RIO DELL CITY COUNCIL AGENDA

REGULAR MEETING - 6:30 P.M.
TUESDAY, APRIL 3, 2018
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

WELCOME.....*By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Assistance listening devices are now available for the hearing impaired. Please see the City Clerk for a receiver.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CEREMONIAL MATTERS

E. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council embers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS

1) 2018/0403.01 - Approve Minutes of the March 20, 2018 Regular Meeting **(ACTION)** 1

2) 2018/0403.02 - Approve Resolution No. 1380-2018 Amending the Operating and Capital Budget for FY 2017-18 Transferring $20,298.44 from the Water Operations Fund to the Metropolitan Wells Operations Fund **(ACTION)** 8

3) 2018/0403.03 – Approve Pay Requests 11, 12 and 13 to Wahlund Construction in the Amount of $75,605.09 for Work Related to the Metropolitan Wells Project **(ACTION)** 15

4) 2018/0403.04 - Authorize the Mayor to Sign Letter of Support for AB 2598 for Enforcement of Local Ordinances and Building Codes Related to Administrative Fines and Penalties **(ACTION)** 30

5) 2018/0403.05 - Authorize Staff to Submit Program Applications for Redwood Coast Energy Authority (RCEA) Public Agency Pilot Solar Program **(ACTION)** 33

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

H. REPORTS/STAFF COMMUNICATIONS

1) 2018/0403.06 - City Manager/Staff Update **(RECEIVE & FILE)** 37

I. SPECIAL PRESENTATIONS/STUDY SESSIONS

1) 2018/0403.07 - Presentation by City Engineer – Metropolitan Wells Project Closeout/Acceptance of Work and Related Authorization to File Notice of Completion and Release of Retention **(DISCUSSION/POSSIBLE ACTION)** 43

2) 2018/0403.08 - Presentation by Recology Eel River/Annual Report Pursuant to Solid Waste, Organic Materials and Recycling Franchise Agreement **(RECEIVE & FILE)** 60

J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

1) 2018/0403.09 - Discussion on Eagle Prairie Bridge Temporary Closure **(DISCUSSION/POSSIBLE ACTION)** 66

2) 2018/0403.10 - Discussion and Possible Action Regarding Agenda Publication Deadline **(DISCUSSION/POSSIBLE ACTION)** 67

K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

1) 2018/0403.11 - Approve Resolution No. 1381-2018 Approving an Inter-Fund Transfer for the Purchase of a Generator under the Metropolitan Wells Project **(DISCUSSION/POSSIBLE ACTION)** 68

3) 2018/0403.12 - Second Reading (by title only) and Adoption of Ordinance No. 365-2018 Amending the City's Commercial Cannabis Regulations, Section 17.30.195 of the Rio Dell Municipal Code to Eliminate the City's Requirement for Background Checks **(DISCUSSION/POSSIBLE ACTION)** 72

3) 2018/0403.13 - Introduction/First Reading (by title only) of Ordinance No. 366-2018 Amending the City's Flood Damage Prevention Regulations, Section 15.15 of the Rio Dell Municipal Code to Reflect the Update of the Flood Insurance Study and Associated Flood Insurance Rate Maps (FIRM) **(DISCUSSION/POSSIBLE ACTION)** 78

L. COUNCIL REPORTS/COMMUNICATIONS

M. ADJOURNMENT

The next regular City Council meeting is scheduled for
Tuesday, April 17, 2018 *at 6:30 p.m.*

RIO DELL CITY COUNCIL
REGULAR MEETING
MARCH 20, 2018
MINUTES

Mayor Wilson called the regular meeting of the Rio Dell City Council to order at 5:00 p.m.

ROLL CALL:	Present:	(Closed Session): Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Marks, and Strahan, City Manager Knopp and City Attorney Gans
	Absent:	Councilmember Garnes
	Present:	(Regular Meeting): Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Marks and Strahan
	Absent:	Councilmember Garnes
	Others Present:	City Manager Knopp, Finance Director Woodcox, Community Development Director Caldwell, Water/Roadways Superintendent Jensen, Wastewater Superintendent Trainee Purvis and City Clerk Dunham
	Absent:	Chief of Police Conner

CLOSED SESSION

Conference with Labor Negotiator – City Manager – Employee Organizations: Rio Dell Police Officers Association, Rio Dell Employees Association, and all Contract Employees

Conference with Legal Counsel – Potential Litigation – Initiation of Litigation – One (1) Potential Case – Facts and Circumstances Unknown to Adverse Party

Public Employee Performance Evaluation – Title: City Manager

The Council recessed into Closed Session at 5:00 p.m. to discuss the above matters.

The Council reconvened into open session at 6:30 p.m.

Mayor Wilson announced there was no reportable action taken in closed session.

PUBLIC PRESENTATIONS

Nick Angeloff, Rio Dell-Scotia Chamber of Commerce President addressed the Council and reported on the Chamber meeting held earlier in the day with the City Manager and a representative from Caltrans. He said there was discussion regarding the impacts to local

businesses because of the bridge closure. He commented that the representative went to each of the downtown businesses to explain why the City or the businesses were not notified about the scheduled repairs beforehand. He said the Chamber will be working on ways to make it right and will continue to address the issues on behalf of the businesses.

On the subject of Christmas decorations, he thanked the City for the $1,500 contribution and reported that they committed to spending $3,000 on lights and decorations this year. He said they would be ordering shooting stars with interchangeable bulbs so red, white and blue bulbs could be turned on for the July 4th holiday.

CONSENT CALENDAR

City Manager Knopp withdrew item 3 from the Consent Calendar, amending the Position Allocation Table to include the position of Police Corporal.

Motion was made by Johnson/Marks to approve consent calendar items 1, 2 and 4 as presented. Motion carried 4-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update
City Manager Knopp referred to the staff update provided in the Council packet and noted that staff was available at this time to answer any questions from the Council.

He provided an update under the title of **Human Resources, Risk & Training,** and said the reason for withdrawing item 3 from the Consent Calendar was because Officer Brady submitted his 2-week notice and would be leaving the department to take a job in Willits.

Mayor Wilson asked that staff let him know on behalf of the Council that he will be missed on the force.

Mayor Wilson questioned staff regarding upgrade of the chlorine system.

Wastewater Superintendent Trainee Purvis explained that the repairs were part of the budget adjustment recently approved by the Council. Telstar analyzed and performed necessary repairs to the system and determined that a chlorine cell will need to be replaced for proper operation of the system and further reduction of chemical costs. He noted that the existing cell has two years left on the 7-year warranty so the cost of the new cell will be pro-rated. He added that Telstar would be performing annual inspections of the system.

Mayor Wilson also questioned the status of the Metropolitan Wells Project.

Water/Roadways Superintendent Jensen reported that the wells have been operational since the weekend.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Approve Placement of Eagle Sculpture
City Manager Knopp provided a staff report and said last year the artist, Bryan McWaters and Dennis Wendt approached the Council regarding an offer from Wendt Construction to gift the City an Eagle Sculpture. He noted that Dennis requested the sculpture be placed on or near City Hall grounds but no final location was determined. He said the sculpture was estimated to be five (5) feet tall with a wingspan of ten (10) feet. He noted that because of the size of the sculpture, staff could not recommend that it be placed in one of the medians. As such, three (3) potential locations on City Hall grounds were identified for Council's consideration. He noted that there are a couple of details to work out with the artist and recommended the Council either choose one of the three (3) suggested locations, or wait to see photos of the sculpture first.

Mayor Pro Tem Johnson reminded the Council that the Sculpture Committee was established over a year ago and it was his understanding part of the committee's responsibility was to review things such as this and come back to the Council with a recommendation. As such, he would like to see the matter referred to the Committee for recommendation to the Council.

Mayor Wilson said as a member of the Sculpture Committee, this is the first time this issue has come to his attention. He added that his understanding is that Dennis preferred the sculpture to be placed on the front lawn of City Hall.

Councilmember Strahan said she preferred the sculpture be placed on the south corner of the lawn (identified as location C on the map) so as not to detract from the City Hall sign on the north side of the lawn.

Consensus of the Council was to refer the matter to the Sculpture Committee for recommendation to the Council at a subsequent meeting.

Community Development Director Caldwell agreed to schedule a meeting of Sculpture Committee.

Approve Display of the Motto "In God We Trust" in City Council Chambers
City Manager Knopp provided a staff report and said at the October 17, 2017 meeting the Council approved the display of the motto above the City seal in the City Council Chambers. He said the final motto, donated by Councilmembers Johnson and Marks has been completed and delivered to the City. Staff is asking for direction from the current Council to confirm the placement above the City seal or an alternate location in the Council Chambers.

Consensus of the Council was to place the motto above the City seal as previously agreed.

Discuss and Set Priorities for 2018

City Manager Knopp provided a staff report and said at the March 6, 2018 regular meeting, staff held a priority setting session to discuss the priorities of the City Council for 2018. He said the top five (5) priorities fell under the topical headings of **Public Works, Public Safety, and City Transparency.** Specific priority projects included the following:

- Street Work
- River Access
- Habitat Parcel
- Code Enforcement
- Access Humboldt

He provided a review of some of the specific details of each of the selected priority projects and asked for direction from the Council on whether they accept the prioritization process as presented or want to amend it. He noted that staff would include project updates in the regular bi-weekly staff reports to keep the Council apprised on the status of the projects.

Mayor Pro Tem Johnson thought the bi-weekly update was a good idea.

City Manager Knopp said related to Street work, staff's recommendation is to bring back to Council a list of potential road repair options for incorporation into the FY 2018-19 budget. He suggested looking into the possibility of "piggy-backing" on with other local agencies to get some slurry sealing done which may require a budget amendment if the work occurs before the end of the fiscal year.

Mayor Wilson asked if staff is looking for a long-range solution related to Police Department staffing due to the recent resignation of Officer Brady.

City Manager Knopp commented that the resignation was not positive news for the department since the background on the other police officer position is still underway, noting that it takes time to go through the recruitment process. He said when Chief Conner returns from training he will discuss the situation with him and see if he would like support from the City Council to address the issue.

Mayor Wilson called for public comment related to priorities for 2018.

Sharon Wolfe expressed appreciation for the Council's willingness to make transparency a priority and possibly bring in Access Humboldt to video tape meetings. She encouraged the Council to make the investment in the necessary equipment to make it work.

Motion was made by Johnson/Marks to accept the 2018 priority list as presented. Motion carried 4-0.

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Introduction/First Reading (by title only) of Ordinance No. 365-2018 Amending the City's Commercial Cannabis Regulations, Section 17.30.195 of the Rio Dell Municipal Code to Eliminate the City's Requirement for Background Checks

Community Development Director Caldwell provided a staff report and explained that the City was recently contacted by Attorney Paul Gallegos regarding the differences between the City's and the State's regulations related to disqualifying offenses for owners, operators, officers or directors. He said staff consulted with the City Attorney and the Police Chief and everyone feels that it would be in the best interest of the City to defer the determination of disqualifying offenses to the State, as it could be problematic or potentially litigious if the City made a disqualification determination and the State did not. As such, staff is recommending that Section 17.30.195(9)(j) be eliminated thereby relying on the State to make the determination of disqualifying offenses.

He provided a handout of the City Attorney's comments to the Council for review.

Mayor Wilson commented that the State is still under emergency rules and is not expected to have new regulations in place until July 1, 2018. He expressed concern that in the last round there was going to be a 1-acre cap on cultivation, which everyone had a good feeling about then at the last minute, it changed, and the 1-acre cap was lifted. He suggested the Council wait to see what the State is going to do before amending the ordinance. He added that he does not want to run the risk of being bound to what the State is ultimately going to do down the road.

Community Development Director Caldwell said one concern is that if the Chief of Police were to make a determination of a disqualifying offense and the State did not make the same determination, it could potentially put the City in litigation. He noted that the County of Humboldt eliminated the background check requirement and will be relying on the State.

He pointed out that revisions to most ordinances occur regularly due to changes in State law and this is an evolving process and 90% of it is predicated on what the State does.

Mayor Pro Tem Johnson said the Council needs to protect the Police Chief and the City and agreed with the recommendation of the City Attorney and revision of the Ordinance amendment as presented.

Councilmember Garnes arrived at this time, 7:05 p.m.

Motion was made by Johnson/Garnes to approve introduction and first reading (by title only) of Ordinance No. 365-2018 *Amending the City's Commercial Cannabis Regulations to Eliminate the City's Requirement for Background Checks Subsequent Determinations of Disqualifying Offenses and Rely on the State to Make Such Determinations,* and to continue consideration and approval of the proposed amendment to the April 3, 2018 regular meeting. Motion carried 4-1; Mayor Wilson dissenting.

Discussion and Possible Action Regarding Agenda Publication Deadline
The staff report was included in the Council packet but the item was inadvertently omitted from the agenda. As such, the item was continued to the meeting of April 3, 2018.

COUNCIL REPORTS/COMMUNICATIONS

Mayor Pro Tem Johnson reported on his attendance at the first Quarterly League of California Cities meeting in Cloverdale on March 9th and said the legislative committee took action on two Senate bills. The first was a Planning/Zoning bill that would give a great deal of power to private developers and take away a great deal of power from cities. In transit-rich areas, it would disregard local planning and zoning with regard to adopting such things as height limitations, density, parking and design review guidelines. He said the committee voted unanimously to oppose that bill.

He reported that the committee also took action on a bill proposed by Senator McGuire because of the fires last October. He said the process for notifying people to get out of their homes was a disaster because the phone lines and cell towers were down. He said the bill proposes to establish a uniform, consistent emergency notification standard, which the commission unanimously supported.

He added that Assemblyman Wood took an hour to listen to the Cities concerns and pointed out that since he has represented the City on the League both he and Senator McGuire have been very responsive and are two very hard working representatives at the State level.

Mayor Wilson reported on his attendance at the Humboldt Waste Management Authority (HWMA) meeting and said the board approved moving forward with Requests for Proposals (RFP's) for Regional Curbside Recycling. He noted that recycling has taken a big change over the last year and many items thought to be recyclable are no longer recyclable. The problem with that is that the State is still requiring cities to meet certain waste reduction levels and reduce the landfill footprint but is actually telling cities to put items that are no longer considered recyclable into the landfill. As such, the process is not working as originally designed.

Mayor Pro Tem Johnson then announced that he would be attending the bi-monthly LAFCo meeting and one of the items in the packet was facts about how the footprint of usable agricultural land is shrinking. He said that one of LAFCo's requirements is to keep agricultural land in California yet approximately one square mile of high-value agricultural land is converted to residential uses each month.

He also reported that there will be a number of vacancies coming up on the LAFCo board in June as well as his position at the end of the year should anyone be interested in applying.

ADJOURNMENT

Motion was made by Johnson/Garnes to adjourn the meeting at 7:16 p.m. to the April 3, 2018 regular meeting. Motion carried 5-0.

_____
Frank Wilson, Mayor

Attest:

_____
Karen Dunham, City Clerk

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)

City of Rio Dell
Staff Report
City Council Agenda
April 3, 2018

To: Members of the City Council

From: Randy Jensen, Water/Roads Superintendent

Through: Kyle Knopp, City Manager

Date: April 3, 2018

Subject: Resolution 1380-2018 Fiscal Year 2017/18 reappropriating amounts for the Metropolitan Wells Project Operations and Operations Improvements

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RECOMMENDATION

It is recommended that the City Council approve Resolution No. 1380-2018 amending the Operating and Capital budget to reappropriate amounts as follows:

1)	20,298.44	– Water Operations Fund (060)
2)	(20,298.44)	– Metro Wells Fund (063)
	0.00	

BACKGROUND

The additional funding has allowed the City to provide a quality water supply along with the additional improvements to enhance the operations of the Rio Dell Metropolitan Wells. These additional items will provide the ability to continuously monitor and operate the system thru the Rio Dell Water Scada System and to assist in having a robust and dependable water system.

BUDGETARY IMPACT

Transfer $20,298 from Water Operations Fund to Metropolitan Wells Operations Fund.

ATTACHMENTS

- Resolution 1380-2018 Budget Amendment for reappropriation of budgeted amounts
- List and Descriptions of items purchased
- Invoices

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

April 3, 2018

EXPENDITURES:

	Invoice Description	Notes	Invoice #	Invoice Date	Invoice Amount
1	Fortuna Ace Hardware	Hardware	283325	11/30/17	21.69
2	HACH	PHD, RYTON, ph-WIDE RANGE, 5 FOOT CABLE W/A	10636635	9/18/2017	878.91
3	HACH	COLORIMETER, HACH; DPD FREE CHLORINE PP 25N	10748773	12/07/2017	26.95
4	HACH	COLORIMETER, HACH; DPD FREE CHLORINE PP 25N	10748773	12/07/2017	1,644.10
5	HACH	REAGENT SET, MANGANESE; REAGENT SET, LR MAI	10752757	12/11/2017	154.48
6	Freshwater Environmental Services	Testing consulting services	1230	11/16/17	1,485.00
7	Test America (B of A)	Well Testing	58108482	11/20/17	1,925.00
8	Test America (B of A)	Well Testing	14089372	11/28/17	2,257.50
9	North Coast Laboratories, Ltd.	Well Testing	136301	10/19/17	2,000.00
10	FRESHWATER ENVIRONMENTAL SERV	CONSULTING SERVICES - LETTERS AND INFORMATI	1238	12/27/2017	4,140.00
11	FRESHWATER ENVIRONMENTAL SERV	CONSULTING SERVICES - CONFERENCE CALLS	1250	1/25/2018	360.00
12	RIO DELL PETTY CASH	POSTAGE	PC	1/31/2018	14.44
13	BANK OF AMERICA BUSINESS CARD	G3 ENGINEERING	2017-5600	12/11/2017	134.04
14	BANK OF AMERICA BUSINESS CARD	MAPLE SYSTEMS - REPLACE HMI TOUCH SCREEN	152615	12/11/2017	933.63
15	AQUA SIERRA CONTROLS, INC	RED LION DATA STATION	28477	12/21/2017	705.95
16	AQUA SIERRA CONTROLS, INC	Scada Controls	28665	03/21/18	3,616.75
				TOTAL	20,298.44

DESCRIPTIONS:

1. Fortuna Ace Hardware – Hardware - Door Knob $21.69

Replacement of the Chlorine building door knob to allow for security as the prior installed one was unable to be locked properly.

2. Hach – pH EQUIPMENT - $878.91

The addition of the pH monitoring probe is to allow for continuous monitoring of the combined finished water's pH to ensure the quality of treated water while operating the Rio Dell Metropolitan well site.

3. Hach – DPD Free Reagent – $26.95

The DPD Free Reagent is necessary to allow for the operator to take grab samples of the finished treated water to determine the Chlorine residual and make any adjustments prior to being pumped into the City of Rio Dell distribution system.

4. Hach – D900 Analyzer - $1644.10

The D900 analyzer is a crucial piece of equipment that will be used at the City of Rio Dell Metropolitan well site to test for water parameters such as Chlorine residual (free and total), Turbidity, Iron and Manganese (both low and high concentrations) along with many other parameters that may be necessary to monitor water quality.

5. Hach – Reagents - $154.48

For use with the D900 analyzer in order to perform the necessary testing for Chlorine, Iron and Manganese…etc.

6. Freshwater Environmental Services – Testing Consulting Fees - $1485.00

Freshwater Environmental Service has assisted in the coordination, planning and sampling of the of the ground water around the area of the City of Rio Dell Metropolitan Wells site. Freshwater Environmental Services also coordinated the testing required with Test America Labs to analyze the samples for TCP and Dioxins that were known to be found at the Brownfield site that is located to the West of the City of Rio Dell Metropolitan Wells site.

7. Test America (B of A) – Well Testing - $1925.00

Laboratory cost for sample testing of the Ground water around the Rio Dell Metropolitan Wells Site.

8. Test America (B of A) – Well Testing - $2257.50

Laboratory cost for sample testing of the Ground water around the Rio Dell Metropolitan Wells Site.

9. North Coast Labs – Well Testing - $2000.00

Laboratory cost for sample testing of the Ground water around the Rio Dell Metropolitan Wells Site.

10. Freshwater Environmental Services – Letters and Information - $4140.00

Freshwater Environmental Services provided information regarding the Brownfields Site and surrounding area with historical data as they were involved in the sampling of the area in the

past. Freshwater Environmental Services also provided technical support and recommendations in developing new testing and monitoring procedures for the water supply at the Rio Dell Metropolitan Wells site.

11. Freshwater Environmental Services – Conference Calls - $360.00

Freshwater Environmental Services provided information regarding the Brownfields Site and surrounding area with historical data as they were involved in the sampling of the area in the past. Freshwater Environmental Services also provided technical support and recommendations in developing new testing and monitoring procedures for the water supply at the Rio Dell Metropolitan Wells site.

12. Rio Dell Petty Cash – Postage - $14.44

Postage.

15. B of A Business Card – G3 Engineering - $134.04

G3 Engineering provided the new Chlorine Chemical Feed Pump for the Rio Dell Metropolitan Wells site. An addition part (smaller tubing) was needed to allow for more adjustable controls on the dosing of the pump.

16. B of A Business Card – Maple Systems Replace Touch Screen - $933.63

The replacement of the undersized 4"x 6" touch screen to a larger 10"x 12" was required to allow for all the necessary information and controls being displayed while still being legible.

16. Aqua Sierra Controls – Hardware Red Lion Station – $705.95

The addition of the Red Lion component was used to connect the WesTech Filter control panel to Aqua Sierra's Control panel for an improved method of control of the Rio Dell Metropolitan Wells system thru the Scada system.

16. Aqua Sierra Controls – Programming Scada and Controls - $3616.75

Aqua Sierra Controls is the City of Rio Dell's Scada system provider. Aqua Sierra developed some additional necessary programming to allow for local and remote controls (via through the Scada system) of the Rio Dell Metropolitan Wells site in order to operate and monitor more effectively.

RESOLUTION NO. 1380-2018
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL TO REAPPROPRIATE OPERATING COSTS
FROM WATER OPERATIONS FUND TO METROPOLITAN WELLS FUND
FOR PROJECT OPERATIONS AND IMPROVEMENTS FOR THE FISCAL-YEAR 2017-2018

WHEREAS, the City adopted Resolution 1333-2017 establishing the City's Operating and Capital Budget for the Fiscal-Year 2017/18; and

WHEREAS, the City has approved and its 2017/18 fiscal year Operating and Capital Budgets and have identified additional costs that should be included to update the 2017/18 fiscal-year budget; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2017/18 Operating and Capital Budget with the following amendments:

Transfer $20,298.44 Operating Costs from Operations Fund (060) to Metropolitan Well Fund (063) for the following:

	Invoice Description	Notes	Invoice #	Invoice Date	Invoice Amount
1	Fortuna Ace Hardware	Hardware	283325	11/30/17	21.69
2	HACH	PHD, RYTON, ph-WIDE RANGE, 5 FOOT CABLE W/A	10636635	9/18/2017	878.91
3	HACH	COLORIMETER, HACH; DPD FREE CHLORINE PP 25M	10748773	12/07/2017	26.95
4	HACH	COLORIMETER, HACH; DPD FREE CHLORINE PP 25M	10748773	12/07/2017	1,644.10
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16	AQUA SIERRA CONTROLS, INC	Scada Controls	28665	03/21/18	3,616.75
				TOTAL	20,298.44

PASSED AND ADOPTED by the City Council of the Rio Dell on this April 3, 2018 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Frank Wilson, Mayor

ATTEST:

Karen Dunham, City Clerk

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)
E-mail: knoppk@cityofriodell.ca.gov

CITY OF RIO DELL
STAFF REPORT
CITY COUNCIL AGENDA
April 3, 2018

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Brooke Woodcox, Finance Director

DATE: April 3, 2018

SUBJECT: Metropolitan Well Project Pay Requests 11, 12, and 13

Recommendation

Approve Pay Request 11 ($66,242.89), 12 ($1,512.28), and 13 ($7,889.92)

TOTAL $75,605.09

Budgetary Impact

Pay Requests 11, 12, and 13 in the amount of $75,605.09. The amount will be reimbursed through Prop 84 funds. These are the final pay requests submitted by the contractor.

Background and discussion

Pay Requests 11, 12, and 13 have been approved for payment by the City's Engineering Firm (GHD) and the City Manager.

* The City's Engineer (GHD) will credit or reimburse the City $4,135.20 related to Change Order Number 8 which is part of Pay Request 13.

through the new conduit along the interior building wall. New conduit was then installed to each flow meter from the new pullbox, and signal cables were pulled from that pullbox to each flow meter.

Pay Recommendation

Wahlund Construction's Pay Requests No. 11-13 are attached to this memo. Pay Request 11 ($66,242.89) covers the 5% retention that has been held from previous pay requests throughout the project. Because additional change order work occurred after the retention was requested, Pay Request 11 was withheld until the construction was complete. Pay Request 12 ($1,512.28) covers the cost of Change Order #7, and Pay Request 13 ($7,889.92) covers Change Orders #7-8. No retention was withheld from Pay Requests 12-13, as they will be paid to Wahlund concurrently with Pay Request 11.

We recommend payment to Wahlund Construction for Pay Requests No. 11-13 in a total amount of $75,645.09.

Once the project is approved by City Council, GHD will prepare a Notice of Completion for the project that is to be signed and filed by the City. The retention can be released to the Contractor 35 days after the Notice of Completion is filed. Please contact me if you have any questions.

Sincerely,
GHD Inc.

Nathan Stevens, PE

ATTACHMENTS
Wahlund Construction Pay Requests No. 11-13

CC:
Brooke Woodcox, Rio Dell Finance Director, 675 Wildwood Avenue Rio Dell, CA 95562
Quinn Donovan, USDA Area Specialist 777 Sonoma Avenue, E Street Annex, Santa Rosa, CA 95404;
Kevin Warring, Water Resources Control Engineer, SWRCB

March 13, 2018

Kyle Knopp
City Manager
City of Rio Dell
675 Wildwood Ave
Rio Dell, CA 95562
(707) 764-3532

RE: Metropolitan Wells Redevelopment Project
Progress Payment Requests No. 11-13 for Wahlund Construction

Dear Kyle,

Construction of the Metropolitan Wells Redevelopment Project is complete. The Contractor executed a process performance test on the treatment system December 12-14, and the system produced potable water that met the performance requirements for the system and State water quality standards. Wahlund was paid for the full amount of the contract, less the 5% retention, after this performance test was completed (Pay Request 10). After some final outstanding miscellaneous submittals were provided by Wahlund, they requested a release of the retention (Pay Request 11, $66,242.89). After this request was made, it was determined that three additional change orders were required:

1. Change Order #7 ($1,512.28) – New chemical feed pump
    a. The original pump was defective and not working properly, so it was returned to the manufacturer. In the meantime, the City decided that they would prefer a slightly different pump for this application. A credit was provided for the original pump, so the change order amount included the difference in cost between the new pump and the original pump.

2. Change Order #8 ($4,135.20) – Clear well transducer interference
    a. The level transducer in the clear well was giving unstable and erratic clear well level readings when Booster Pump #1 was running, but not when Booster Pump #2 was running. Flow meters in a separate area of the project were giving erratic readings as well. This Change Order included running a new conduit up the interior building wall from the PLC panel and around the building interior to the northwest corner of the building, closest to the clear well. The conduit exited the wall and transitioned underground to a pullbox. It was then run underground to the clear well, and new signal wires were installed.

3. Change Order #9 ($3,754.72) – Well flow meters interference
    a. The flow meters from Wells #1 and #3 were giving unstable and erratic flow readings. After extensive field troubleshooting with the design engineer and the electrical subcontractor, a grounding issue with the flow meters was identified, and when it was rectified, the flow meters performed as required. However, operations staff desired an alternative conduit to provide additional system redundancy. This was a prudent decision, as the flow meters are an integral part of the overall system control. Change Order #8 included running a new conduit up the interior building wall from the PLC panel and around the building interior to the northwest corner of the building, closest to the clear well. The conduit then exits the wall and transitions underground to a new pullbox. The new conduit and pullbox installed under Change Order #8 were utilized for the work that occured under Change Order #9. Signal cables for the flow meters were pulled

GHD Inc.
718 Third Street Eureka CA 95501 USA
T 1 707 443 8326 F 1 707 444 8330 E eureka@ghd.com W www.ghd.com

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 11

	Application Period: 11/1/2017 - 11/30/2017	Application Date: 11/30/2017
To (Owner): City of Rio Dell	From (Contractor): Ryan Wahlund, Wahlund Construction	Via (Engineer): Steve McHaney, PE
Project: Metropolitan Wells Redevelopment Project	Contract: Metropolitan Wells Redevelopment Project	
Owner's Contract No.: #0190	Contractor's Project No.: 43-16	Engineer's Project No.: 11140078

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$6,267.59	
2	$6,118.02	
3		
4	$6,185.01	
5	$1,621.83	
6	$1,765.35	
7		
TOTALS	$21,957.80	
NET CHANGE BY CHANGE ORDERS	$21,957.80	

1. ORIGINAL CONTRACT # 1,302,900.00
2. Net change by Change Or # 21,957.80
3. Current Contract Price (l # 1,324,857.80
4. TOTAL COMPLETED AND STORED TO DATE
   (Column F total on Progress Estimates) ..... $ 1,324,857.80
5. RETAINAGE: #
   a. X 1,324,857.80 Work Completed ..... $ -
   b. X _____ Stored Material ..... # -
   c. Total Retainage (Line 5.a + Line 5.b) ..... $ -
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) ..... $ 1,324,857.80
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) ..... $ 1,258,614.91
8. AMOUNT DUE THIS APPLICATION ..... $ 66,242.89
9. BALANCE TO FINISH, PLUS RETAINAGE
   (Column G total on Progress Estimates + Line 5.c above) ..... $ -

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Rick Page Date: 12-4-17

Payment of: $ 66,242.89
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ _____
(Engineer) (Date)

Payment of: $ 66,242.89
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ _____
(Owner) # (Date)
#
#
#
#

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Period: 11/1/2017 - 11/30/2017

Application Number: 11

Application Date: 11/30/2017

Item		Contract Information											
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)	Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
1	**Mobilization/Demobilization**			$ 52,000.00									
	Bonds and Insurance	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Preconstruction Administration	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Temporary Facilities	1	LS	$ 10,000.00	$ 10,000.00		$ -		100%	100%	$ 10,000.00		$ -
	Equipment Mobilization	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Demobilization	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
2	**Construction Staking**			$ 5,000.00									
	Boundary Staking	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Construction Staking	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
3	**Shoring and Trench Safety**	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
4	**Erosion and Sediment Control**	1	LS	$ 2,000.00	$ 2,000.00		$ -		100%	100%	$ 2,000.00		$ -
5	**Demolition/Removal/Disposal**			$ 12,000.00									
	Concrete Demolition	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Mechanical / Piping Demolition	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Hazardous Materials	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
	Disposal Fees	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
6	**Clearing/Grubbing, Site Grading, and Percolation Pond Construction**			$ 22,000.00									
	Clearing and Grubbing	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Site Grading	1	LS	$ 6,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
	Percolation Pond Construction	1	LS	$ 12,000.00	$ 12,000.00		$ -		100%	100%	$ 12,000.00		$ -
7	**Destruction of Existing Wells**			$ 5,700.00									
	Well Destruction Permitting	1	LS	$ 1,500.00	$ 1,500.00		$ -		100%	100%	$ 1,500.00		$ -
	Well Destruction	1	LS	$ 4,200.00	$ 4,200.00		$ -		100%	100%	$ 4,200.00		$ -
8	**Well #1 Equipment, Piping, and Appurtenances**			$ 20,000.00									
	Well #1 Pump	1	LS	$ 7,500.00	$ 7,500.00		$ -		100%	100%	$ 7,500.00		$ -
	Well #1 Piping and Appurtenances	1	LS	$ 8,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Installation	1	LS	$ 4,500.00	$ 4,500.00		$ -		100%	100%	$ 4,500.00		$ -
9	**Well #3 Equipment, Piping, and Appurtenances**			$ 17,500.00									
	Well #3 Pump	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Well #3 Piping and Appurtenances	1	LS	$ 8,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Installation	1	LS	$ 4,500.00	$ 4,500.00		$ -		100%	100%	$ 4,500.00		$ -
10	**Chlorination Equipment and Eye Wash Station**			$ 17,000.00									
	Chlorination Equipment	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Eye Wash Station	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Installation	1	LS	$ 2,000.00	$ 2,000.00		$ -		100%	100%	$ 2,000.00		$ -
	Drainage Sump	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
11	**Slabs and Fiberglass Housings for Well and Chlorination Equipment**			$ 50,000.00									
	Concrete Slabs for Wells	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -
	Concrete Slab for Chlorination Equipment	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Fiberglass Housing for Wells	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Fiberglass Housing for Chlorination Equipment	1	LS	$ 20,000.00	$ 20,000.00		$ -		100%	100%	$ 20,000.00		$ -
	Installation	1	LS	$ 7,500.00	$ 7,500.00		$ -		100%	100%	$ 7,500.00		$ -
12	**Perimeter Fencing and Gate**	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
13	**Electrical and Controls System**			$ 250,000.00									
	Electrical Mobilization	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Power Panel - Material	1	LS	$ 26,500.00	$ 26,500.00		$ -		100%	100%	$ 26,500.00		$ -
	Power Panel - Labor	1	LS	$ 15,500.00	$ 15,500.00		$ -		100%	100%	$ 15,500.00		$ -
	Light Fixtures - Materials	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -

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Progress Estimate - Unit Price Work

Contractor's Application

11/1/2017 - 11/30/2017

11/30/2017

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 11

Application Period: 11/1/2017 - 11/30/2017

Application Date: 11/30/2017

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
	Light Fixtures - Labor	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -
	Instrumentation & Controls - Materials	1	LS	$ 103,000.00	$ 103,000.00		$ -		100%	100%	$ 103,000.00		$ -
	Instrumentation & Controls - Labor	1	LS	$ 35,500.00	$ 35,500.00		$ -		100%	100%	$ 35,500.00		$ -
	Trenching and Backfill and Conduits - Materials	1	LS	$ 26,500.00	$ 26,500.00		$ -		100%	100%	$ 26,500.00		$ -
	Trenching and Backfill and Conduits - Labor	1	LS	$ 31,000.00	$ 31,000.00		$ -		100%	100%	$ 31,000.00		$ -
14	**Single Vessel Greensand Filter Packaged Water Treatment System at 300 gpm**			**$ 310,000.00**									
	Equipment Submittals	1	LS	$ 31,012.41	$ 31,012.41		$ -		100%	100%	$ 31,012.41		$ -
	Equipment Fabrication	1	LS	$ 72,362.30	$ 72,362.30		$ -		100%	100%	$ 72,362.30		$ -
	Equipment Delivered	1	LS	$ 103,374.71	$ 103,374.71		$ -		100%	100%	$ 103,374.71		$ -
	Freight	1	LS	$ 9,317.46	$ 9,317.46		$ -		100%	100%	$ 9,317.46		$ -
	Installation	1	LS	$ 80,240.29	$ 80,240.29		$ -		100%	100%	$ 80,240.29		$ -
	Startup	1	LS	$ 13,692.83	$ 13,692.83		$ -		100%	100%	$ 13,692.83		$ -
15	**CMU Treatment and Controls Building**			**$ 170,000.00**									
	Excavation and Subgrade Prep	1	LS	$ 25,000.00	$ 25,000.00		$ -		100%	100%	$ 25,000.00		$ -
	Concrete Foundation	1	LS	$ 50,000.00	$ 50,000.00		$ -		100%	100%	$ 50,000.00		$ -
	CMU	1	LS	$ 45,000.00	$ 45,000.00		$ -		100%	100%	$ 45,000.00		$ -
	Louvers and Vents	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Roof Structure	1	LS	$ 30,000.00	$ 30,000.00		$ -		100%	100%	$ 30,000.00		$ -
	Doors	1	LS	$ 10,000.00	$ 10,000.00		$ -		100%	100%	$ 10,000.00		$ -
	Painting	1	LS	$ 6,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
16	**Clear Well Booster Pumps and Motors**	**2**	**EA**	**$ 43,000.00**									
	Clear Well Booster Pumps and Motors	2	EA	$ 36,000.00	$ 72,000.00		$ -		100%	100%	$ 72,000.00		$ -
	Installation	2	EA	$ 4,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Painting	2	EA	$ 3,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
17	**Site Piping, Valves, and Appurtenances**			**$ 15,000.00**									
	Raw Water Piping	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Potable Water Piping	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Backwash Piping	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
18	**Site Gravel**	**1**	**LS**	**$ 11,000.00**	**$ 11,000.00**		$ -		100%	100%	$ 11,000.00		$ -
19	**Gravel Driveway**	**1**	**LS**	**$ 13,000.00**	**$ 13,000.00**		$ -		100%	100%	$ 13,000.00		$ -
20	**Clear Well Cleaning, Disinfection, and Recoating**			**$ 5,000.00**									
	Clear Well Cleaning	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
	Clear Well Disinfection	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
	Clear Well Recoating	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
A-1	**Paved Driveway**	**1**	**LS**	**$ 11,000.00**	**$ 11,000.00**		$ -		100%	100%	$ 11,000.00		$ -
A-3	**Double Vessel Greensand Filter Packaged Water Treatment System at 300 gpm each vessel (difference in cost from Base Bid Item 14)**			**$ 116,000.00**									
	Equipment Submittals	1	LS	$ 11,604.65	$ 11,604.65		$ -		100%	100%	$ 11,604.65		$ -
	Equipment Fabrication	1	LS	$ 27,077.51	$ 27,077.51		$ -		100%	100%	$ 27,077.51		$ -
	Equipment Delivered	1	LS	$ 38,682.15	$ 38,682.15		$ -		100%	100%	$ 38,682.15		$ -
	Freight	1	LS	$ 3,486.54	$ 3,486.54		$ -		100%	100%	$ 3,486.54		$ -
	Installation	1	LS	$ 30,025.38	$ 30,025.38		$ -		100%	100%	$ 30,025.38		$ -
	Startup	1	LS	$ 5,123.77	$ 5,123.77		$ -		100%	100%	$ 5,123.77		$ -
A-4	**Serpentine Chlorine Contact Pipe**			**$ 88,000.00**									
	Piping	1	LS	$ 29,000.00	$ 29,000.00		$ -		100%	100%	$ 29,000.00		$ -
	Installation	1	LS	$ 59,000.00	$ 59,000.00		$ -		100%	100%	$ 59,000.00		$ -
A-5	**Woven Geotextile Fabric Under Site Gravel and Driveway**	**1**	**LS**	**$ 8,700.00**	**$ 8,700.00**		$ -		100%	100%	$ 8,700.00		$ -

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Progress Estimate - Unit Price Work

Contractor's Application

11/1/2017 - 11/30/2017

11/30/2017

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 11

Application Period: 11/1/2017 - 11/30/2017

Application Date: 11/30/2017

Item		Contract Information											
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)	Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
CCO No. 1	Add additional 6" of aggregate base underneath the slab of the CMU Treatment & Controls building & driveway	1	LS	$ 6,267.59	$ 6,267.59		$ -		100%	100%	$ 6,267.59		$ -
CCO No. 2	Replace the length of existing pipe from the tie-in location (Keynote 20 on Drawing C102) to the southern property line with new 6-inch C900 PVC pipe with bell restraints.	1	LS	$ 6,118.02	$ 6,118.02		$ -		100%	100%	$ 6,118.02		$ -
CCO No. 4		1	LS	$ 6,185.01	$ 6,185.01		$ -		100%	100%	$ 6,185.01		$ -
CCO No. 5	This Change Order includes three portions of electrical work that were not part of the original contract.	1	LS	$ 1,621.83	$ 1,621.83		$ -		100%	100%	$ 1,621.83		$ -
CCO No. 6	This Change Order includes three portions of electrical work that were not part of the original contract.	1	LS	$ 1,765.35	$ 1,765.35		$ -		100%	100%	$ 1,765.35		$ -
	Totals				$ 1,324,857.80		$ -			100.0%	$ 1,324,857.80		$ -

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EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 12

	Application Period: 1/1/2018 - 1/10/2018	Application Date: 1/10/2018
To (Owner): City of Rio Dell	From (Contractor): Ryan Wahlund, Wahlund Construction	Via (Engineer): Steve McHaney, PE
Project: Metropolitan Wells Redevelopment Project	Contract: Metropolitan Wells Redevelopment Project	
Owner's Contract No.: #0190	Contractor's Project No.: 43-16	Engineer's Project No.: 11140078

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$6,267.59	
2	$6,118.02	
3		
4	$6,185.01	
5	$1,621.83	
6	$1,765.35	
7	$1,512.28	
TOTALS	$23,470.08	
NET CHANGE BY CHANGE ORDERS	$23,470.08	

1. ORIGINAL CONTRACT	#	1,302,900.00
2. Net change by Change Or	#	23,470.08
3. Current Contract Price (I	#	1,326,370.08
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	$	1,326,370.08
5. RETAINAGE:	#	
a. X 1,326,370.08 Work Completed	$	-
b. X Stored Material	#	-
c. Total Retainage (Line 5.a + Line 5.b)	$	-
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	1,326,370.08
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	1,324,857.80
8. AMOUNT DUE THIS APPLICATION	$	1,512.28
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	$	-

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Kirk Page Date: 1/10/18

Payment of: $ 1,512.28
(Line 8 or other - attach explanation of the other amount)

is recommended by: (Engineer) 3/12/18 (Date)

Payment of: $ 1,512.28
(Line 8 or other - attach explanation of the other amount)

is approved by: (Owner) # (Date)
#
#
#
#

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 12

Application Period: 1/1/2018 - 1/10/2018

Application Date: 1/10/2018

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
1	**Mobilization/Demobilization**			$ 52,000.00									
	Bonds and Insurance	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Preconstruction Administration	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Temporary Facilities	1	LS	$ 10,000.00	$ 10,000.00		$ -		100%	100%	$ 10,000.00		$ -
	Equipment Mobilization	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Demobilization	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
2	**Construction Staking**			$ 5,000.00									
	Boundary Staking	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Construction Staking	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
3	**Shoring and Trench Safety**	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
4	**Erosion and Sediment Control**	1	LS	$ 2,000.00	$ 2,000.00		$ -		100%	100%	$ 2,000.00		$ -
5	**Demolition/Removal/Disposal**			$ 12,000.00									
	Concrete Demolition	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Mechanical / Piping Demolition	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Hazardous Materials	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
	Disposal Fees	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
6	**Clearing/Grubbing, Site Grading, and Percolation Pond Construction**			$ 22,000.00									
	Clearing and Grubbing	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Site Grading	1	LS	$ 6,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
	Percolation Pond Construction	1	LS	$ 12,000.00	$ 12,000.00		$ -		100%	100%	$ 12,000.00		$ -
7	**Destruction of Existing Wells**			$ 5,700.00									
	Well Destruction Permitting	1	LS	$ 1,500.00	$ 1,500.00		$ -		100%	100%	$ 1,500.00		$ -
	Well Destruction	1	LS	$ 4,200.00	$ 4,200.00		$ -		100%	100%	$ 4,200.00		$ -
8	**Well #1 Equipment, Piping, and Appurtenances**			$ 20,000.00									
	Well #1 Pump	1	LS	$ 7,500.00	$ 7,500.00		$ -		100%	100%	$ 7,500.00		$ -
	Well #1 Piping and Appurtenances	1	LS	$ 8,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Installation	1	LS	$ 4,500.00	$ 4,500.00		$ -		100%	100%	$ 4,500.00		$ -
9	**Well #3 Equipment, Piping, and Appurtenances**			$ 17,500.00									
	Well #3 Pump	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Well #3 Piping and Appurtenances	1	LS	$ 8,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Installation	1	LS	$ 4,500.00	$ 4,500.00		$ -		100%	100%	$ 4,500.00		$ -
10	**Chlorination Equipment and Eye Wash Station**			$ 17,000.00									
	Chlorination Equipment	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Eye Wash Station	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Installation	1	LS	$ 2,000.00	$ 2,000.00		$ -		100%	100%	$ 2,000.00		$ -
	Drainage Sump	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
11	**Slabs and Fiberglass Housings for Well and Chlorination Equipment**			$ 50,000.00									
	Concrete Slabs for Wells	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -
	Concrete Slab for Chlorination Equipment	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Fiberglass Housing for Wells	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Fiberglass Housing for Chlorination Equipment	1	LS	$ 20,000.00	$ 20,000.00		$ -		100%	100%	$ 20,000.00		$ -
	Installation	1	LS	$ 7,500.00	$ 7,500.00		$ -		100%	100%	$ 7,500.00		$ -
12	**Perimeter Fencing and Gate**	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
13	**Electrical and Controls System**			$ 250,000.00									
	Electrical Mobilization	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Power Panel - Material	1	LS	$ 26,500.00	$ 26,500.00		$ -		100%	100%	$ 26,500.00		$ -
	Power Panel - Labor	1	LS	$ 15,500.00	$ 15,500.00		$ -		100%	100%	$ 15,500.00		$ -
	Light Fixtures - Materials	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 12

Application Period: 1/1/2018 - 1/10/2018

Application Date: 1/10/2018

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
	Light Fixtures - Labor	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -
	Instrumentation & Controls - Materials	1	LS	$ 103,000.00	$ 103,000.00		$ -		100%	100%	$ 103,000.00		$ -
	Instrumentation & Controls - Labor	1	LS	$ 35,500.00	$ 35,500.00		$ -		100%	100%	$ 35,500.00		$ -
	Trenching and Backfill and Conduits - Materials	1	LS	$ 26,500.00	$ 26,500.00		$ -		100%	100%	$ 26,500.00		$ -
	Trenching and Backfill and Conduits - Labor	1	LS	$ 31,000.00	$ 31,000.00		$ -		100%	100%	$ 31,000.00		$ -
14	**Single Vessel Greensand Filter Packaged Water Treatment System at 300 gpm**			**$ 310,000.00**									
	Equipment Submittals	1	LS	$ 31,012.41	$ 31,012.41		$ -		100%	100%	$ 31,012.41		$ -
	Equipment Fabrication	1	LS	$ 72,362.30	$ 72,362.30		$ -		100%	100%	$ 72,362.30		$ -
	Equipment Delivered	1	LS	$ 103,374.71	$ 103,374.71		$ -		100%	100%	$ 103,374.71		$ -
	Freight	1	LS	$ 9,317.46	$ 9,317.46		$ -		100%	100%	$ 9,317.46		$ -
	Installation	1	LS	$ 80,240.29	$ 80,240.29		$ -		100%	100%	$ 80,240.29		$ -
	Startup	1	LS	$ 13,692.83	$ 13,692.83		$ -		100%	100%	$ 13,692.83		$ -
15	**CMU Treatment and Controls Building**			**$ 170,000.00**									
	Excavation and Subgrade Prep	1	LS	$ 25,000.00	$ 25,000.00		$ -		100%	100%	$ 25,000.00		$ -
	Concrete Foundation	1	LS	$ 50,000.00	$ 50,000.00		$ -		100%	100%	$ 50,000.00		$ -
	CMU	1	LS	$ 45,000.00	$ 45,000.00		$ -		100%	100%	$ 45,000.00		$ -
	Louvers and Vents	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Roof Structure	1	LS	$ 30,000.00	$ 30,000.00		$ -		100%	100%	$ 30,000.00		$ -
	Doors	1	LS	$ 10,000.00	$ 10,000.00		$ -		100%	100%	$ 10,000.00		$ -
	Painting	1	LS	$ 6,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
16	**Clear Well Booster Pumps and Motors**	2	EA	$ 43,000.00									
	Clear Well Booster Pumps and Motors	2	EA	$ 36,000.00	$ 72,000.00		$ -		100%	100%	$ 72,000.00		$ -
	Installation	2	EA	$ 4,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Painting	2	EA	$ 3,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
17	**Site Piping, Valves, and Appurtenances**			**$ 15,000.00**									
	Raw Water Piping	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Potable Water Piping	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Backwash Piping	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
18	**Site Gravel**	1	LS	$ 11,000.00	$ 11,000.00		$ -		100%	100%	$ 11,000.00		$ -
19	**Gravel Driveway**	1	LS	$ 13,000.00	$ 13,000.00		$ -		100%	100%	$ 13,000.00		$ -
20	**Clear Well Cleaning, Disinfection, and Recoating**			$ 5,000.00									
	Clear Well Cleaning	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
	Clear Well Disinfection	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
	Clear Well Recoating	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
A-1	**Paved Driveway**	1	LS	$ 11,000.00	$ 11,000.00		$ -		100%	100%	$ 11,000.00		$ -
A-3	**Double Vessel Greensand Filter Packaged Water Treatment System at 300 gpm each vessel (difference in cost from Base Bid Item 14)**			**$ 116,000.00**									
	Equipment Submittals	1	LS	$ 11,604.65	$ 11,604.65		$ -		100%	100%	$ 11,604.65		$ -
	Equipment Fabrication	1	LS	$ 27,077.51	$ 27,077.51		$ -		100%	100%	$ 27,077.51		$ -
	Equipment Delivered	1	LS	$ 38,682.15	$ 38,682.15		$ -		100%	100%	$ 38,682.15		$ -
	Freight	1	LS	$ 3,486.54	$ 3,486.54		$ -		100%	100%	$ 3,486.54		$ -
	Installation	1	LS	$ 30,025.38	$ 30,025.38		$ -		100%	100%	$ 30,025.38		$ -
	Startup	1	LS	$ 5,123.77	$ 5,123.77		$ -		100%	100%	$ 5,123.77		$ -
A-4	**Serpentine Chlorine Contact Pipe**			$ 88,000.00									
	Piping	1	LS	$ 29,000.00	$ 29,000.00		$ -		100%	100%	$ 29,000.00		$ -
	Installation	1	LS	$ 59,000.00	$ 59,000.00		$ -		100%	100%	$ 59,000.00		$ -
A-5	**Woven Geotectile Fabric Under Site Gravel and Driveway**	1	LS	$ 8,700.00	$ 8,700.00		$ -		100%	100%	$ 8,700.00		$ -

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 12

Application Period: 1/1/2018 - 1/10/2018

Application Date: 1/10/2018

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
CCO No. 1	Add additional 6" of aggregate base underneath the slab of the CMU Treatment & Controls building & driveway	1	LS	$ 6,267.59	$ 6,267.59		$ -		100%	100%	$ 6,267.59		$ -
CCO No. 2	Replace the length of existing pipe from the tie-in location (Keynote 20 on Drawing C102) to the southern property line with new 6-inch C900 PVC pipe with bell restraints.	1	LS	$ 6,118.02	$ 6,118.02		$ -		100%	100%	$ 6,118.02		$ -
CCO No. 4		1	LS	$ 6,185.01	$ 6,185.01		$ -		100%	100%	$ 6,185.01		$ -
CCO No. 5	This Change Order includes three portions of electrical work that were not part of the original contract.	1	LS	$ 1,621.83	$ 1,621.83		$ -		100%	100%	$ 1,621.83		$ -
CCO No. 6	This Change Order includes three portions of electrical work that were not part of the original contract.	1	LS	$ 1,765.35	$ 1,765.35		$ -		100%	100%	$ 1,765.35		$ -
CCO No. 7	This Change Order includes the purchase of a new chemical feed pump for injecting chlorine into the raw water for the system and a credit for the pump that was provided per the original design.	1	LS	$ 1,512.28	$ 1,512.28	100%	$ 1,512.28			100%	$ 1,512.28		$ -
	Totals				$ 1,326,370.08		$ 1,512.28			100.0%	$ 1,326,370.08		$ -

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EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 13

	Application Period: 2/1/2018 - 2/28/2018	Application Date: 2/28/2018
To (Owner): City of Rio Dell	From (Contractor): Ryan Wahlund, Wahlund Construction	Via (Engineer): Steve McHaney, PE
Project: Metropolitan Wells Redevelopment Project	Contract: Metropolitan Wells Redevelopment Project	
Owner's Contract No: #0190	Contractor's Project No.: 43-16	Engineer's Project No: 111-10078

Application For Payment
Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
1	$6,267.59	
2	$6,118 02	
4	$6,185 01	
5	$1,621.83	
6	$1,765 35	
7	$1,512 28	
8	$4,135.20	
9	$3,754 72	
TOTALS	$31,360 00	
NET CHANGE BY CHANGE ORDERS	$31,360.00	

1. ORIGINAL CONTRACT	#	1,302,900.00
2. Net change by Change Or	#	31,360.00
3. Current Contract Price (I	#	1,334,260.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)	$	1,334,260.00
5. RETAINAGE:	#	
a. X 1,334,260 00 Work Completed	$	-
b. X Stored Material	#	-
c. Total Retainage (Line 5.a + Line 5.b)	$	-
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	1,334,260.00
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	1,326,370.08
8. AMOUNT DUE THIS APPLICATION	$	7,889.92
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)	$	-

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment,
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Contractor Signature
By: [signature] Date: 3/12/18

Payment of $ 7,889 92
(Line 8 or other - attach explanation of the other amount)
is recommended by [signature] (Engineer) 3/12/18 (Date)

Payment of $ 7,889 92
(Line 8 or other - attach explanation of the other amount)
is approved by _____ (Owner) # (Date)
#
#
#
#

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 13

Application Period: 2/1/2018 - 2/28/2018

Application Date: 2/28/2018

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
1	**Mobilization/Demobilization**			$ 52,000.00									
	Bonds and Insurance	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Preconstruction Administration	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Temporary Facilities	1	LS	$ 10,000.00	$ 10,000.00		$ -		100%	100%	$ 10,000.00		$ -
	Equipment Mobilization	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Demobilization	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
2	**Construction Staking**			$ 5,000.00									
	Boundary Staking	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Construction Staking	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
3	**Shoring and Trench Safety**	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
4	**Erosion and Sediment Control**	1	LS	$ 2,000.00	$ 2,000.00		$ -		100%	100%	$ 2,000.00		$ -
5	**Demolition/Removal/Disposal**			$ 12,000.00									
	Concrete Demolition	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Mechanical / Piping Demolition	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Hazardous Materials	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
	Disposal Fees	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
6	**Clearing/Grubbing, Site Grading, and Percolation Pond Construction**			$ 22,000.00									
	Clearing and Grubbing	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Site Grading	1	LS	$ 6,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
	Percolation Pond Construction	1	LS	$ 12,000.00	$ 12,000.00		$ -		100%	100%	$ 12,000.00		$ -
7	**Destruction of Existing Wells**			$ 5,700.00									
	Well Destruction Permitting	1	LS	$ 1,500.00	$ 1,500.00		$ -		100%	100%	$ 1,500.00		$ -
	Well Destruction	1	LS	$ 4,200.00	$ 4,200.00		$ -		100%	100%	$ 4,200.00		$ -
8	**Well #1 Equipment, Piping, and Appurtenances**			$ 20,000.00									
	Well #1 Pump	1	LS	$ 7,500.00	$ 7,500.00		$ -		100%	100%	$ 7,500.00		$ -
	Well #1 Piping and Appurtenances	1	LS	$ 8,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Installation	1	LS	$ 4,500.00	$ 4,500.00		$ -		100%	100%	$ 4,500.00		$ -
9	**Well #3 Equipment, Piping, and Appurtenances**			$ 17,500.00									
	Well #3 Pump	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Well #3 Piping and Appurtenances	1	LS	$ 8,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Installation	1	LS	$ 4,500.00	$ 4,500.00		$ -		100%	100%	$ 4,500.00		$ -
10	**Chlorination Equipment and Eye Wash Station**			$ 17,000.00									
	Chlorination Equipment	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Eye Wash Station	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Installation	1	LS	$ 2,000.00	$ 2,000.00		$ -		100%	100%	$ 2,000.00		$ -
	Drainage Sump	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
11	**Slabs and Fiberglass Housings for Well and Chlorination Equipment**			$ 50,000.00									
	Concrete Slabs for Wells	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -
	Concrete Slab for Chlorination Equipment	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Fiberglass Housing for Wells	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
	Fiberglass Housing for Chlorination Equipment	1	LS	$ 20,000.00	$ 20,000.00		$ -		100%	100%	$ 20,000.00		$ -
	Installation	1	LS	$ 7,500.00	$ 7,500.00		$ -		100%	100%	$ 7,500.00		$ -
12	**Perimeter Fencing and Gate**	1	LS	$ 15,000.00	$ 15,000.00		$ -		100%	100%	$ 15,000.00		$ -
13	**Electrical and Controls System**			$ 250,000.00									
	Electrical Mobilization	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Power Panel - Material	1	LS	$ 26,500.00	$ 26,500.00		$ -		100%	100%	$ 26,500.00		$ -
	Power Panel - Labor	1	LS	$ 15,500.00	$ 15,500.00		$ -		100%	100%	$ 15,500.00		$ -
	Light Fixtures - Materials	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -
	Light Fixtures - Labor	1	LS	$ 2,500.00	$ 2,500.00		$ -		100%	100%	$ 2,500.00		$ -

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Period: 2/1/2018 - 2/28/2018

Application Number: 13

Application Date: 2/28/2018

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
	Instrumentation & Controls - Materials	1	LS	$ 103,000.00	$ 103,000.00		$ -		100%	100%	$ 103,000.00		$ -
	Instrumentation & Controls - Labor	1	LS	$ 35,500.00	$ 35,500.00		$ -		100%	100%	$ 35,500.00		$ -
	Trenching and Backfill and Conduits - Materials	1	LS	$ 26,500.00	$ 26,500.00		$ -		100%	100%	$ 26,500.00		$ -
	Trenching and Backfill and Conduits - Labor	1	LS	$ 31,000.00	$ 31,000.00		$ -		100%	100%	$ 31,000.00		$ -
14	**Single Vessel Greensand Filter Packaged Water Treatment System at 300 gpm**			**$ 310,000.00**									
	Equipment Submittals	1	LS	$ 31,012.41	$ 31,012.41		$ -		100%	100%	$ 31,012.41		$ -
	Equipment Fabrication	1	LS	$ 72,362.30	$ 72,362.30		$ -		100%	100%	$ 72,362.30		$ -
	Equipment Delivered	1	LS	$ 103,374.71	$ 103,374.71		$ -		100%	100%	$ 103,374.71		$ -
	Freight	1	LS	$ 9,317.46	$ 9,317.46		$ -		100%	100%	$ 9,317.46		$ -
	Installation	1	LS	$ 80,240.29	$ 80,240.29		$ -		100%	100%	$ 80,240.29		$ -
	Startup	1	LS	$ 13,692.83	$ 13,692.83		$ -		100%	100%	$ 13,692.83		$ -
15	**CMU Treatment and Controls Building**			**$ 170,000.00**									
	Excavation and Subgrade Prep	1	LS	$ 25,000.00	$ 25,000.00		$ -		100%	100%	$ 25,000.00		$ -
	Concrete Foundation	1	LS	$ 50,000.00	$ 50,000.00		$ -		100%	100%	$ 50,000.00		$ -
	CMU	1	LS	$ 45,000.00	$ 45,000.00		$ -		100%	100%	$ 45,000.00		$ -
	Louvers and Vents	1	LS	$ 4,000.00	$ 4,000.00		$ -		100%	100%	$ 4,000.00		$ -
	Roof Structure	1	LS	$ 30,000.00	$ 30,000.00		$ -		100%	100%	$ 30,000.00		$ -
	Doors	1	LS	$ 10,000.00	$ 10,000.00		$ -		100%	100%	$ 10,000.00		$ -
	Painting	1	LS	$ 6,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
16	**Clear Well Booster Pumps and Motors**	2	EA	$ 43,000.00									
	Clear Well Booster Pumps and Motors	2	EA	$ 36,000.00	$ 72,000.00		$ -		100%	100%	$ 72,000.00		$ -
	Installation	2	EA	$ 4,000.00	$ 8,000.00		$ -		100%	100%	$ 8,000.00		$ -
	Painting	2	EA	$ 3,000.00	$ 6,000.00		$ -		100%	100%	$ 6,000.00		$ -
17	**Site Piping, Valves, and Appurtenances**			**$ 15,000.00**									
	Raw Water Piping	1	LS	$ 7,000.00	$ 7,000.00		$ -		100%	100%	$ 7,000.00		$ -
	Potable Water Piping	1	LS	$ 5,000.00	$ 5,000.00		$ -		100%	100%	$ 5,000.00		$ -
	Backwash Piping	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
18	**Site Gravel**	1	LS	$ 11,000.00	$ 11,000.00		$ -		100%	100%	$ 11,000.00		$ -
19	**Gravel Driveway**	1	LS	$ 13,000.00	$ 13,000.00		$ -		100%	100%	$ 13,000.00		$ -
20	**Clear Well Cleaning, Disinfection, and Recoating**			**$ 5,000.00**									
	Clear Well Cleaning	1	LS	$ 3,000.00	$ 3,000.00		$ -		100%	100%	$ 3,000.00		$ -
	Clear Well Disinfection	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
	Clear Well Recoating	1	LS	$ 1,000.00	$ 1,000.00		$ -		100%	100%	$ 1,000.00		$ -
A-1	**Paved Driveway**	1	LS	$ 11,000.00	$ 11,000.00		$ -		100%	100%	$ 11,000.00		$ -
A-3	**Double Vessel Greensand Filter Packaged Water Treatment System at 300 gpm each vessel (difference in cost from Base Bid Item 14)**			**$ 116,000.00**									
	Equipment Submittals	1	LS	$ 11,604.65	$ 11,604.65		$ -		100%	100%	$ 11,604.65		$ -
	Equipment Fabrication	1	LS	$ 27,077.51	$ 27,077.51		$ -		100%	100%	$ 27,077.51		$ -
	Equipment Delivered	1	LS	$ 38,682.15	$ 38,682.15		$ -		100%	100%	$ 38,682.15		$ -
	Freight	1	LS	$ 3,486.54	$ 3,486.54		$ -		100%	100%	$ 3,486.54		$ -
	Installation	1	LS	$ 30,025.38	$ 30,025.38		$ -		100%	100%	$ 30,025.38		$ -
	Startup	1	LS	$ 5,123.77	$ 5,123.77		$ -		100%	100%	$ 5,123.77		$ -
A-4	**Serpentine Chlorine Contact Pipe**			**$ 88,000.00**									
	Piping	1	LS	$ 29,000.00	$ 29,000.00		$ -		100%	100%	$ 29,000.00		$ -
	Installation	1	LS	$ 59,000.00	$ 59,000.00		$ -		100%	100%	$ 59,000.00		$ -
A-5	**Woven Geotextile Fabric Under Site Gravel and Driveway**	1	LS	$ 8,700.00	$ 8,700.00		$ -		100%	100%	$ 8,700.00		$ -
CCO No. 1	**Add additional 6" of aggregate base underneath the slab of the CMU Treatment & Controls building & driveway**	1	LS	$ 6,267.59	$ 6,267.59		$ -		100%	100%	$ 6,267.59		$ -

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Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): City of Rio Dell Metropolitan Wells Redevelopment Project

Application Number: 13

Application Period: 2/1/2018 - 2/28/2018

Application Date: 2/28/2018

Item		Contract Information				Estimated Quantity Installed this Period	Value of Work Installed this Period	Materials Presently Stored	Quantity Previous Period	Quantity Complete to Date	Value of Work to Date ($)	Quantity Remaining%	Value of Work Remaining ($)
Bid Item No.	Description	Item Quantity	Units	Unit Price ($)	Total Value of Item ($)								
CCO No. 2	Replace the length of existing pipe from the tie-in location (Keynote 20 on Drawing C102) to the southern property line with new 6-inch C900 PVC pipe with bell restraints.	1	LS	$ 6,118.02	$ 6,118.02		$ -		100%	100%	$ 6,118.02		$ -
CCO No. 4		1	LS	$ 6,185.01	$ 6,185.01		$ -		100%	100%	$ 6,185.01		$ -
CCO No. 5	This Change Order includes three portions of electrical work that were not part of the original contract.	1	LS	$ 1,621.83	$ 1,621.83		$ -		100%	100%	$ 1,621.83		$ -
CCO No. 6	This Change Order includes three portions of electrical work that were not part of the original contract.	1	LS	$ 1,765.35	$ 1,765.35		$ -		100%	100%	$ 1,765.35		$ -
CCO No. 7	This Change Order includes the purchase of a new chemical feed pump for injecting chlorine into the raw water for the system and a credit for the pump that was provided per the original design.	1	LS	$ 1,512.28	$ 1,512.28		$ -		100%	100%	$ 1,512.28		$ -
CCO No. 8	This Change Order includes running a new conduit from the PLC panel to the pullbox to accommodate additional signal cables should future problems arise, or to accommadatee any future instrumentation additions.	1	LS	$ 4,135.20	$ 4,135.20	100%	$ 4,135.20			100%	$ 4,135.20		$ -
CCO No. 9	This Change Order includes providing alternate conduit to provid additional system redundancy because the flow meters are an integral part of the overall system control.	1	LS	$ 3,754.72	$ 3,754.72	100%	$ 3,754.72			100%	$ 3,754.72		$ -
	Totals				$ 1,334,260.00		$ 7,889.92			100.0%	$ 1,334,260.00		$ -

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Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorize the Mayor to Sign a Letter of Support for AB 2598 (Quirk)

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize the Mayor to sign letter of support.

BACKGROUND AND DISCUSSION

From the League of California Cities:

Cities are encouraged to support AB 2598 (Quirk), which will assist cities' ability to enforce local ordinances and building codes by updating the existing statutory fine caps for inflation.

The bill also establishes a higher maximum fine for commercial property owners who repeatedly fail to maintain their property and adds a hardship process for repeat violators.

The statutory fine amounts for violations of local ordinances and building codes have not been updated for many years, and are losing their deterrent effect. Inadequate available penalties can erode respect for the law. If the consequences for violating a local ordinance or building standard are deemed to be minimal then some community members will ignore the law and create inequities in its application.

For instance, if an ordinance requires dry brush to be cleared for fire protection, and a property owner chooses not to do so, they could be placing the homes of their neighboring properties at risk. If one property owner allows trash and junk to build up on their property, it could attract vermin and devalue adjacent properties.

In brief, AB 2598 would accomplish the following:

- Update for inflation the fine levels for repeated violations, while continuing to keep the initial fine lower — because the object of such laws is securing compliance with local requirements to uphold community requirements, not collecting fines;
- Authorize a $2,500 fine for commercial property owners who repeatedly fail to maintain their properties; and

- Establish a hardship waiver process for repeated violators who have made a bona fide effort to comply with the first violation and payment of the additional fines would create an undue financial hardship.

///

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

April 3, 2018

The Honorable Bill Quirk
California State Assembly
State Capitol Building, Room 2163
Sacramento, CA 95814
VIA FAX: 916-319-2120

RE: Notice of Support AB 2598 (Quirk) Enforcement of Local Ordinances and Building Codes

Dear Assembly Member Quirk:

The City of Rio Dell supports your AB 2598, which would update existing statutory fine caps for violations or infractions of local ordinances and building and safety codes, add a hardship appeal process for repeat violators, and establish a higher maximum fine for commercial property owners who fail repeatedly to maintain their properties.

This bill updates the outdated fine caps to allow cities to better enforce locally adopted local ordinances and building and safety codes which reflect policies adopted by communities to establish standards, resolve issues, maintain public and private property, and protect public health and safety.

The City of Rio Dell has been actively attempting to enhance the City through code enforcement and our efforts are beginning to pay off. Any additional tools we can use to help our efforts are instrumental in creating an attractive community.

AB 2598 also keeps the fines from being overly burdensome or disproportionate on the unaware or first offenders by establishing a hardship waiver process – since the object of such laws is securing compliance with local requirements to uphold community requirements, not collecting fines.

For these reasons, the City of Rio Dell supports AB 2598 (Quirk).

Sincerely,

Frank Wilson, Mayor

cc: Senator McGuire & Assembly Member Wood
League Regional Public Affairs Manager (via email)
Meg Desmond, League of California Cities, cityletters@cacities.org

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675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Authorization for Staff to Submit Program Applications for Redwood Coast Energy Authority (RCEA) Public Agency Pilot Solar Program

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize staff to submit applications.

BACKGROUND AND DISCUSSION

On May 6, 2003 the City Council authorized execution the RCEA Joint Powers Agreement (JPA) via Resolution No. 842-2003 and the City of Rio Dell has been a member ever since. RCEA was established to provide regional development and implementation of energy programs that reduce demand, increase efficiency and advance the use of renewable resources for the benefit of local residents, businesses and institutions.

RCEA has been authorized to implement a Public Agency Pilot Solar Program with the intended purpose of offsetting electrical load at public facilities. The program is supported by net revenue from the Community Choice Energy (CCE) program that Rio Dell joined via Ordinance No. 345-2016 on November 15, 2016. Because of these actions, Rio Dell (and other member agencies) will be given a priority for assistance that we would not otherwise receive.

The concept of adding renewable energy at City facilities has been explored before but has not proceeded due to lack of staff resources and other competing priorities, such as regulatory compliance. While a solar project is not required by any State regulatory agency, there are several potential advantages to be gained by adopting these technologies. RCEA has recently approved $170,000 in resources to help provide assistance to applicants with regard to planning, financing and implementation of these projects. Utilizing the resources of RCEA could help expedite the realization of these projects and leverage the Authority's expertise in this subject area.

Potential projects:

Wastewater Treatment Plant: Prior exploration of this project involved the demolition of the old wastewater treatment system to create a "solar field." However, that demolition has been replaced by a project to recycle the old wastewater plant for use in pre-treating water system

backwash from the filtration process prior to the water being introduced into the WWTP. The new solar concept involves placing a solar array directly above the WWTP itself, thereby reducing algae growth at the plant and improving its performance and environmental regulatory compliance – thereby accomplishing two important tasks with one project. The WWTP consumes large amounts of electricity and energy enhancements would be important to containing the cost of electricity and the potential implementation of an Ultraviolet disinfection system which would improve regulatory compliance and staff safety.

City Hall Roof: The City Hall roof could be an ideal location for a relatively straight-forward solar installation.

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How can RCEA's Public Agency Solar Program Benefit Your Public Agency?

Reduce your **operating costs** and reduce your **carbon footprint** by taking advantage of our **NO-COST** solar energy and energy efficiency services for your Public Agency

No-cost solar energy and energy efficiency services include:

- Electric load analysis
- No obligation assessment of lighting, refrigeration & other efficiency opportunities for your agency
- Solar site assessments and system design
- Feasibility studies with recommendations, a financial summary and available incentives
- Assistance with identifying funding sources and securing project financing
- Recommendations for available energy savings and efficiency upgrades prior to sizing a solar array for your agency
- Review existing project proposals for energy efficiency measures and solar photovoltaic measures.

Who is eligible?

Participants must be a local public agency or special services district, RCEA member agencies will be given priority, call us to find out more.

*PG&E customers are eligible for RCEA's energy efficiency programs through the public goods charge on transmission and distribution . Please find RCEA's **Nonresidential Application for Energy Services** on our website.

Take the first step:

Fill out the application on reverse side of this flyer and return it to the Redwood Coast Energy Authority. Call us with your questions or to learn more about these no-cost energy efficiency and renewable energy services.

What happens next?

RCEA staff will work with your organization to develop a scope of work and identify feasible and eligible projects. Organizations that decide to move forward with RCEA's recommended energy efficiency or renewable energy measures will enter into a Participation Agreement with RCEA. Project acceptance, implementation, and contracting methods will be developed individually through the Participation Agreement process. Organizations deciding not to upgrade their facility are under no further obligation.

REDWOOD COAST EnergyAuthority

mavcollie@redwoodenergy.org
(707) 269-1700 fax:(707) 269-1777
633 3rd St. Eureka, CA 95501
www.RedwoodEnergy.org

County of Humboldt • Arcata • Blue lake • Eureka • Ferndale • Fortuna • Rio Dell • Trinidad • Humboldt Bay Municipal Water District

REDWOOD COAST EnergyAuthority

APPLICATION

Public Agency Pilot Solar Program

Organization: _____

Name of Decision Maker: _____ Title: _____

Primary Contact Info: _____ Title: _____

Primary Address: _____ City: _____ Zip: _____

Mailing Address: _____ City: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____

How did you hear about Redwood Coast Energy's Public Agency Solar Program? _____

_____

Site Information: Please list sites of interest for solar assessment (attach additional sheets if necessary)

Site Name: _____ **Site Address:** _____

Certifications

- Public agency commits to provide data, site access and relevant documents.
- Public agency commits to exploring financing or funding for potential projects that are deemed cost-effective by common industry standards.
- Public agency commits to ensuring all CEQA requirements are met.
- Public agency commits to the state's loading order for energy related projects.
- Public agency commits to ensuring staff time is made available to move related projects forward promptly.
- Public agency commits to following all contracting requirements for public works projects.

By signing this application **I authorize a Redwood Coast Energy Authority representative to access** my facility and to conduct a **NO-COST assessment.** I understand that the evaluation and report (when applicable) will be provided to me at **NO COST and with no obligation to pay for any goods or services.** In the unlikely event that any incidental or consequential damage occurs during the evaluation process, each party assumes responsibility for its own negligence, including responsibility for the negligence of its employees, contractors, subcontractors, and agents, and for the claims of third parties resulting from such negligence.

Print Name: _____

Signature: _____ **Date:** _____

Please submit this application to Redwood Coast Energy Authority

Mail or deliver to: 633 3rd Street, Eureka, CA 95501 • Fax: 707.269.1777

Email: mavcollie@redwoodenergy.org • If you have questions, contact us at 707.269.1700

Staff Update – 2018-03-06

City Council

The Council was provided a tour on March 22nd of the Corporation Yard.

City Manager

Finalized Metropolitan Wells closeout

Attended the Prosperity Economic Development Forum on March 22nd and gave a short talk providing an update on Rio Dell.

Conferred with City Attorney & various representatives from CalTrans on Eagle Prairie Bridge closure.

Worked with Recology Eel River on their reporting format.

Requested and received materials from the County on ADA issues with Rio Dell Library and potential areas of city responsibility.

Another PRA response related to Police investigation of CBD oil sales.

Initial CM Budget Review

City Clerk

Processed two (2) Building Permit:

1. 300 Northwestern Ave. – Temporary Mobile Manufacturing Unit Glenn White/PMD, Inc.
2. 300 Northwestern Ave. – (2) Modular Office Units- Glenn White/PMD, Inc.

Staff received a call from a representative of North Coast Unified Air Quality Management District to inform the City about a State Wood Stove Replacement Program. Rio Dell qualified as a low income area so low income residents will be eligible for the maximum funding for replacement of any non-EPA certified wood stove with cleaner, more fuel-efficient wood heating devices or other less polluting heating appliances including gas, electric, propane or pellet stoves. As part of the community outreach they asked that staff get the word out to local residents; possibly with the next City Newsletter. Funds for this program will be available during the summer-fall enrollment period. They will be sending out additional information about the program as it becomes available.

City Attorney

Human Resources, Risk & Training

Finance staff Fiscal Assistant I/II unfilled since February 23; held interviews and hired Fiscal Assistant I; starting date Monday, April 2.

Officer Brady submitted his letter of resignation as he has taken a job with the Willits Police Department. His last day of work will be April 6, 2018.

Finance Department

FY 2018/19 Budget first draft completed

State Controller's Office Compensation Report completed

CDBG reports filed for ABR project; CDBG Davis Bacon Labor Reports filed

Utility billing software troubleshooting

Quarterly SCORE meeting in Anderson (3/30/18) - Finance Director attends

On-going G/L, A/P, A/R, P/R

Public Works Water

1. Test and operate WELLS Site for the Past two weekends
2. Submit Annual and Semi-Annual Wastewater Reports
3. Meetings and Phone conferences with Division of Drinking Water over well site and surrounding areas.
4. Work on Water reports
5. General Public works yard Cleanup and maintenance
6. Water and Wastewater Plant tours with City Council
7. Work on SSO Report at 780 Rigby to CWIQS and SWRCB
8. Complete Well 1 and Well 3 DATA sheets for DDW

Public Works Wastewater

- All sampling requirements set forth by the North Coast Water Quality Control Board have been met with the exception of Disinfection byproducts. TTHM and HAA5 have interim permit requirements that are within limits but are still being reported to the state as violations without mandatory penalties. Chronic and acute toxicity testing is scheduled to start April 9th.
- Joe English, Has now obtained his grade 2 Wastewater License.
- The Manhole I/I project on Pacific ave will start on April 9th. Notices will go out the week prior to inform the Public of work taking place that may affect traffic conditions.

- Staff has been working to improve documentation for all plant maintenance, inventory of available parts, calibration schedules and daily lab measurements. Staff is will also be preparing the quarterly monitoring report for the NCRWQCB.
- SSO has been reported at 780 Rigby Ave on the 19th of this month in the amount of 86,000 gal. This SSO is partially caused by the large rain event we had during this time frame as well as a blockage in the Sewer Main.
- Staff has begun gathering data the council has requested on chemical and power consumption of Chlorine Generator, Chemical dosing pumps, Analyzers and Chemicals used is disinfection process. This data will be compared to estimated cost of Ultraviolet Disinfection as a possible solution to new disinfection by product requirements. Staff will also be in contact with Mark Humberstone of Misco Water to present a preliminary proposal to Council about The Trojan Ultraviolet System.
- Wastewater Superintendent in training, Ethan Purvis, will be attending a Grade 3 Wastewater test prep seminar from March 28th to March 31st with WQI.

Public Works Streets, Buildings and Grounds

Installation of sculpture pedestals and related traffic control with help from Councilmember Gordon Johnson.

Recology Eel River has offered to sweep main city streets as a demonstration project. Will be scheduled within the next 6 weeks.

Repair of City car trailer

Weed Matte at City Hall

#3 truck repair for misfire

Pothole work

Gator ATV Maintenance

Shut off list

Public Works City Engineer

Public Works Capital Projects

City responded to various questions related to issues Requests for bids.

Police Department

During the period of March 14, 2018 to March 27, 2018, there were fifty-four calls for service generating eighteen reports and eight arrests.

On March 27, 2018, a woman driving west of Monument Road from Wildwood in a Nissan Murano, collided with a parked car, overcorrected, jumped the sidewalk and struck the remainder of the concrete retaining wall at 61 Monument Road. Fortunately, the car did not roll down the embankment. The driver suffered minor injuries and the car was rendered inoperable. The driver was evaluated for driving under the influence and arrested. The wrecked car was removed and Public Works replaced/repaired the barriers that block access to the damaged portion of the sidewalk.

The Police Department's two requests for Measure Z funding both passed the first round of cuts. The Citizen's Advisory Committee requested that applicants submit funding proposals with reduced requests to try and allow the available monies to be spread over more projects. Those proposals were submitted. The next meeting is on March 29, 2018 and more information should be available after that date.

Community Development Department

Review County referral for cannabis operations in the Metropolitan Heights area. Request additional title information regarding access off of Northwestern Avenue.

Amend CDBG Completion Report for Drainage Study and ABR project.

Review FEMA flood regulations, the municipal code flood regulations and California Building Code (CBC) regulations. Prepare staff report (introduction and first reading) and Ordinance adopting flood regulations consistent with the CBC.

Review AB 2598 regarding raising fines and penalties for code violations. Prepare staff report and draft letter of support to Assembly Member Quirk.

Review California Building Code (CBC) requirements for ADA access to second floors. Email to California Association of Building Officials (CALBO) and the Division of the State Architect regarding interpretation of Section 11B-103.

Intergovernmental

Representatives from CalTrans were invited to attend the Aopril 3rd Council meeting and provide an update on the Bridge Project.

Humboldt-Rio Dell Business Park

The City's Track and Trace portal through SICPA is now open at http://CalOrigin.org

Work with the Department of Environmental Health, Division of Drinking Water and the Regional Water Quality Control Board regarding the Wendt/Greenheart septic system and its proximity to the City wells.

Complete staff report for Glenn White – PMD Inc. for temporary facilities.

Review Mountain Investments applications materials. Request additional information regarding Parking Exception, DEH referral fees.

Continue work, discussion regarding Wendt/Greenheart with Department of Environmental Health, Division of Drinking Water and the Regional Water Quality Control Board. Met with Ron Brown of Wendt Construction to discuss concerns, alternative locations. Call with Baird Engineering regarding alternate location at the southeast corner of the parcel.

Review Mountain Investment Plan of Operation and Soils Septic design. Email regarding differences in septic design and number of employees. Scan information and assemble package for referrals.

Complete Staff Report for second reading and adoption of amendment to Cannabis regulations regarding background checks and disqualifying offenses.

Review revisions to W-Trans Traffic Study and potential traffic impact fees and need for updated project(s) information. Reached out to stakeholders regarding operations and estimated number of employees.

Council Priority Areas

Street Work

Striping bid is pending.

River Access

Habitat Parcel

The City Attorney has approached the organization's accountant to see if action can be taken.

Code Enforcement

The City Manager authorized the Chief of Police to proceed with purchasing code enforcement tracking software.

Access Humboldt

During the Prosperity Economic Development Conference, The City Manager met briefly to discuss this issue with Sean McLaughlin the Executive Director of Access Humboldt

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Acceptance of Work and Related Authorization to File a Notice of Completion and Release of Retention Funds for the Metropolitan Wells Project.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Accept the completed work for the Metropolitan Wells Project, authorize the filing of a Notice of Completion and the release of retention funds.

BACKGROUND AND DISCUSSION

The contract work for the Metro Wells Project has been completed. The final treatment system has undergone the required performance testing and the final results have been approved by the Division of Drinking Water.

Staff is assembling the final paperwork to be submitted to USDA. One of the items required by USDA is acceptance of the project. This will be followed by the recording of the Notice of Completion and then 35 days later, the release of the final contractor retention by the City. Once approved, the City engineer (GHD) will file the Notice of Completion and will submit on behalf of the City all required documents to USDA Rural Development.

The Metropolitan Wells project was developed as a backup water supply system and City staff is currently integrating the use of the new facility into the City's water supply and treatment systems.

Attachment:

City Engineer's PowerPoint
Summary of Change Orders
Summary Expenditure Table

///

Metropolitan Wells Project Purpose & Benefits

- Metropolitan Wells Project Funding Primary Purpose was Drought Backup Water Supply

- Additional Benefits:
  - Emergency backup supply
  - Can be used during storm events when Eel River water is difficult to treat
  - Supplemental water source for other conditions

Metropolitan Wells Project – Major Elements

- Rehabilitation of the existing wells
- Primary and backup 300 gallon per minute iron and manganese filters
- New booster pumps
- New concrete block treatment and controls building
- Piping upgrades
- Site improvements of city property
- Integration into overall city control system

Metropolitan Wells Project

- Metropolitan Wells Project is Complete

ADD PHOTOS HERE!!!!!!!

Metropolitan Wells Project Construction Timeline

- November 2016 – Notice to Proceed issued to Wahlund Const.
- February 2017 – Construction begins
- Mid-March to Mid-May 2017 – Construction hiatus due to wet weather
- Mid-May 2017 – Construction started back up
- Substantial Completion October 3, 2017
- Filter Performance Testing December 2017
- Final Contractor Punch List Completion January – March 2018
- Final Project Acceptance April 3, 2018

Metropolitan Wells Construction Costs

Funding Source	Budget
Original Contract Price	$ 1,302,900
Change Order Enhancements	$ 31,360
Final Contract Price Cost	$ 1,334,260
Percent Change Order Costs	2.4%

Metropolitan Wells Project Funding Summary

Funding Source	Budget
DWR Prop 84 Grant	$ 783,000
ECWAG	$ 373,200
DWSRF	$ 665,876
City Contribution	$ 57,000
GHD Contribution	$4,135
Total	$1,883,211

Metropolitan Wells Project Funding Status

Funding Source	Budget
Total Costs Spent to Date	$ 1,828,224
Estimated Remaining Costs	$ 16,640
Estimated Remaining Grant Budget (Includes estimated $5,000 in GHD Budget to remain unspent)	$ 38,347
Total Project Budget	$1,883,211

- City direct labor costs reimbursement was $56,814.

Metropolitan Wells Project Generator

Funding Source	Budget
Estimated Maximum Generator Cost	$ 90,000
Estimated Grant Funds Remaining	$ 38,347
Additional Estimated City Contribution for Generator Purchase*	$ 51,653

- With additional City contribution for Generator Funds – City's total contribution is $108,653 or ~5.8% of the total project costs.

Metropolitan Wells Project

- Next Steps
  - City to Accept Project
  - File Notice of Completion with Humboldt County
  - Final Contractor Retention Payment
  - Purchase Generator
  - File Grant Closeout Paperwork

Metropolitan Wells Project

Summary of Change Orders

3/30/3018

No.	Change	Cost	Need
1	Adding six inches of class 2 aggregate base underneath slab. Add additional aggregate base underneath new driveway.	$6,267.59	An additional six inches of class 2 aggregate base will be added underneath the new building slab to provide additional support under the new footings and slab. Some additional aggregate base will also be required underneath the new driveway to match driveway elevations with the new building elevations.
2	Replacing existing asbestos cement pipe with PVC pipe with joint restraints.	$6,118.02	Replacing the existing ACP at the site will allow for easier connections, prevent damage from the site construction activities in the vicinity of the existing pipe, and reduce potential future risk of damage due to issues with the ACP. This existing pipe will be replaced with new PVC pipe with joint restraints.
3	Contract Extension	$0	The wet weather in the winter and early springtime significantly hindered construction progress. The heavy rains had deleterious effects on the workability of the soil, and it likely would not have been possible to achieve adequate compaction of material during this time. Because of this, there was a construction hiatus that spanned months, and a contract extension was required.
4	Sandblast Clear Well	$6,185.01	The Xypex product that will be used to coat the interior of the clear well requires a clean, bare concrete surface to adhere properly. Because pressure washing the clear well specified did not remove all of the residue on the interior, the clear well needs to be sandblasted. In addition, City Staff requested pipes in the chlorine enclosure be raised for easier access.
5	Additional Exterior Lighting	$1,621.83	The original design included exterior lighting on the front and the side of the treatment building. The wells and chlorination enclosure are located at the rear of the building, so two additional exterior

			lights were added at this end.
6	Wiring/Relays to Booster Pump Motor Heaters; Additional 220V Outlet for Future Building Heater; Additional Light Switch for Independent Control of Exterior Lights	$1,765.35	The motors for the booster pumps have heaters inside them to reduce condensation. For the heaters to work, wire, conduit, and relays need to be installed to the motors. City staff will need a heater in the building that can be turned on when required during the cold winter months. An additional 220V outlet will be installed inside the building to allow for a heater to be plugged in. The new exterior lights on the building are all controlled by one light switch. The lights on the front of the building shine onto neighboring properties and buildings. The City needs to be able to turn the front lights off to not be a nuisance to neighbors while keeping the lights in the back of the building on for working and security purposes. An additional light switch will be installed to allow for the independent control of the exterior lighting.
7	New chemical feed pump	$1,512.28	The original pump was defective and not working properly, so it was returned to the manufacturer. In the meantime, the City decided that they would prefer a slightly different pump for this application. A credit was provided for the original pump, so the change order amount included the difference in cost between the new pump and the original pump.
8	Clear well transducer interference	$4,135.20*	The level transducer in the clear well was giving unstable and erratic clear well level readings when Booster Pump #1 was running, but not when Booster Pump #2 was running. Flow meters in a separate area of the project were giving erratic readings as well. This Change Order included running a new conduit up the interior building wall from the PLC panel and around the building interior to the northwest corner of the building, closest to the clear well. The conduit exited the wall and transitioned underground to a pullbox. It was then run underground to the clear well, and new signal wires were installed. * The City's Engineer (GHD) will credit or reimburse the City $4,135.20 related to Change

			Order 8.
9	Well flow meters interference	$3,754.72	The flow meters from Wells #1 and #3 were giving unstable and erratic flow readings. After extensive field troubleshooting with the design engineer and the electrical subcontractor, a grounding issue with the flow meters was identified, and when it was rectified, the flow meters performed as required. However, operations staff desired an alternative conduit to provide additional system redundancy. This was a prudent decision, as the flow meters are an integral part of the overall system control. Change Order #8 included running a new conduit up the interior building wall from the PLC panel and around the building interior to the northwest corner of the building, closest to the clear well. The conduit then exits the wall and transitions underground to a new pullbox. The new conduit and pullbox installed under Change Order #8 were utilized for the work that occured under Change Order #9. Signal cables for the flow meters were pulled through the new conduit along the interior building wall. New conduit was then installed to each flow meter from the new pullbox, and signal cables were pulled from that pullbox to each flow meter.
	Total	$31,360	

Rio Dell Metropolitan Well Project
Backup Documentation Summary Table
March 29, 2018

Invoice Description	Notes	Invoice #	Invoice Date	Invoice Amount	USDA	SWRCB	DWR - Prop 84	City
Administrative/Legal							**$ 48,100.00**	**$ 41.50**
							$ 39,053.50	**$ 41.50**
Grantee Personnel Hours	See Personnel Hours Summary Table	1	6/30/2015	$ 33,206.00			$ 33,206.00	
North Valley Labor Compliance Services	Well Contractor Labor Compliance Monitoring	001973	5/28/2015	$ 1,350.00			$ 1,350.00	
GHD	Review and revise Grant Application	91603	5/31/2015	$ 432.00			$ 432.00	
GHD	Grant Project Monitoring Plan	55004	11/12/2015	$ 934.50			$ 934.50	
GHD	Grant billing assistance/Admin meeting/Project mgmt	53132	11/16/2015	$ 80.00			$ 80.00	
GHD	Grant Project Monitoring Plan	56275	12/8/2015	$ 487.00			$ 487.00	
GHD	Plan Review, PRJ Coordination Coord/Meetings	58663	1/31/2016	$ 822.00			$ 822.00	
GHD	Plan Review, PRJ Coordination Coord/Meetings /Bid Assistance	66453	7/7/2016	$ 432.00			$ 432.00	
GHD	Plan Review, PRJ Coordination Coord/Meetings /Bid Assistance	72709	10/30/2016	$ 432.00			$ 432.00	
GHD	Plan Review, PRJ Coordination Coord/Meetings /Bid Assistance	72719	10/30/2016	$ 41.50				$ 41.50
City	Future City Charges to be applied to the proejct			$ 878.00			$ 878.00	
Facilities Planning & Design							**$ 158,004.87**	**$ 29,738.29**
							$ 157,042.00	**$ 29,738.29**
GHD	Grant Application Engineering Services	83189	5/31/2014	$ 2,602.50			$ 2,602.50	
Freshwater Environmental Services	Drought Proposal Preparation Services	818	6/8/2014	$ 320.00			$ 320.00	
GHD	Meeting, discussions, research, and support	83778	6/30/2014	$ 1,619.25			$ 1,619.25	
GHD	Update Tasks, Schedule, Budget, and Reviews	84377	7/24/2014	$ 5,700.00			$ 5,700.00	
GHD	Project Updates	84380	7/31/2014	$ 174.00			$ 174.00	
GHD	Pre-application preparations	85240	8/31/2014	$ 288.00			$ 288.00	
Rogers Machinery	Well Pump Check	962903	9/18/2014	$ 350.00			$ 350.00	
North Coast Pumphouse	Sub Motor 2 HP and Pump Check	22632	9/24/2014	$ 739.95			$ 739.95	
101 Auto Parts	Heat Shrink Tubing	247795	9/25/2014	$ 11.92			$ 11.92	
GHD	Meeting and Research Well Project options and costs	85706	9/30/2014	$ 403.00			$ 403.00	
North Coast Laboratories, Ltd.	Well Water Testing	118031	10/17/2014	$ 464.00			$ 464.00	
GHD	Meetings, Drought Grant Repurposing, follow up	86772	10/31/2015	$ 2,374.50			$ 2,374.50	
GHD	Meetings, follow up, and preliminary designs	87106	11/31/15	$ 1,760.00			$ 1,760.00	
GHD	Well study, project documentation, meetings, cost estimate	87790	12/31/2014	$ 3,347.50			$ 3,347.50	
GHD	Meeting and Presentation	89985	2/20/2015	$ 600.62			$ 600.62	
GHD	Project Planning and Research	89367	2/28/2015	$ 109.00			$ 109.00	
County of Humboldt	CEQA Notice of Exemption	48681	3/19/2015	$ 50.00			$ 50.00	
GHD	Preliminary Survey and Design	91223	4/23/2015	$ 27,728.18			$ 27,728.18	
GHD	Meeting and Presentation	91219	4/31/2015	$ 378.00			$ 378.00	
GHD	Well Monitoring Permit	91603	5/31/2015	$ 240.00			$ 240.00	
GHD	Preliminary Survey and Design, Cost Estimate	91713	5/31/2015	$ 14,658.00			$ 14,658.00	
GHD	Preliminary Design	92717	6/30/2015	$ 16,847.75			$ 16,847.75	
GHD	Drought Grant Workplan Review Update	92753	6/30/2015	$ 1,323.00			$ 1,323.00	
GHD	Final Plans, specifications, and estimate	53131	9/30/2015	$ 785.00			$ 785.00	

Rio Dell Metropolitan Well Project
Backup Documentation Summary Table
March 29, 2018

Invoice Description	Notes	Invoice #	Invoice Date	Invoice Amount	USDA	SWRCB	DWR - Prop 84	City
GHD	Preliminary Design	53425	10/8/2015	$ 218.00			$ 218.00	
GHD	Final Plans, specifications, and estimate	55004	11/12/2015	$ 11,690.50			$ 11,690.50	
GHD	Engineering	53132	11/16/2015	$ 1,983.00			$ 1,983.00	
GHD	Control narrative/review documents/Project monitoring	56275	12/8/2015	$ 8,854.00			$ 8,854.00	
GHD	Final Plans, specifications, and estimate	57587	12/27/2015	$ 11,856.50			$ 11,856.50	
GHD	Final Plans, specifications and estimate	58663	1/31/2016	$ 17,616.50			$ 17,616.50	
GHD	Final Plans, specifications, and estimate	60303	2/28/2016	$ 11,174.20			$ 11,174.20	
GHD	Final Plans, specifications, and estimate	60316	2/28/2016	$ 83.00			$ 83.00	
GHD	City Council meeting attendance regarding Plans & Specs.	62136	3/31/2016	$ 207.50			$ 207.50	
GHD	Final Plans, specifications, and estimate	62138	3/31/2016	$ 5,342.50			$ 5,342.50	
GHD	Final Plans, specifications and estimate	62797	4/29/2016	$ 1,654.50			$ 1,654.50	
GHD	PRJ Bidding Assist	64315	5/29/2016	$ 1,157.00			$ 1,157.00	
GHD	Design	73318	11/22/2016	$ 1,279.00			$ 1,279.00	
GHD	Design	74846	12/22/2016	$ 864.00				$ 864.00
GHD	Design	76877	7/29/2017	$ 1,080.00			$ 981.13	98.87
GHD	Final Plans, specifications and estimate	64315	5/29/2016	$ 70.50			$ 70.50	
GHD	Engineering Services for Prop 84 Grant Application	78679	6/30/2014	$ 63.00				$ 63.00
GHD	Engineering Services for Prop 84 Grant Application	77284	6/30/2014	$ 724.50				$ 724.50
GHD	Engineering Services for Prop 84 Grant Application	77284	6/30/2014	$ 5,062.00				$ 5,062.00
GHD	Grant Application Engineering Services	91094	4/21/2015	$ 648.50				$ 648.50
GHD	Grant Application Engineering Services	91614	5/20/2015	$ 1,523.25				$ 1,523.25
GHD	Grant Application Engineering Services	92716	6/30/2015	$ 2,579.00				$ 2,579.00
GHD	Grant Application Engineering Services	52935	9/27/2015	$ 319.50				$ 319.50
GHD	Grant Application Engineering Services	62804	4/29/2016	$ 3,320.00				$ 3,320.00
GHD	Engineering	68267	8/10/2016	$ 124.50				$ 124.50
GHD	Grant Application Engineering Services	68267	8/10/2016	$ 419.00				$ 419.00
GHD	Grant Application Engineering Services	69730	9/8/2016	$ 1,618.50				$ 1,618.50
GHD	Legal Services for Well Project	38354	9/30/2016	$ 455.00				$ 455.00
GHD	Legal Services for Well Project	38356	9/30/2016	$ 586.50				$ 586.50
GHD	Grant Application Engineering Services	70951	9/30/2016	$ 897.50				$ 897.50
GHD	Grant Application Engineering Services	70951	9/30/2016	$ 1,408.00				$ 1,408.00
GHD	Grant Application Engineering Services	72719	10/30/2016	$ 290.50				$ 290.50
Mitchell, Brisso, Delaney & Vrieze, LLP	Legal Services for Well Project	38432	10/31/2016	$ 94.00				$ 94.00
Mitchell, Brisso, Delaney & Vrieze, LLP	Legal Services for Well Project	38428	10/31/2016	$ 863.61				$ 863.61
GHD	Bid Documents, financing follow up	73324	11/22/2016	$ 332.00				$ 332.00
Mitchell, Brisso, Delaney & Vrieze, LLP	Legal services for contract agreement	38614	11/30/2016	$ 116.00				$ 116.00
Mitchell, Brisso, Delaney & Vrieze, LLP	Legal services for contract agreement	38616	11/30/2016	$ 177.75				$ 177.75

Rio Dell Metropolitan Well Project
Backup Documentation Summary Table
March 29, 2018

Invoice Description	Notes	Invoice #	Invoice Date	Invoice Amount	USDA	SWRCB	DWR - Prop 84	City
Mitchell, Brisso, Delaney & Vrieze, LLP	Legal services for contract agreement	38613	11/30/2016	$ 253.00				$ 253.00
Colantuono, Highsmith & Whatley, PC	Legal services for contract agreement	31928	12/2/2016	$ 3,014.45				$ 3,014.45
Baird Engineering	Engineering Services	6724	1/23/2017	$ 1,300.00				$ 1,300.00
GHD	Grant Application Engineering Services	79595	3/31/2017	$ 166.00				$ 166.00
GHD	Federal Cross Cutters Env. Doc	53425	10/8/2015	$ 46.50				$ 46.50
GHD	ECWAG Kick Off	53132	11/16/2015	$ 166.00				$ 166.00
GHD	Financial Assistance Application for ECWAG	64316	5/29/2016	$ 290.50				$ 290.50
GHD	Follow Up USDA Letter of Conditions	68267	8/10/2016	$ 290.50				$ 290.50
GHD	Meet w/ Russ Gann regarding Property Docs for ECWAG	72719	10/30/2016	$ 166.00				$ 166.00
Times-Standard	Advertisement for Bidding ECWAG Grant	4013/972318	6/30/2017	$ 1,043.36				$ 1,043.36
Mitchell, Brisso, Delaney	Legal Consultation	4014/36799	6/30/2017	$ 87.00				$ 87.00
GHD	Engineering Consulting	83835	6/30/2017	$ 271.50				$ 271.50
Mitchell, Brisso, Delaney	Legal Consultation	4014/37816	6/30/2017	$ 58.00				$ 58.00
							$ -	
Construction Administration							**$ 227,484.00**	
							$ 222,484.00	**$ -**
Grantee Personnel Hours	See Personnel Hours Summary Table	1	6/30/2015	$ 15,930.00			$ 15,930.00	
Mitchell, Brisso, Delaney, & Vrieze, LLP	Legal Consultation	35282	10/31/2014	$ 29.00			$ 29.00	
Times Standard	Advertisement for Bids	861659	3/31/2015	$ 1,854.50			$ 1,854.50	
Mitchell, Brisso, Delaney, & Vrieze, LLP	Legal Consultation for Well Contract	36175	4/30/2015	$ 43.50			$ 43.50	
Mitchell, Brisso, Delaney, & Vrieze, LLP	Legal Consultation for Labor Contract	36179	4/30/2015	$ 232.00			$ 232.00	
GHD	Well Contracting, Site Coordination, Meeting, Grant Revisions	91603	5/31/2015	$ 2,781.00			$ 2,781.00	
Mitchell, Brisso, Delaney, & Vrieze, LLP	Legal Consultation	36360	6/30/2015	$ 29.00			$ 29.00	
GHD	Bid Assistance	66453	7/7/2016	$ 2,005.00			$ 2,005.00	
GHD	Bid Assistance	72709	10/30/2016	$ 1,080.00			$ 1,080.00	
GHD	CM Contract	75072	12/23/2016	$ 8,778.60			$ 8,778.60	
GHD	January Invoice - Construction Assistance	77160	2/10/2017	$ 6,454.75			$ 6,454.75	
GHD	February Invoice - Construction Assistance	78206	2/26/2017	$ 16,077.71			$ 16,077.71	
GHD	April Invoice - Construction Assistance	80171	4/19/2017	$ 14,738.10			$ 14,738.10	
GHD	End of April Construction Assistance	80619	4/30/2017	$ 7,258.00			$ 7,258.00	
GHD	May Invoice - Construction Assistance	82111	5/28/2017	$ 5,499.38			$ 5,499.38	
GHD	June Invoice - Construction Assistance	83658	6/30/2017	$ 18,716.00			$ 18,716.00	
GHD	July Invoice - Construction Assistance	85631	7/29/2017	$ 14,875.07			$ 14,875.07	
GHD	August Invoice - Construction Assistance	87026	8/26/2017	$ 15,197.69			$ 15,197.69	
GHD	September Invoice - Construction Assistance	88044	9/30/2017	$ 31,549.62			$ 31,549.62	
GHD	October Invoice - Construction Assistance	90128	10/28/2017	$ 15,584.64			$ 15,584.64	

Rio Dell Metropolitan Well Project

Backup Documentation Summary Table

March 29, 2018

Invoice Description	Notes	Invoice #	Invoice Date	Invoice Amount	USDA	SWRCB	DWR - Prop 84	City
GHD	November Invoice - Construction Assistance	91203	11/25/2017	$ 10,362.25			$ 10,362.25	
GHD	December Invoice - Construction Assistance	92539	12/21/2017	$ 15,476.75			$ 15,476.75	
GHD	January Invoice - Construction Assistance	93761	1/26/2018	$ 4,237.63			$ 4,237.63	
GHD	February Invoice - Construction Assistance	96062	2/24/2018	$ 4,732.25			$ 4,732.25	
GHD remaining Budget	Estimate that $5,000 will be left after Grant Closeout Complete			$ 8,961.56			$ 8,961.56	
Construction					**$ 373,200.00**	**$ 665,876.00**	**$ 330,208.54**	**$ 27,220.21**
					$ 373,200.00	**$ 665,876.00**	**$ 330,208.54**	**$ 27,220.21**
Groundwater Pump & Welll	Project Mobilization	15-0180	4/20/2015	$ 9,500.00			$ 9,500.00	
ABC Liovin Drilling, Inc.	Project Mobilization and instal monitoring well	999762	4/24/2015	$ 16,930.00			$ 16,930.00	
Groundwater Pump & Welll	Well Rehabilitaion Feasibility	15-0193	4/27/2015	$ 24,646.00			$ 24,646.00	
Groundwater Pump & Welll	Well Rehabilitaion Feasibility	15-0197	4/30/2015	$ 3,264.00			$ 3,264.00	
Eel River Disposal	Metropolitan Well Site Cleanup/Prep	409483	3/31/2016	$ 1,104.75			$ 1,104.75	
Wahlund	Pay Request #1	1	2/7/2017	$ 72,786.21		$ 72,786.21		
Wahlund	Pay Request #2	2	2/27/2017	$ 111,092.82		$ 111,092.82		
Wahlund	Pay Request #3	3	3/31/2017	$ 27,274.37		$ 27,274.37		
Wahlund	Pay Request #4	4	5/31/2017	$ 36,146.60		$ 36,146.60		
Wahlund	Pay Request #5	5	6/30/2017	$ 215,049.63	$ 215,049.63			
Wahlund	Pay Request #6	6	7/31/2017	$ 234,470.32	$ 158,150.37	$ 76,319.95		
Wahlund	Pay Request #7	7	8/31/2017	$ 329,717.16		$ 329,717.16		
Wahlund	Pay Request #8	8	9/30/2017	$ 176,975.42		$ 12,538.89	$ 164,436.53	
Wahlund	Pay Request #9	9	10/31/2017	$ 53,007.33			$ 53,007.33	
Wahlund	Pay Request #10	10	11/30/2017	$ 2,095.05			$ 2,095.05	
Walhund	Pay Request #11	11	3/12/2018	$ 66,242.89			$ 39,022.68	27220.21
Wahlund	Change Order No. 7/ PR #12	12	3/12/2018	$ 1,512.28			$ 1,512.28	
Wahlund	Change Order No. 8&9/ PR#13	13	3/12/2018	$ 7,889.92			$ 7,889.92	
City	Additional Wells Costs			$ 6,800.00			$ 6,800.00	
Contingency							**$ 19,202.59**	

Current Totals	$ 373,200.00	$ 665,876.00	$ 783,000.00	$ 57,000.00
Expended/ Planned	$ 373,200.00	$ 665,876.00	$ 748,788.04	$ 57,000.00
GHD Contribution			$ 4,135.20	
Remaining	$ -	$ -	$ 38,347.16	$ -

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Receive the Annual Report Recology Eel River (RER) Pursuant to the Solid Waste, Organic Materials and Recycling Franchise Agreement

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and ask questions if needed.

BACKGROUND AND DISCUSSION

The City's Solid Waste, Organic Materials and Recycling Franchise Agreement became effective on January 1, 2017 and will continue through December 31, 2026. The contract has an annual reporting requirement under section 2.01.02.07(b). Linda Wise, RER's General Manager will be present to provide the report and answer any questions.

"On or before March 31 of each year, CONTRACTOR shall submit a calendar year end summary report for the previous year, to include suggestions for improving public awareness, prior-year participation rates, amount of material diverted from the waste stream, significant highlights, noteworthy experiences and identify any problems areas needing correction. This report shall be presented before the City Council in open public session by employees or representatives of the CONTRACTOR. Annual reports and the information therein required of the CONTRACTOR shall be provided in the format and form provided by the CITY and are subject to periodic revision. The CITY and the CONTRACTOR shall meet and confer on the steps required to adopt that reporting format in place of prior reporting methods."

Attachments:

- RER Annual Report for 2017

///

Recology
WASTE ZERO

March 23, 2018

Kyle Knopp
City Manager
City of Rio Dell
675 Wildwood Avenue
Rio Dell, CA 95562

Re: Solid Waste/ Recycling Annual Report

Dear Mr. Knopp,

Please accept this letter as the annual solid waste and recycling report to the City of Rio Dell. As you know, in September of 2017, Recology purchased Eel River Disposal. The company is now known as Recology Eel River (RER) and the City of Rio Dell officially transferred the contract to provide solid waste and curbside collection services effective the date of ownership change.

As a condition of our franchise agreement, an annual report from the contracted franchise waste/recycling collector is required to provide an annual report in an approved format.

As in previous years with Eel River Disposal, annual rate adjustments are proposed to the City. The increases are based on the CPI outlined in the current franchise agreement. Recology expects to have the annual submission ready for the City's review shortly after the Humboldt Waste Management Authority finalizes their 2018/2019 budget, possibly as soon as the end of April.

If you have any questions regarding this report, please contact me at (707) 499-2375.

Sincerely,

Linda Wise

Linda Wise, General Manager
Recology Eel River

Cc: Dave Soli, Recology
Claudine Springman, Recology

Attachments

CITY OF RIO DELL

SOLID WASTE COLLECTION ANNUAL FRANCHISE REPORT

2017

CONTRACTOR INFORMATION

Company Name	RECOLOGY EEL RIVER
Address	965 RIVERWALK DRIVE
City, State, Zip Code	FORTUNA, CA 95540
Contact Name	Karen Smith
Phone Number	707-725-5156
E-mail Address	ksmith@recology.com

SOLID WASTE COLLECTED (TONS)

Location/s: Rio Dell

1st Quarter	Collection	City Hall		
Solid Waste	391.45	10.36		
Recyclables	40.55	49.38		
Green Waste	-			
Total	432.00	59.74		

Location/s: Rio Dell

2nd Quarter	Collection	City Hall		
Solid Waste	383.40	8.45		
Recyclables	31.90	41.86		
Green Waste	-			
Total	415.30	50.31		

Location/s: Rio Dell

3rd Quarter	Collection	City Hall		
Solid Waste	372.48	9.66		
Recyclables	36.86	47.34		
Green Waste	-			
Total	409.34	57		

Location/s: Rio Dell

4th Quarter	Collection	City Hall		
Solid Waste	444.72	8.84		
Recyclables	33.79	43.16		
Green Waste	-			
Total	478.51	52		

Location/s: Rio Dell

2017 TOTALS	Collection	City Hall		
Solid Waste	**1,592.05**	**37.31**		
Recyclables	**143.10**	**181.74**		
Green Waste	203.02			
Total	**1,938.17**	**219.05**		

SUBSCRIBERS

2017 TOTALS	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
Solid Waste with Recycling	704	706	709	709
Recycling Only	66	64	63	64
Green Waste	unk	unk	unk	241
Total Subscribers	770	770	772	1,014

ADDITIONAL INFORMATION:

Eel River Disposal did not track tonnages for greenwaste in the City of Rio Dell. Recology Eel River reports indicate that there were 241 greenwaste customers at the end of December. The tonnage reported for the entire year is an estimate based on a 81 lbs/cart of loose yard waste at 80% participation rate. (26 pick-ups/yr. Used 2016 US EPA Conversion factors for waste)

Linda Wise 3/27/18

Name of Preparer and Date

Rio Dell Annual Report

January 1-December 31, 2017

1. **Suggestions for Improving Public Awareness:** with the waste and recycling industry changing year to year and more and more environmental regulations being added all the time. It's hard to keep up with. Educating the public of what is and is not recyclable is an ongoing issue.

Prior to Recology's acquisition, Eel River Disposal primarily utilized the Rio Dell Newsletter to let residents keep up with what is going on in the waste and recycling industry.

Recology is still transferring over the customer data base. The transfer will happen Summer 2018. Once that is finished, future billing can contain messages related to our services.

The Recology Eel River website is also being updated, so that once the customer addresses are uploaded, the customer or anyone in Rio Dell can enter their address to find out which can to use for each piece of recycling or waste they generate. They simply only need to press the "Whatbin" option. Using the website the public will also have the ability to email questions to our staff that will be answered within a day or two. The website will also have news articles and resources about waste and recycling for people to access.

Recology also maintains a Facebook page that relays what Recology information on our services, laws and regulations and what the is doing in the community.

2. **Prior Year Participation Rate:** *The average recycling participation rate for the year was 90%. Recycling is offered to curbside garbage customers who subscribe to 20, 32, and 45 gallon service and no extra charge. Not all of the customers take advantage of the program. There are additional accounts of people who only subscribe to curbside recycling. Over the past year, Eel River Disposal did not track "set-out" rates. Random survey weeks are performed instead to count how many of the known customers are setting out the recycling carts at a given date.*

3. **Amount of Material Diverted from the Waste Stream:** *Rio Dell residential curbside recycling was 143.1 tons for 2017. Recycling collected behind Rio Dell City Hall totaled 181.74 tons.*

   Using US EPA conversion table for loose yard waste, another 203.02 tons was collected from the curbside yard waste program. Additional recycling tonnage was collected at City Hall.

4. **Significant Highlights, Noteworthy Experiences with Recology Eel River (Eel River Disposal):**

   These are some of the highlights from last year.

   Recology, a 100% employee owned San Francisco based company, purchased Eel River Disposal in 2017 and took over operation of their facilities and contracts September 1, 2017.

*Recyclables diverted off the Recology Eel River transfer station (in Fortuna) floor **1,011.23 tons.***

*Paint recycled through the PaintCare program **18.09 tons.** Paint may be dropped off at the Recology Eel River transfer station (in Fortuna) at no charge.*

*Used oil, **3,295 gallons** were dropped off to the Recology Eel River transfer station (in Fortuna).*

*E-waste **162 tons.** E-waste may be dropped off at the Recology Eel River transfer station (in Fortuna) at no charge.*

*Household batteries **3.83 tons.** Household Batteries may be dropped off at the Recology Eel River transfer station (in Fortuna) at no charge.*

*Florescent Bulbs **2.48 tons.** you can drop off up to 6 Florescent Bulbs may be dropped off at the Recology Eel River transfer station (in Fortuna) at no charge.*

5. **Identify any Problems:** As stated in the beginning, educating the public of what is and is not recyclable is an ongoing issue.

   Prior to Recology's acquisition, Eel River Disposal primarily utilized the Rio Dell Newsletter to let residents keep up with what is going on in the waste and recycling industry.

   Recology is still transferring over the customer data base. The transfer will happen Summer 2018. Once that is finished, future billing can contain messages related to our services

   The Recology Eel River website is also being updated, so that once the customer addresses are uploaded, the customer or anyone in Rio Dell can enter their address to find out which can to use for each piece of recycling or waste they generate. They simply only need to press the "Whatbin" option. Using the website the public will also have the ability to email questions to our staff that will be answered within a day or two. The website will also have news articles and resources about waste and recycling for people to access.

   Recology also maintains a Facebook page that relays what Recology information on our services, laws and regulations and what the is doing in the community.

   This year, Recology intends on developing a customer feedback system similar to those used in other parts of the County. Recology currently uses cart hangers called "ooopsie tags" that can give immediate feedback if contamination is located in the recycling.

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion on Eagle Prairie Bridge Temporary Closure

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Take public comment, discuss and provide direction to staff.

BACKGROUND AND DISCUSSION

Members of the public approached staff interested in a discussion item at the Council's next meeting. Staff invited representatives from CalTrans to attend and provide an update on the bridge project.

///

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action Regarding Agenda Publication Deadline

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Provide direction to staff.

BACKGROUND AND DISCUSSION

Every regular meeting of a legislative body of a local agency—including advisory committees, commissions, or boards, as well as standing committees of legislative bodies—must be preceded by a posted agenda that advises the public of the meeting and the matters to be transacted or discussed. The agenda must be posted at least 72 hours before the regular meeting in a location "freely accessible to members of the public." The courts have not definitively interpreted the "freely accessible" requirement. The California Attorney General has interpreted this provision to require posting in locations accessible to the public 24 hours a day during the 72-hour period, but any of the 72 hours may fall on a weekend. Posting may also be made on a touch screen electronic kiosk accessible without charge to the public 24 hours a day during the 72-hour period. However, only posting an agenda on an agency's Web site is inadequate since there is no universal access to the internet. The agenda must state the meeting time and place and must contain "a brief general description of each item of business to be transacted or discussed at the meeting, including items to be discussed in closed session.

Current State law requires agendas for the regularly scheduled City Council and Planning Commission meetings be published no more than 72 hours prior the meeting. Typically this is between 5:00pm and 6:30pm on a Saturday. Current agenda publications have typically been out by 4:00pm on Fridays.

///

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

April 3, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Resolution No. 1381-2018 Authorizing an Interfund Transfer and Purchase of Generator for the Metropolitan Wells Project.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1381-2018

BACKGROUND AND DISCUSSION

The Metropolitan Wells Project is nearing completion. In the past water system staff has expressed the need for an emergency generator and the Council has expressed its desire to purchase a generator. Staff currently estimates the cost of a 100kw generator at $80,271 including tax, delivery and a contingency. It is recommended that the Council authorize staff to purchase a CAT XQ125 portable generator, due to the City's ownership of another CAT product, thereby creating efficiencies in equipment maintenance. There is approximately $38,347 in remaining project funds dedicated to the Metropolitan Wells Project. Staff has submitted a change in the scope of the project in order to obtain approval for the purchase of a generator from our funding partners at the Department of Water Resources. That approval is still pending and no purchase will occur until that approval is secured. If approval is denied, staff will return to the Council for further direction. Staff estimates an additional $41,924 of water system capital funds will be needed to complete the purchase. This expenditure brings the City's contribution to the Metropolitan Wells project to an estimated 5.28% of the project total. Use of the generator will be restricted to the water system.

///

RESOLUTION NO. 1381-2018
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
APPROVING AN INTER-FUND TRANSFER
FOR AND THE PURCHASE OF A GENERATOR
UNDER THE METROPOLITAN WELLS PROJECT

WHEREAS, the City adopted Resolution 1333-2017 establishing the City's Operating and Capital Budget for the Fiscal-Year 2017/18; and

WHEREAS, the City has approved and its 2017/18 fiscal year Operating and Capital Budgets and have identified additional costs that should be included to update the 2017/18 fiscal-year budget; and

WHEREAS, from time to time repairs and equipment of an emergency nature arise and additional appropriations are necessary to cover those costs; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2017/18 Operating and Capital Budget with the following amendments:

1)	($41,924)	-	Water Capital Reserves Fund (6000-14-062-0000-0190)
2)	$41,924	-	Metropolitan Wells Grant Project (6000-14-062-1034-0190)

PASSED AND ADOPTED by the City Council of the Rio Dell on this 3rd day of April by the following vote:

Ayes:
Noes:
Abstain:
Absent:

_____
Frank Wilson, Mayor

ATTEST:

_____
Karen Dunham, City Clerk

December 29, 2017

Mr. Randy Jensen Quote # 30347487

City of Rio Dell
Subject: CAT XQ125 Tier 4 Final Portable Generator

Mr. Jensen,

Thank you for calling Peterson Power Systems to quote pricing for a new CAT Tier 4 final 125KVA/100KW portable generator set.

New CAT Tier 4 Final Generator

(Qty 1) CAT Diesel portable generator set model XQ125.

- Standby rated 110KW
- Prime rating 100KW
- Sound attenuated weather protected enclosure 66-dBA @ 23ft with lockable service doors
- 150-gal double wall contained fuel tank rated 24-hours at 75% load
- CAT C4.4 diesel engine Tier 4 Final
- Available voltages include 120/208v, 277/480v three phase, 120/240v single phase
- Auto start capable
- 10amp Battery charger
- Jacket water heater
- CAT clean emission module
- 8-Gallon DEF tank
- Two Axle trailer with electric brakes and 3" pintle hitch
- Generator pre-delivery
- One hour operational and maintenance instruction.
- O&M Manual
- 12-month unlimited hour CAT warranty

Purchase price excluding sales tax $67,596.00
Price does not include sales tax. Applicable tax applied at prevailing rate
DMV Registration is not included
Submittal: 1-2 weeks after receipt of PO
Current lead time: 13-16 Weeks plus 1-2 weeks ground freight to site
Delivery to City of Rio Dell Ca included

Thank you.
Kevin Kent
EPG Sales and Rental representative
Peterson Power Systems
707-321-5795
E-mail: kekent@petersonpower.com

COMMERCIAL TERMS & CONDITIONS
PRICES QUOTED ARE BASED ON RECEIPT OF AN ACCEPTABLE ORDER WITHIN THIRTY (30) DAYS
TAXES ARE NOT INCLUDE OR SHOWN, BUT WILL BE CHARGED WHEN APPLICABLE
ESCALATION CHARGES WILL BE APPLIED TO ORDERS AWAITING RELEASE OF "HOLD FOR APPROVAL"
SUBMITTAS LONGER THAN 90 DAYS SUBMITTALS: FOUR (4) TO SIX (6) WEEKS AFTER RECEIPT OF APPROVED PURCHASE ORDER
PAYMENT TERMS: NET THIRTY (30) DAYS
□ 90% on material delivery
□ 10% on final test, acceptance and closeout documents
CANCELLATION CHARGES:
□ 10% on order
□ 30% after delivery of "Hold for Approval" submittals
□ 50% up to 4 weeks following "Release for Production" status
□ 90% thereafter
SEISMIC CERTIFICATION: Except as specifically cited in this quotation no seismic certification is included in this proposal.
INSTALLATION: Unless otherwise stipulated, installation of any of the equipment offered is not included in our offer. This includes rigging or unloading of equipment at the delivery point.
FREIGHT: FOB jobsite – off loading, storage and protection of this equipment at the jobsite is not included. Seller's responsibility for shipments cease upon delivery to transportation company. Any claims for shortages, delays or damages occurring thereafter shall be made directly by the purchaser to the transportation company. Any claims against the seller for shortages in shipments shall be made within fifteen (15) days of receipt of shipment.
WARRANTY: Standard manufacturers warranty applies to the above listed equipment. Extended service contracts may be available and are listed above if included.
ACCEPTANCE: Once accepted this order shall become a binding contract subject to strikes, lockouts, accidents, fire, delays in manufacture and/or transportation, acts of God, embargoes or government actions. These causes beyond the control of the seller shall absolutely absolve the seller from any liability to the purchaser under the terms hereof.
CONTRACTS: penalty or liquidated damages clauses for failure to meet shipping dates are not acceptable or binding on Peterson Power Systems.
TITLE: It is understood and agreed that the title to and possession of subject equipment shall remain vested in seller until all obligations and payments due from purchaser to seller have been paid in full.
NOT INCLUDED:
□ Installation: Peterson Power is an equipment supplier only. Items noted are "shipped loose" for contractor installation including any required interconnecting piping or to customer connections
□ Permits: Any and all permit applications limited to local City, County, State. Peterson Power will provide information as requested for use with permit application but assumes no responsibility or obligation to apply for or obtain subject permits. Peterson Power has provided equipment that to the best of our knowledge complies with all local, state and federal requirements.
□ Emission permitting and compliance testing and related costs. To the best of our knowledge this equipment meets all current emission standards for PM and Nox. A permit to operate this engine may require a "Risk Screen Analysis" to determine maximum cancer risk at the final installation site. Results of this test may require the addition of exhaust aftertreatment devices.

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

For Meeting of: April 3, 2018
☐ Consent Item; ☑ Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director

Through: Kyle Knopp, City Manager

Date: March 27, 2018

Subject: Amendment to the Commercial Cannabis Land Use Regulations, Section 17.30.195(9)(j) of the Rio Dell Municipal Code.

Recommendation:

That the City Council:

1. Second reading and adoption of Ordinance No. 365-2018 amending the City's Commercial Cannabis Regulations to eliminate the City's requirement for background checks subsequent determinations of disqualifying offenses and rely on the State to make such determinations; and

2. Open the public hearing, receive public input and deliberate; and

3. Adopt Ordinance No. 365-2018 amending the City's Commercial Cannabis Regulations to eliminate the City's requirement for background checks subsequent determinations of disqualifying offenses and rely on the State to make such determinations.

Background and Discussion

As was as reported at your meeting of March 20, 2018, the City was recently contacted by Attorney Paul Gallegos regarding the City's and the State's regulations related to disqualifying offenses for owners, operators, officers or directors. Mr. Gallegos pointed out that there are a number of differences between the City's regulations and the State's regulations. Again, as the Council is aware the City's regulations predated the State MAUCRSA regulations.

Again staff's recommendation is based on discussions with the City Attorney and the Police Chief. We all feel that it would be in the City's best interest to defer the determination of disqualifying offenses to the State. It could be problematic and potentially litigious if the City made a disqualification determination and the State did not. As such, we are recommending that the City's current background and determination of disqualify offenses regulations, Section 17.30.195(9)(j) be eliminated and rely on the State to make the determination.

The Council voted 4-1 with Mayor Wilson dissenting to approve the first reading of the proposed amendments. A copy of the recommended amendments is included in Attachment 1.

Text Amendment Required Findings:

1. The proposed amendment is in the public interest.

The proposed amended regulations are in the public interest in that they are consistent with the new State regulations.

2. The proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected.

There are no General Plan goals, policies or discussions that are contrary to the recommended amendment. Therefore, staff believes the proposed amendment is consistent with the General Plan.

3. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).

The primary purpose of the California Environmental Quality Act (CEQA) is to inform the decision makers and the public of potential environmental effects of a proposed project.

Based on the minor nature of the proposed amendment, staff has determined that the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a ***significant*** effect on the environment. Where it can be seen with certainty that there is no possibility that the project in question may have a significant effect on the environment, the project is not subject to CEQA. Based on the nature of the proposed amendment, staff believes there is no evidence to suggest that the amendment will have a significant effect on the environment. In fact the amendment will not have ***any*** effect on the environment.

Attachments:

Attachment 1: Draft Ordinance No. 365-2018 amending the City's Commercial Cannabis Regulations to eliminate the City's requirement for background checks.

ORDINANCE NO. 365-2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL AMENDING THE COMMERCIAL CANNABIS REGULATIONS, SECTION 17.30.195 RIO DELL MUNICIPAL CODE TO ELIMINATE THE CITY'S REQUIREMENT FOR BACKGROUND CHECKS SUBSEQUENT DETERMINATIONS OF DISQUALIFYING OFFENSES AND RELY ON THE STATE TO MAKE SUCH DETERMINATIONS.

WHEREAS the City was recently contacted by a local Attorney regarding the City's and the State's regulations related to disqualifying offenses for owners, operators, officers or directors; and

WHEREAS it was brought to the City's attention that there are a number of differences between the City's regulations and the State's regulations; and

WHEREAS the City's regulations predated the State MAUCRSA regulations; and

WHEREAS staff consulted with the City Attorney and the Police Chief and we believe it would be in the City's best interest to defer the determination of disqualifying offenses to the State; and

WHEREAS It could be problematic and potentially litigious if the City made a disqualification determination and the State did not; and

WHEREAS the City has reviewed and processed the proposed amendment in conformance with Sections 65350 – 65362 of the California Government Code; and

WHEREAS the City Council finds that based on evidence on file and presented in the staff report that the proposed amendments are consistent and compatible with a comprehensive view of the General Plan and any implementation programs that may be affected; and

WHEREAS the City Council finds that based on evidence on file and presented in the staff report that the potential impacts of the proposed minor amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare; and

WHEREAS the proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

WHEREAS the City Council has determined that the proposed amendments are Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Rio Dell:

1. Finds that the proposed amendments are in the public interest and consistent with an overall comprehensive view of the General Plan; and

2. Finds that based on evidence on file and presented in the staff report that the potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare; and

3. Finds that based on the nature of the proposed amendments, the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a ***significant*** effect on the environment; and

4. Approves and adopt Ordinance No. 365-2018 amending the City's Commercial Cannabis Regulations to eliminate the City's requirement for background checks subsequent determinations of disqualifying offenses and rely on the State to make such determinations

BE IT FURTHER RESOLVED, that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1

Section 17.30.195(9)(j) of the Rio Dell Municipal Code is hereby amended as follows:

(9) Application Requirements for All CCLUO Conditional Use Permits:

(j) ~~Owner(s) or employee(s) who makes or will make operational or management decisions that directly impact the business shall consent to a background check pursuant to Section 19322(a)(1)(A) of the Business and Professions Code, including submitting to the Department of Justice fingerprint images and related information required by the Department of Justice for the purpose of obtaining information as to the existence and content of a record of State or Federal convictions and arrests, and information as to the existence and content of a record of State and Federal convictions and arrests for which the Department of Justice establishes that the person is free on bail or on his or her own recognizance, pending trial or appeal. The applicant shall be responsible for the costs associated with the required background check.~~

~~(i) No Owner or employee who makes or will make operational or management decisions that directly impact the business shall have been convicted of an offense, or is currently free on bail or on his or her own recognizance pending trial or appeal for an offense, that is substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, including but not be limited to, the following:~~

~~(A) A felony conviction for the illegal possession for sale, manufacture, transportation, or cultivation of a controlled substance;~~

~~(B) A violent felony conviction, as specified in subdivision (c) of Section 667.5 of the Penal Code.~~

~~(C) A serious felony conviction, as specified in subdivision (c) of Section 1192.7 of the Penal Code.~~

~~(D) A felony conviction involving fraud, deceit, or embezzlement.~~

The applicant or any of its officers, directors, owners or licensee shall be subject to the background checks related to the qualifications, functions or duties of the business required by the Medicinal and Adult Use Cannabis Regulation and Safety Act (MAUCRSA). The City shall rely on the State in making disqualifying determinations regarding substantially related offenses pursuant to Section 26057 of the Business and Professions Code.

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. CEQA Compliance

The City Council has determined that the adoption of this ordinance is exempt from review under the California Environmental Quality Act (CEQA), subject to Section 15061 of the CEQA Guidelines. Due to the nature of the proposed code revisions, there is no evidence that any significant impact to the environment would occur as a result of adoption of the Ordinance.

Section 5. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on March 20, 2018 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the April 3, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 365-2018 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on April 3, 2018.

_____
Karen Dunham, City Clerk, City of Rio Dell

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

CITY OF RIO DELL CALIFORNIA

For Meeting of: April 3, 2018
☐ Consent Item; ☑ Public Hearing Item

To: City Council

From: Kevin Caldwell, Community Development Director

Through: Kyle Knopp, City Manager

Date: March 21, 2018

Subject: Amendments to the Flood Damage Prevention Regulations, Section 15.15 of the Rio Dell Municipal Code.

Recommendation:

That the City Council:

1. Introduce (first reading) Ordinance No. 366-2018 amending the City's Flood Damage Prevention Regulations, Section 15.15 of the Rio Dell Municipal Code; and

2. Open the public hearing, receive public input and deliberate; and

3. Continue consideration, approval and adoption of the proposed amendment to your meeting of April 17, 2018.

Background and Discussion

Staff recently discovered that the City's Flood Regulations still refer to the Federal Emergency Management Agency (FEMA) 1982 Flood Insurance Study and the associated Flood Insurance Rate Maps (FIRM). FEMA updated the 1982 Study and Maps in 2016. As such, we need to amend the City's Flood Damage Prevent Regulations to reflect the updated information. Below are the recommended changes.

15.15.070 Basis for establishing areas of special flood hazard.

The areas of special flood hazard identified by the Federal Emergency Management Agency of the Federal Insurance Administration in a scientific and engineering report

entitled "Flood Insurance Study for the City of Rio Dell dated November ~~3~~ 4, ~~1981~~, 2016 with an accompanying Flood Insurance Rate Map dated ~~May 3, 1982~~ November 4, 2016," and all subsequent amendments and/or revisions are hereby adopted by reference and declared to be a part of this chapter. This flood insurance study is on file at the Rio Dell City Hall. This flood insurance study and attendant mapping is the minimum area of applicability of this chapter and may be supplemented by studies for other areas which allow implementation of this chapter and which are recommended to the City Council by the Floodplain Administrator. [Ord. 235 § 3.2, 1999.]

In addition, staff is recommending changes to the regulations regarding the required elevations for structures located within a flood zone. The City's current regulations require that the lowest floor of a structure to or above the base flood elevation. Although this is consistent with FEMA's regulations, the California Building Code (CBC) refers to the American Society of Civil Engineers (ASCE) regulation 24-14, Table 2-1 which requires that the lowest floor be one (1) foot above the base flood elevation. As such, staff is recommending that the City's Flood Damage Prevent Regulations be amended to be consistent with the CBC. Below are the recommend changes.

15.15.150 Standards for construction.

In all areas of special flood hazard, the following standards are required:

(3) Elevation and Floodproofing.

(a) New construction and substantial improvements of any structure shall have the lowest floor, including basement, elevated to ~~or~~ one (1) foot above the base flood elevation. Nonresidential structures may meet the standards in subsection (3)(b) of this section upon the completion of the structure. The elevation of the lowest floor including basement shall be certified by a registered professional engineer or surveyor and verified by the community building inspector to be properly elevated. Such certification and verification shall be provided to the Floodplain Administrator.

15.15.180 Standards for manufactured homes.

All new and replacement manufactured homes and additions to manufactured homes shall:

(1) Be elevated so that the lowest floor is ~~at or~~ one (1) foot above the base flood elevation; and

(2) Be securely anchored to a permanent foundation system to resist flotation, collapse or lateral movement. [Ord. 235 § 5.4, 1999.]

Attachment 1 is draft Ordinance No. 366-2018 formally incorporating the changes.

Text Amendment Required Findings:

1. The proposed amendment is in the public interest.

The proposed amended regulations are in the public interest in that they correctly reflect FEMA's current study and maps and are consistent with the California Building Code (CBC).

2. The proposed amendment is consistent and compatible with the General Plan and any implementation programs that may be affected.

There are no General Plan goals, policies or discussions that are contrary to the recommended amendment. Therefore, staff believes the proposed amendment is consistent with the General Plan.

3. The proposed amendments have been processed in accordance with the California Environmental Quality Act (CEQA).

The primary purpose of the California Environmental Quality Act (CEQA) is to inform the decision makers and the public of potential environmental effects of a proposed project.

Based on the minor nature of the proposed amendment, staff has determined that the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a ***significant*** effect on the environment. Where it can be seen with certainty that there is no possibility that the project in question may have a significant effect on the environment, the project is not subject to CEQA. Based on the nature of the proposed amendments, staff believes there is no evidence to suggest that the amendments will have a significant effect on the environment. In fact the amendments will not have ***any*** effect on the environment.

Attachments:

Attachment 1: Draft Ordinance No. 366-2018 amending the City's Flood Damage Prevention Regulations, Section 15.15 of the Rio Dell Municipal Code.

ORDINANCE NO. 366-2018

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF RIO DELL AMENDING THE CITY'S FLOOD DAMAGE PREVENTION REGULATIONS, SECTION 15.15 OF THE RIO DELL MUNICIPAL CODE

WHEREAS staff recently discovered that the City's Flood Regulations still refer to the Federal Emergency Management Agency (FEMA) 1982 Flood Insurance Study and the associated Flood Insurance Rate Maps (FIRM); and

WHEREAS FEMA updated the 1982 Study and Maps in 2016; and

WHEREAS staff recommends to amend the City's Flood Damage Prevent Regulations to reflect the updated information; and

WHEREAS the City Council finds that based on evidence on file and presented in the staff report that the proposed amendments are consistent and compatible with a comprehensive view of the General Plan and any implementation programs that may be affected; and

WHEREAS the City Council finds that based on evidence on file and presented in the staff report that the potential impacts of the proposed minor amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare; and

WHEREAS the proposed amendments have been processed in accordance with the applicable provisions of the California Government Code and the California Environmental Quality Act (CEQA); and

WHEREAS the City Council has determined that the proposed amendments are Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Rio Dell:

1. Finds that the proposed amendments are in the public interest and consistent with an overall comprehensive view of the General Plan; and

2. Finds that based on evidence on file and presented in the staff report that the potential impacts of the proposed amendments have been assessed and have been determined not to be detrimental to the public health, safety, or welfare; and

3. Finds that based on the nature of the proposed amendments, the project is Statutorily Exempt pursuant to Section 15061(b) (3) of the CEQA Guidelines, Title 14, Chapter 3 of the California Code of Regulations. Pursuant to Section 15061(b) (3) of the CEQA Guidelines this exemption is covered by the general rule that CEQA applies only to projects which have the potential for causing a ***significant*** effect on the environment; and

4. Approves and adopt Ordinance No. 366-2018 amending the City's Flood Damage Prevention Regulations, Section 15.15 of the Rio Dell Municipal Code.

BE IT FURTHER RESOLVED, that the City Council of the City of Rio Dell does hereby ordain as follows:

Section 1

Sections 15.50.070, 15.15.150 and 15.15.180 of the Rio Dell Municipal Code is hereby amended as follows:

15.15.070 Basis for establishing areas of special flood hazard.

The areas of special flood hazard identified by the Federal Emergency Management Agency of the Federal Insurance Administration in a scientific and engineering report entitled "Flood Insurance Study for the City of Rio Dell dated November ~~3~~ 4, ~~1981~~, 2016 with an accompanying Flood Insurance Rate Map dated ~~May 3, 1982~~ November 4, 2016," and all subsequent amendments and/or revisions are hereby adopted by reference and declared to be a part of this chapter. This flood insurance study is on file at the Rio Dell City Hall. This flood insurance study and attendant mapping is the minimum area of applicability of this chapter and may be supplemented by studies for other areas which allow implementation of this chapter and which are recommended to the City Council by the Floodplain Administrator. [Ord. 235 § 3.2, 1999.]

15.15.150 Standards for construction.

In all areas of special flood hazard, the following standards are required:

(3) Elevation and Floodproofing.

(a) New construction and substantial improvements of any structure shall have the lowest floor, including basement, elevated to ~~or~~ one (1) foot above the base flood elevation. Nonresidential structures may meet the standards in subsection (3)(b) of this section upon the completion of the structure. The elevation of the lowest floor including basement shall be certified by a registered professional engineer or surveyor and verified by the community building inspector to be properly elevated. Such certification and verification shall be provided to the Floodplain Administrator.

15.15.180 Standards for manufactured homes.

All new and replacement manufactured homes and additions to manufactured homes shall:

(1) Be elevated so that the lowest floor is ~~at or~~ one (1) foot above the base flood elevation; and

(2) Be securely anchored to a permanent foundation system to resist flotation, collapse or lateral movement. [Ord. 235 § 5.4, 1999.]

Section 2. Severability

If any provision of the ordinance is invalidated by any court of competent jurisdiction, the remaining provisions shall not be affected and shall continue in full force and effect.

Section 3. Limitation of Actions

Any action to challenge the validity or legality of any provision of this ordinance on any grounds shall be brought by court action commenced within ninety (90) days of the date of adoption of this ordinance.

Section 4. CEQA Compliance

The City Council has determined that the adoption of this ordinance is exempt from review under the California Environmental Quality Act (CEQA), subject to Section 15061 of the CEQA Guidelines. Due to the nature of the proposed code revisions, there is no evidence that any significant impact to the environment would occur as a result of adoption of the Ordinance.

Section 5. Effective Date

This ordinance becomes effective thirty (30) days after the date of its approval and adoption.

I HEREBY CERTIFY that the forgoing Ordinance was duly introduced at a regular meeting of the City Council of the City of Rio Dell on April 3, 2018 and furthermore the forgoing Ordinance was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on the April 17, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Ordinance No. 366-2018 which was passed, approved and adopted at a regular meeting of the City Council of the City of Rio Dell, held on April 17, 2018.

_____
Karen Dunham, City Clerk, City of Rio Dell