for lead poisoning.</p> <p><i>For lead poisoning testing/abatement activities, use 14I.</i></p>
05Q	<p>Subsistence Payments</p> <p>One-time or short-term (no more than three months) emergency payments on behalf of individuals or families, generally for the purpose of preventing homelessness. Examples include utility payments to prevent cutoff of service and rent/mortgage payments to prevent eviction.</p>

Matrix Code Definitions

Code	Definition
05R	<p>Homeownership Assistance (not direct) Homeowner downpayment assistance provided as a public service. If housing counseling is provided to those applying for downpayment assistance, the counseling is considered part of the 05R activity.</p> <p>Assistance provided under 05R must meet the low/mod housing national objective. Therefore, unless the assistance is provided by a CBDO in an NRSA, it is subject to the public service cap and only low/mod households may be assisted. If the assistance is provided by a CBDO in an NRSA, the housing units for which CDBG funds are obligated in a program year may be aggregated and treated as a single structure for purposes of meeting the housing national objective (that is, only 51% of the units must be occupied by LMI households).</p> <p><i>For more extensive types of homeownership assistance provided under authority of the National Affordable Housing Act, use code 13.</i></p>
05S	<p>Rental Housing Subsidies Tenant subsidies exclusively for rental payments for more than three months. Activities providing this form of assistance must be carried out by CBDOS.</p>
05T	<p>Security Deposits Tenant subsidies exclusively for payment of security deposits.</p>
05U	<p>Housing Counseling Housing counseling for renters, homeowners, and/or potential new homebuyers that is provided as an independent public service (i.e., not as part of another eligible housing activity).</p>
05V	<p>Neighborhood Cleanups One-time or short-term efforts to remove trash and debris from neighborhoods. Examples of legitimate uses of this code include neighborhood cleanup campaigns and graffiti removal.</p>
05W	<p>Food Banks Costs associated with the operation of food banks, community kitchens, and food pantries, such as staff costs, supplies, utilities, maintenance, and insurance.</p>
13	<p>Direct Homeownership Assistance Homeownership assistance to LMI households as authorized under 105(a)(24). Forms of assistance include subsidizing interest rates and mortgage principal, paying up to 50% of downpayment costs, paying reasonable closing costs, acquiring guarantees for mortgage financing from private lenders, and financing the acquisition by LMI households of the housing they already occupy. If housing counseling is provided to households receiving direct homeownership assistance, the counseling is considered part of the code 13 activity. All recipients of assistance provided under matrix code 13 must be LMI.</p>
14A	<p>Rehab: Single-Unit Residential Rehabilitation of privately owned, single-unit homes.</p>
14B	<p>Rehab: Multi-Unit Residential Rehabilitation of privately owned buildings with two or more permanent residential units. <i>For the rehabilitation of units that will provide temporary shelter or transitional housing for the homeless, use 03C.</i></p>
14C	<p>Rehab: Public Housing Modernization Rehabilitation of housing units owned/operated by a public housing authority (PHA).</p>
14D	<p>Rehab: Other Publicly Owned Residential Buildings Rehabilitation of permanent housing owned by a public entity other than a PHA. <i>For the rehabilitation of other publicly owned buildings that will provide temporary shelter or transitional housing for the homeless, use 03C.</i></p>

Matrix Code Definitions

Code	Definition
14E	<p>Rehab: Publicly or Privately Owned Commercial/Industrial Rehabilitation of commercial/industrial property. If the property is privately owned, CDBG-funded rehab is limited to:</p> <ul style="list-style-type: none"> • Exterior improvements (generally referred to as "facade improvements"). • Correction of code violations <p><i>For more extensive rehabilitation of privately owned commercial/industrial property, use 17C; for infrastructure developments and improvements at commercial/industrial sites, use 17B.</i></p>
14F	<p>Rehab: Energy Efficiency Improvements Housing rehabilitation with the sole purpose of improving energy efficiency (e.g., a weatherization program).</p> <p><i>For energy efficiency improvements to public housing units, use 14C; for other publicly owned residential buildings, use 14D.</i></p>
14G	<p>Rehab: Acquisition Acquisition of property to be rehabilitated for housing. 14G may be used whether CDBG funds will pay only for acquisition or for both acquisition and rehabilitation.</p>
14H	<p>Rehab: Administration All delivery costs (including staff, other direct costs, and service costs) directly related to carrying out housing rehabilitation activities. Examples include appraisal, architectural, engineering, and other professional services; preparation of work specifications and work write-ups; loan processing; survey, site and utility plans; application processing; and other fees.</p> <p>Do not use 14H for the costs of actual rehabilitation and do not use it for costs unrelated to running a rehab program (e.g., tenant/landlord counseling).</p> <p><i>For housing rehabilitation administration activities carried out as part of general program administration (and thus not required to meet a national objective), use code 21.</i></p>
14I	<p>Lead-Based Paint/Lead Hazards Testing/Abatement Housing rehabilitation activities with the primary goal of evaluating and reducing lead-based paint/lead hazards.</p> <p><i>For lead-based paint/lead hazards screening, use 05P.</i></p>
15	<p>Code Enforcement Salaries and overhead costs associated with property inspections and follow-up actions (such as legal proceedings) directly related to the enforcement (not correction) of state and local codes.</p> <p><i>For the correction of code violations, use the appropriate rehabilitation code.</i></p>
16A	<p>Residential Historic Preservation Rehabilitation of historic buildings for residential use.</p>
16B	<p>Non-Residential Historic Preservation Rehabilitation of historic buildings for non-residential use. Examples include the renovation of an historic building for use as a neighborhood facility, as a museum, or by an historic preservation society.</p>
17B	<p>Commercial/Industrial: Infrastructure Development Street, water, parking, rail transport, or other improvements to commercial/industrial sites. 17B also includes the installation of public improvements, such as the construction of streets to and through commercial/industrial areas. 17B activities must be carried out by the grantee or by non-profits.</p>
17C	<p>Commercial/Industrial: Building Acquisition, Construction, Rehabilitation Acquisition, construction, or rehabilitation of commercial/industrial buildings. 17C activities must be carried out by the grantee or by non-profits.</p>

Matrix Code Definitions

Code	Definition
17D	<p>Commercial/Industrial: Other Improvements Commercial/industrial improvements not covered by other 17* codes. 17D activities must be carried out by the grantee or by non-profits.</p>
18A	<p>Economic Development: Direct Financial Assistance to For-Profits Financial assistance to for-profit businesses to (for example) acquire property, clear structures, build, expand or rehabilitate a building, purchase equipment, or provide operating capital. Forms of assistance include loans, loan guarantees, and grants.</p>
18C	<p>Economic Development: Microenterprise Assistance Financial assistance, technical assistance, or general support services to owners and developers of micro-enterprises. A micro-enterprise is a business with five or fewer employees, including the owner(s).</p>
20A	<p>State Planning (PTA) Program planning activities for when states award grants to units of general local government in which planning is the only activity, or in which planning activities are unrelated to any other activity funded as part of the grant. These are often referred to as "planning only grants" or "planning-only activities."</p>
21A	<p>General Program Administration Overall program administration, including (but not limited to) salaries, wages, and related costs of grantee staff or others engaged in program management, monitoring, and evaluation. Also use 21A to report the use of CDBG funds to administer federally-designated Empowerment Zones or Enterprise Communities.</p>

National Objective Code Definitions

Code	Description
LMA	<p>Low/mod area benefit</p> <p>Activities providing benefits that are available to all the residents of a particular area, at least 51% of whom are low/mod income. The service area of an LMA activity is identified by the grantee, and need not coincide with Census tracts or other officially recognized boundaries.</p>
LMC	<p>Low/mod limited clientele benefit</p> <p>Activities that benefit a limited clientele, at least 51% of whom are low/mod income. LMC activities provide benefits to a specific group of persons rather than to all the residents of a particular area.</p>
LMCMC	<p>Low/mod limited clientele, micro-enterprises</p> <p>Activities carried out under 24 CFR 570.483(b)(2)(iv) that benefit micro-enterprise owners/developers who are low/mod income.</p>
LMCSV	<p>Low/mod limited clientele, job service benefit</p> <p>Activities that provide job training, placement and/or employment support services in which the percentage of low/mod persons assisted is less than 51%, but the proportion of the total cost paid by CDBG does not exceed the proportion of the total number of persons assisted who are low/mod.</p>
LMH	<p>Low/mod housing benefit</p> <p>Activities undertaken to provide or improve permanent residential structures that will be occupied by low/mod income households.</p>
LMJ	<p>Low/mod job creation and retention</p> <p>Activities undertaken to create or retain permanent jobs, at least 51% of which will be made available to or held by low/mod persons.</p>
LMJFI	<p>Low/mod job creation and retention, public facility/ improvement benefit</p> <p>Public facility/improvement activities that are undertaken principally for the benefit of one or more businesses and that result in the creation/retention of jobs.</p>
LMJP	<p>Low/mod job creation, location-based</p> <p>Activities where a job is held by or made available to a low/mod person based on the location of the person's residence or the location of the assisted business.</p>
SBA	<p>Slum/blight area benefit</p> <p>Activities undertaken to prevent or eliminate slums or blight in a designated area.</p>
SBS	<p>Slum/blight, spot basis</p> <p>Activities undertaken on a spot basis to address conditions of blight or physical decay not located in designated slum/blight areas.</p>