RIO DELL CITY COUNCIL AGENDA
CLOSED SESSION – 5:30 P.M.
REGULAR MEETING - 6:30 P.M.
TUESDAY, SEPTEMBER 18, 2018
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

WELCOME *- By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Assistance listening devices are now available for the hearing impaired. Please see the City Clerk for a receiver.

A. CALL TO ORDER

B. ROLL CALL

C. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS:

1) 2018/0904.01 – **Conference with Labor Negotiator – City Manager**
Rio Dell Employees Association, Rio Dell Police Officers Association and all Contract Employees (Pursuant to Gov't Code §54957.6)

2) 2018/0904.02 - **Public Employee Performance Evaluation**
Title: Wastewater Superintendent (Pursuant to Gov't Code §54957)

D. PUBLIC COMMENT REGARDING CLOSED SESSION

E. RECESS INTO CLOSED SESSION

F. RECONVENE INTO OPEN SESSION – 6:30 P.M.

G. ORAL ANNOUNCEMENTS

H. PLEDGE OF ALLEGIANCE

I. CEREMONIAL MATTERS

J. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

K. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council embers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, "SPECIAL CALL ITEMS

1) 2018/0918.03 - Approve Minutes of September 4, 2018 Regular Meeting **(ACTION)** 1

2) 2018/0918.04 - Approve Third Amendment to Water/Roadways Superintendent Employment Agreement **(ACTION)** 14

3) 2018/0918.05 - Approve Resolution No. 1400-2018 Amending the Operating Budget for FY 2018-19 for Habitat for Humanity Parcel Work and Authorization for City Manager to Draft and Execute Agreement with Contractor not to Exceed $60,000 **(ACTION)** 17

4) 2018/0918.06 - Approve Resolution No. 1401-2018 Relating to the Naming of a Bridge at Jordan Creek Road and Highway 101 Supporting the Request to Name the Bridge in Honor of Annette Kakeialoha Brooks **(ACTION)** 23

L. ITEMS REMOVED FROM THE CONSENT CALENDAR

M. REPORTS/STAFF COMMUNICATIONS

1) 2018/0918.07 - City Manager/Staff Update **(RECEIVE & FILE)** 26

N. SPECIAL PRESENTATIONS/STUDY SESSIONS

1) 2018/0918.08 - Presentation on Measure O from the County of Humboldt District Attorney Maggie Flemming and Fruitland Ridge Fire Chief Mike Lake **(RECEIVE & FILE)** 31

2) 2018/0918.09 - Presentation/Update - GHD Engineering on Active Transportation Plan (ATP) Project **(RECEIVE & FILE)** 48

O. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

1) 2018/0918.10 - California River Parkways Grant Program Related to River Access Trails **(DISCUSSION/POSSIBLE ACTION)** 49

P. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

1) 2018/0918.11 - Approve Resolution No. 1402-2018 Amending the Operating Budget for FY 2018-19 for Transfer of Capital Project Funds from Painter St. Truck Line to General Maintenance I & I Repair **(DISCUSSION/POSSIBLE ACTION)** 50

Q. COUNCIL REPORTS/COMMUNICATIONS

R. ADJOURNMENT

The next regular City Council meeting is scheduled for
Tuesday, October 2, 2018 *at 6:30 p.m.*

RIO DELL CITY COUNCIL
REGULAR MEETING
SEPTEMBER 4, 2018
MINUTES

Mayor Wilson called the regular meeting of the Rio Dell City Council to order at 5:00 p.m.

ROLL CALL: Present: Mayor Wilson, Mayor Pro Tem Johnson, Councilmembers Garnes, Marks, and Strahan

Others Present: City Manager Knopp, Finance Director Kerrigan, Chief of Police Conner, Water/Roadways Superintendent Jensen, Wastewater Superintendent Purvis, City Clerk Dunham, and City Attorney Gans (closed session only)

Absent: Community Development Director Caldwell (excused)

ANNOUNCEMENT OF ITEMS TO BE DISCUSSED IN CLOSED SESSION AS FOLLOWS

Conference with Legal Counsel – Anticipated Litigation - Initiation and/or Exposure to Potential Litigation - One Potential Case – Facts and circumstances unknown to adverse party (Pursuant to Government Code §54956.9(d) (2), (d) (4)

Conference with Labor Negotiator – City Manager
Rio Dell Employees Association, Rio Dell Police Officers Association and all Contract Employees (Pursuant to Gov't Code §54957.6)

Public Employee Performance Evaluation
Title: City Manager (Pursuant to Gov't Code §54957)

The Council recessed into closed session at 5:00 p.m. with City Manager Knopp and City Attorney Gans to discuss the above matters.

The Council reconvened into open session at 6:30 p.m. Mayor Wilson announced that there was no reportable action taken in closed session.

CEREMONIAL MATTERS

Proclamation Declaring the Week of September 17-23 as Constitution Week
Mayor Wilson read the proclamation in recognition of Constitution Week. Present to accept the Proclamation was Jean Giannini, the Constitution Committee Chairperson from the Daughters of the American Revolution Eel River Chapter. She thanked the City Council and asked that the City send a letter of support to Senator McGuire's office regarding dedication of the bridge at Jordan Creek to Annette Brooks who was shot and killed at the Cal-Trans sub-station in Rio Dell last year.

City Manager Knopp suggested placing the item on the next regular meeting agenda for formal action.

Mayor Pro Tem Johnson commented that a more appropriate approach might be to convey the City's support in the form of a proclamation or resolution. Council concurred.

PUBLIC PRESENTATIONS

Nick Angeloff provided an update on the Chamber of Commerce business and said they have been working diligently to get things done and reminded everyone that the star Christmas decorations are still available for sale. He informed the Council that 255 Wildwood Ave. (the former BP Gas Station) is still for sale at a reduced price of $169,000 suggesting that the parcel would be ideal for a community center or even a City parking lot.

CONSENT CALENDAR

Motion was made by Johnson/Garnes to approve the consent calendar including approval of minutes of the August 16, 2018 special meeting and August 21, 2018 regular meeting. Motion carried 5-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update
City Manager Knopp referred to the staff update provided in the Council packet and said staff was available to answer any questions regarding the report.

He announced that on Saturday, September 8, the Eagle Prairie Arts District (EPAD) would be organizing a river bar clean-up day and that anyone interested in participating should contact them. He said the City would be providing the dumpster for the event.

Mayor Wilson had a question about the Painter St. pipeline upsizing project and related increased costs.

Wastewater Superintendent Purvis explained that the City set aside $200,000 in the current budget for the repair but the City Engineer found additional needed work, bringing the estimated cost to $1.2 million. He indicated that GHD Engineering submitted a snippet with the State Planning Grant application related to the project and said that staff would be meeting with the State regulators to discuss potential grant opportunities. He said they are waiting to see what could be done under the Sanitary Sewer Evaluation Study (SSES) or SSO on a larger scale.

City Manager Knopp noted that the SSES is a necessary pre-cursor to get any funding to pay for this segment of the wastewater collection system.

Water/Roadways Superintendent Jensen and Wastewater Superintendent Purvis left the meeting at this time, 6:45 p.m. and Chief of Police Conner arrived.

SPECIAL PRESENTATIONS/STUDY SESSIONS

Presentation – Dana Webb of Kiwanis International

City Manager Knopp introduced Dana Webb of Kiwanis International. She began by distributing brochures and membership applications and said she was very excited to get a local Kiwanis Club started in Rio Dell. She noted that since the prior Thursday, 18 new members joined from Rio Dell and Scotia. She provided a brief overview of the programs and services Kiwanis International provides including preparing people of all ages to be engaged members of the community, teaching adults and children how to set goals, acquire leadership skills, participate in service projects and develop healthy personal relationships. She commented that they have a family of Service Leadership Programs, one of which is the Key Club for High School age students, which is one of the world's largest student-led service programs. She noted that Harry Smith is the President of the local Kiwanis Club and anyone in the community is welcome to join. She announced that meetings are held on the second and fourth Thursdays at 7 p.m. at Roots 101.

Nick Angeloff commented that he was one of the 18 new members that joined the club and said that this is a good centering organization for the community.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Provide Staff Direction Regarding Rio Dell ADA Compliant Library

City Manager Knopp provided an update on the Rio Dell Library related to ADA compliance. He said the meeting scheduled for Thursday, August 30 with all involved parties was cancelled but staff did meet with the County and Danco on Friday to go over potential options. He pointed out that the 2012 lease agreement between the Fire District and the County for lease of the current library building states that the Fire District is responsible for ADA improvements. He noted that he attended the meeting of the Fire District when the matter was discussed and the Board took the position that the library could remain at its current location until a permanent location is found, but that they would not be able to contribute any funds to bring the current building into compliance. The estimated cost to bring the exterior portion of the building up to current ADA compliance was $127,000 but didn't include any inside improvements. He distributed a copy of the August 23, 2018 letter from the Rio Dell Fire Protection District stating their position (Attachment 1 to these minutes.) He commented that the County is exploring options to retain the library which includes:

1) Maintaining the library at its existing location and finding ways to fund the repairs;
2) Relocating the library to the current Chamber of Commerce location on Wildwood;
3) Relocate the library to a new facility incorporated in the Danco Project on Rigby Ave;
4) Danco subdividing the parcel and handing a portion over to the County to construct their own library building;

5) Moving the library to a portable trailer; or
6) Moving the library out of Rio Dell to either Fortuna or Scotia.

City Manager Knopp pointed out that the City does not own any of the land or facilities mentioned and is merely trying to be helpful in finding a viable solution that will allow the library to remain in the City. He explained that the County has hired an independent licensed architect who will be touring potential sites and providing recommendations on various options.

He noted that the County Board of Supervisors would be meeting on September 25 to discuss options and decide the best solution in moving forward. He said if anyone in the public is interested in providing input regarding the library, they should attend that meeting. He added that any action taken by the Board of Supervisors would have to go to the Department of Justice for approval under the current Consent Decree.

City Manager Knopp indicated that at the August 16 Special meeting, the Council took action by a vote of 3-2 to support the idea of exploring the option of placing an ADA compliant library at the Danco site without precluding other site assessments. He said if that decision has changed and the Council no longer wants to move in that direction, a motion needs to be made so staff has clear direction.

Councilmember Strahan asked staff to explain the Danco option with regard to a separate entrance into the library from the street rather the complex.

City Manager Knopp explained that the idea would be to move the common building over to the Rigby Ave. side and provide access to the library from Rigby Ave. He said they would essentially share internal space with the library but the library would be positioned so it would have a separate entrance with no access to the day-to-day activities of the complex. He pointed out that the children living in the 49-unit apartments would be able to walk to the library without entering the Danco facility.

Councilmember Strahan questioned the second Danco option to possibly subdivide the parcel and give a small portion to the County for construction of a new library.

City Manager Knopp stated that there is extra land available so Danco could possibly carve out a piece and they could either donate it to the County or the County could purchase it.

Councilmember Strahan asked if Danco would construct the building if that were the direction taken.

City Manager Knopp explained that it is ultimately up to the County to move the process forward so it would be up to them to decide.

Mayor Wilson questioned the library being located in shared space with the complex.

City Manager Knopp explained that the design would depend on the architect. He said the library would be segregated but there would likely be a door to the common room to

accommodate space for special events. He said it could possibly be designed where the library is completely walled off from the common room.

Mayor Wilson commented that he came to the City Manager with a request to ask Danco to consider donating money for a library to be constructed at a different location entirely. His reason was because the clientele at the Danco facility would have questionable backgrounds and he thinks it would be wrong to have kids interface with those particular residents.

City Manager Knopp commented that it would be helpful to have a full set of plans to look at and that he would convey that suggestion to Danco.

Councilmember Garnes stated that she would perhaps agree to incorporate the library into the Danco project if there are no other viable options, but she would want to see the actual design of the project.

City Manager Knopp noted that staff could suggest to Danco that the library portion of the building be completely walled off from the common room but that staff would first need to have clear direction from the Council.

Councilmember Strahan asked if Danco had worked out the liability issue with the County should the plan move forward to include the library at their site.

City Manager Knopp noted that the project is not to that point yet and said locating the library in that zone would require going through the Conditional Use Permit process with the Planning Commission. He said the Commission has the ability to incorporate certain conditions into the design of the project, as they deem appropriate.

Councilmember Strahan said she would be agreeable to having the library at the Danco site provided it was completely segregated from the rest of the complex.

Mayor Pro Tem Johnson and Councilmember Garnes agreed.

Councilmember Marks was not in favor of the Danco site as a viable option for the library.

Mayor Wilson indicated that he still had questions and pointed out that this development is different from other low-income housing complexes. He noted that the only discretionary approval the City has is with regard to the design review of the project. He reiterated that it is not good to put kids in a questionable neighborhood. He added that there are 3,000 citizens out there that don't know anything about the proposed Danco Project but when it happens, they will have something to say.

Mayor Wilson called for public comment on the subject.

Nick Angeloff provided an update on his meeting with County staff regarding the library and said that Supervisor Fennell attended and she was of the opinion that the most likely option would be to move the library to the current Chamber of Commerce building. He said the biggest concern with that is there is no bus stop nearby. He said the architect would be out on September 18 to access the site and provide comments. He indicated that Nick Wilczek, the County Librarian cautioned everyone to not throw away the Danco site as an option. He noted that people were not fully aware of the type of project Danco is proposing and the point was made that low-income people use the library, as they can't afford the internet or books. He said the County will re-evaluate the options and likely push toward the Danco option but will take the time to evaluate the current Chamber building as a potential option.

Julie Woodall commented that she feels one of the reasons Danco is bringing this project to Rio Dell is because there are not enough citizens who attend meetings and if there were, there would be community outcry.

Councilmember Strahan asked if the item would be coming back to the Council for further discussion.

City Manager Knopp explained that approval of the Conditional Use Permit for the Design Review of the project would go to the Planning Commission and that staff would keep the Council apprised of the situation. He encouraged Councilmembers to attend the Board of Supervisors meeting on September 25.

Councilmember Strahan commented that Chief Conner indicated at a prior meeting that he had contacted the Eureka Police Department regarding a similar complex in Eureka and was told that there were not many calls for service to that location. She pointed out that problems are predicated on management of the facility.

City Manager Knopp clarified that at this point, the future of the library is in the hands of the Board of Supervisors but staff could relay to them that the Council is not entirely enthusiastic about having the library at that site but provided it is completely segregated from the common area they would be receptive to the idea.

Motion was made by Johnson/Garnes to support continued exploration to include the library with the Danco project with clear direction that the library area would be completely segregated from the rest of the complex. Motion carried 3-2 with Mayor Wilson and Councilmember Marks dissenting.

<u>Provide Staff Direction on Animal Care Services Provided by Miranda's Rescue and Related Consideration of Breeding Ordinance</u>

City Manager Knopp provided a staff report and said at the request of the Council, this item is returning to Council for consideration regarding additional compensation to Miranda's Rescue for the month of May as the result of excess animals handled for that month, and whether the monthly contract amount for services of $1,000 should be increased. He noted that no written proposal was received from Mr. Miranda by the time of agenda publication.

Councilmember Garnes indicated that she visited Miranda's Rescue and observed that the space provided for Rio Dell's animals is very small. She said Shannon Miranda is asking for additional compensation for May since expenses for that month exceeded the $1,000 monthly fee.

Mayor Wilson said he reviewed the minutes when the issue was discussed and that Mr. Miranda asked the City to purchase a new kennel from Tractor Supply. He asked him to clarify what specifically he is asking for from the City.

Shannon clarified that the kennels from Tractor Supply are junk and pit bulls actually shred them and the request is for the City to purchase a new kennel from the Farm Store in addition to extra compensation for the month of May. He went on to say that he has had a contract with the City for 20 years and has the same complaints year after year. The kennel is too small and many months the $1,000 does not cover the costs to handle the animals that come from Rio Dell. He said the contract says that animals must be fixed at intake but they are not usually fixed until they are adopted. He added that Mayor Pro Tem Johnson had an issue with accountability and wanted him to provide receipts for expenses. He said that he can't do that because he buys supplies in bulk. He expressed his frustration with the current situation and said he is spending between $2,000 and $2,500 a month to handle the animals for Rio Dell. He commented that Ferndale pays $450 a month for animal care services and for months when there are no animals, they don't complain. He said it is not fair for other agencies to subsidize costs for the City of Rio Dell.

Mayor Wilson suggested Mr. Miranda sit down with staff and come up with a viable solution.

Shannon said that he met with Chief Hill over a year ago and nothing changed. He said he feels his services are useless.

Mayor Pro Tem Johnson noted that clearly the contract needs to be re-negotiated. He said the facility seems to be in violation of space availability and in violation in providing accurate records. He said those things need to be addressed so they are realistic and that he would like to see the numbers related to the actual number of animals handled as well as the actual dollar amount spent on Rio Dell's animals.

Shannon claimed that the City already has the numbers; Mayor Pro Tem Johnson referred to Shannon's previous statement that he could not provide receipts for actual expenses.

City Manager Knopp recommended that the Council direct staff to re-negotiate a new contract and bring it back to Council for approval. He stated that the City appreciates the service Miranda's Rescue provides the City and would like to work toward a viable solution.

Councilmember Marks asked why the spay and neuter costs are not passed onto the people adopting the animals.

Shannon indicated that there is no way for him to recoup those costs because people won't pay a large amount of money to adopt a dog. He indicated that the County would charge the City around $6,500 a month for animal care services and offered to sit down with City staff one more time to try and re-negotiate a contract that works for him.

Mayor Wilson called for public comment on the issue.

Richard Newman commented that he doesn't want to see any animals killed and expressed concern that it may happen if the animals can't be cared for properly. Shannon assured him that animals would not be killed.

Nick Angeloff questioned the idea of a breeding ordinance and noted that there are approximately 25 cats at the residence next to his rental on Second Ave. He said the situation is getting out of hand and needs to be dealt with one way or another.

Motion was made by Johnson/Garnes to direct staff to re-negotiate the contract with Miranda's Rescue.

Councilmember Strahan asked for assurance that the contract would be coming back to Council for final approval.

City Manager Knopp commented that it would come back to Council for further discussion and approval.

Motion carried 4-1 with Councilmember Strahan dissenting.

City Manager Knopp said the related consideration of a breeding ordinance was provided as a discussion item and said with direction of the Council, staff would return to Council with a draft ordinance for consideration. He commented that he discussed the idea of a spay and neuter ordinance with Chief Conner as well as the creation of a voucher system to encourage citizens to spay and neuter their animals.

Chief Conner reported that he read the County's ordinance and said it would be difficult for the City to enforce such an ordinance. He explained that they don't typically arrest dogs without a license because there is no place to hold them. He guessed that rate of those people obeying

a breeding ordinance would be small and said the majority of the people who license their dogs are those who spay and neuter their dogs.

Mayor Wilson said he was not fond of creating a breeding ordinance or any ordinance that the City cannot enforce. He pointed out that responsible pet owners take care of their animals but there is a lot who will not. He said he would be willing to put it in the hands of staff if they feel they could enforce the ordinance.

Mayor Pro Tem Johnson said he would like to see ordinances adopted by other jurisdictions as a start noting that the draft ordinance provided in the Council packet has too many flaws and does not work for the City.

Councilmember Strahan agreed that the draft ordinance was beyond what the City needed.

Motion was made by Johnson/Garnes to direct staff to return to Council with copies of ordinances adopted by other jurisdictions that have been in effect for more than one year. Motion carried 5-0.

Julie Woodall suggested staff look at ordinances from cities of similar size to Rio Dell.

Authorize Staff to Proceed with Submittal of Concept Application on California River Parkways Grant Program Related to River Access Trails

City Manager Knopp provided a staff report and said that the City appropriated $5,000 in this year's budget toward enhanced river access. He noted that improvements were made for vehicular access to the river at the end of Edwards Dr. and to the public access trail at the end of Davis St. during the prior fiscal year. Recently staff became aware of potential grant funding under the California River Parkways Grant Program through Proposition 68 with no required match. He said a potential project would be to extend a bike trail from the end of Edwards Dr. to connect with Davis St. along the City right-of-way and possibly providing other pedestrian access points, noting that concept applications are due by September 27, 2018. He said if the Council were agreeable to the concept, staff would work with the City Engineer on the submittal of a concept application.

Councilmember Strahan said based on discussion at the budget session, she understood the $5,000 was allocated to improve the access at Edwards Dr. She indicated that she was not in support of the project as proposed due to winter flooding and said it would be a waste of money to improve something that is going to be washed out.

Mayor Pro Tem Johnson referred to page 50 of the Council packet under the second bullet point related to 20 percent of the funds allocated for projects serving severely disadvantaged communities (median household incomes less than 60 percent of the statewide average), and asked if the City falls into that category.

City Manager Knopp commented that he believes the City does although statistical income levels for the City will be updated so the numbers could change.

Mayor Pro Tem Johnson supported the City investing $5,000 to come up with a conceptual plan.

Councilmember Garnes expressed support for the application and anything that elevates Rio Dell. She commented that it would be helpful in addressing homeless camps on the river bar, as they would be less likely to be there with increased presence. She said that there are not a lot of things to drive people here and she would like to see the businesses succeed. Also, bicycle races and runners come to town and they may want to use the trail. She said there is no real harm in applying for grant funding. She said with regard to potential flooding, it does sometimes flood in the winter but pointed out that the river bar is lovely in the summer.

Councilmember Marks asked if the path would be paved; staff's understanding was that it would be.

Councilmember Marks commented that he is in favor of the grant but would hate to see the improvements disappear during high water and suggested perhaps using the $5,000 to enhance the entrances to the river to make them more permanent.

City Manager Knopp indicated that the criteria listed in the document could perhaps be amended, and that it would not hurt to submit two concept applications.

Mayor Wilson said the problem with some of these projects is that there is money to put the improvements in but no money to maintain them. He said he would support an application that takes into consideration the high water level. He suggested staff get started with a conceptual plan, then if awarded the grant, to come back to Council with a realistic plan.

Julie Woodall brought up the parcel at 93 Monument Road that was donated to the City for a potential park after the 1992 earthquake and said the City had the Boy Scouts come in and clean up the property then realized that the site was not well suited for a park so nothing has been done with it.

Sharon Wolfe commented that years ago, the Council discussed the potential "Rails with Trails" project and the Mayor at that time said that since old people would not be able to use the trails there was no need to build them. She encouraged the Council to do something, noting that the river bar area is beautiful and there is not much for people to do here. She commented that the City Engineer would be able to come up with a viable plan.

Chief Conner said that he has experience with the Hammond Trail and that there are more people that walk there than ride bikes because it is steep. He said if the City were to provide access where people could walk with the option to also bike, that would be even better.

Councilmember Strahan questioned whether the County is exploring possible Rails with Trails.

Mayor Pro Tem Johnson noted that Senator McGuire has a bill on the floor but it is a long ways from passing or being funded.

City Manager Knopp drew the Council's attention to the map of the Eureka-to-Scotia Trail Corridor Assessment provided in the Council packet representing paths where people could bicycle along Wildwood Ave. or Edwards Dr. to the scenic riverfront. He pointed out that there is no path proposed on the other side of the river along the tracks because of the many challenges associated with that area.

Motion was made by Johnson/Garnes to authorize staff to proceed with submittal of a concept application on California River Parkways Grant Program related to river access trails. Motion carried 4-1 with Councilmember Strahan dissenting.

Discuss Possible Location for Payment Drop Box

Finance Director Kerrigan provided a staff report and said that this item is being brought forward as a discussion item to let the Council know that staff is pursuing the placement of a payment drop box in the City Hall parking lot to better serve customers. She explained that the box would be located in a convenient spot allowing customers to pull up and drop off payments without getting out of their vehicles. She provided a map showing the suggested location for the drop box and said the box would be commercial quality and therefore, customer payments and other deposited items would be safe and secure. She added that the cost is estimated to be between $700-$800 and that funds are allocated in the current budget.

Mayor Wilson asked staff if it was typical for customers to deposit cash in the payment drop slot and said it seems that it would be easy to take a ratchet and remove the bolts and steal the box. He said that staff would need to go out during the day rain or shine, and retrieve the contents, which seems like a hassle for staff.

Finance Director Kerrigan noted that there sometimes is cash deposited but not large amounts.

Councilmember Garnes commented that she had no problem with staff's proposal.

Councilmember Marks asked if staff is in favor of putting the box in; the response was that they are.

Mayor Pro Tem Johnson commented that he has been at City Hall signing checks when people have come in and that some people have been very courteous; others apparently were having a bad day and felt they could take it out on staff. On certain occasions, a police officer had to come down to calm the waters. He said if some of that behavior can be avoided, all the better for staff.

Councilmember Strahan expressed concern about large amounts of cash being deposited from businesses at the Humboldt Rio Dell Business Park.

Sharon Wolfe asked if a designated spot would be marked off to identify the space is for drop off payments.

Finance Director Kerrigan noted that staff would come up with some kind of configuration to clearly identify the space.

Motion was made by Johnson/Garnes to support staff's recommendation for the location of a payment drop box in the parking lot at City Hall. Motion carried 4-1 with Mayor Wilson dissenting.

COUNCIL REPORTS/COMMUNICATIONS

Mayor Pro Tem Johnson reported on his attendance at the League of California Cities Quarterly Division meeting held in Eureka on August 17, and said the Planning Director of Eureka made an excellent presentation on Art & Culture. He said they walked the streets and looked at murals and other art by local artists and said someone should talk to the Eagle Prairie Arts District (EPAD) about doing something similar.

He also asked about the plans for promoting Measure J and offered to take the lead and get donations to buy signs. He suggested the first Saturday in October (the 6th), be set aside for everyone to meet at City Hall and commit to going door-to-door to hand out flyers to all registered voters. Council concurred.

ADJOURNMENT

Motion was made by Johnson/Garnes to adjourn the meeting at 8:28 p.m. to the September 18, 2018 regular meeting. Motion carried 5-0.

_____
Frank Wilson, Mayor

Attest:

_____
Karen Dunham, City Clerk

RIO DELL FIRE PROTECTION DISTRICT

BOARD OF DIRECTORS

RIO DELL, CALIFORNIA 95562

August 23, 2018

Humboldt County Library

To Whom it may Concern:

The Rio Dell Fire Protection District Board received the estimated costs that will be needed to update the outside of the library building to make it ADA approved. The cost for the ramp alone is $127,000.00.

While the board would like to see the library in Rio Dell remain, it does not have the funds to cover this kind of cost. The fire district's main concern is to furnish the town with fire coverage.

The board agreed that the library can remain where it is until a new permanent place can be found.

Sincerely,

Jim Barsanti

Jim Barsanti

Chairman of the Board

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

September 18, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Third Amendment to Water and Roads Superintendent Employment Agreement

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve the Third Amendment to the Water and Roadways Superintendent Employment Agreement and authorize the City Manager to sign.

BACKGROUND AND DISCUSSION

The Water and Roadways Superintendent holds valuable licensing in both water and wastewater. In recognition of his current licensing in Grade III Wastewater, it is recommended that the City Council approve the attached Third Amendment.

The Third Amendment will:

- Provide a 5% incentive upon base pay for Water and Roads Superintendent to also hold and retain a Grade III wastewater license.

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THIRD AMENDMENT TO CITY OF RIO DELL WATER AND ROADWAYS SUPERINTENDENT EMPLOYMENT AGREEMENT

This Third Amendment to City of Rio Dell Water and Roadways Superintendent Employment Agreement (hereinafter this "First Amendment") is made and entered by and between the CITY OF RIO DELL, a municipal corporation of the State of California, hereinafter referred to as "Employer" and Randy Jensen hereinafter referred to as "Employee" both of whom understand as follows:

RECITALS

A. WHEREAS, Employer and Employee have both executed that certain written agreement entitled City of Rio Dell Water and Roadways Superintendent Employment Agreement dated December 1, 2016 as extended by that certain written amendment dated April 9, 2018 (hereinafter the "Water and Roadways Superintendent Agreement");

B. WHEREAS, Employer and Employee mutually intend to amend and modify the Water and Roadways Superintendent Agreement as stated in this First Amendment; and

C. WHEREAS, the City Council for the City of Rio Dell approved the modifications to the Water and Roadways Superintendent Agreement recited in this First Amendment at its duly noticed public meeting occurring on September 18, 2018.

NOW, THEREFORE, in consideration of the mutual covenants recited herein, Employer and Employee agree to amend and modify the Water and Roadways Superintendent Agreement as follows:

AGREEMENT

1. Amendment to Section 5 of the Water and Roadways Superintendent Agreement.

The following italicized language shall be added to the end of Section 5 of the Water and Roadways Superintendent Agreement and Section 5 of the Water and Roadways Superintendent Agreement shall hereinafter be read and interpreted as if the following text appears in said Agreement:

"Employee shall be entitled to a five percent (5%) pay increase applied to Employee's salary set forth in the Salary Range Schedule stated in this Section 5 during such time that Employee maintains the equivalent of a Grade III or higher Wastewater Treatment Plant Operator's Certification as established by the California State Water Resources Control Board."

2. Continuation of Water and Roadways Superintendent Employment Agreement. Except as amended by this First Amendment, all terms and conditions of the Water and Roadways Superintendent Agreement shall remain and continue to govern the obligations of the parties to said Agreement. The pay increase recited in Section 1, above, shall commence effective on starting on the first full pay period following execution of this amendment.

EMPLOYEE

_____ Date:_____

Randy Jensen
Water and Roadways Superintendent

EMPLOYER

_____ Date:_____

City of Rio Dell
By: Kyle Knopp, City Manager

Approved as to form:

_____ Date:_____

Russell Gans
City Attorney

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

September 18, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approval of Resolution 1400-2018 Amending the Budget to Include Funds for Repairs of 61 Monument Road (Habitat Parcel) and Authorization for the City Manager to Draft and Execute Agreement with Contractor for the Work including contingency not to exceed $60,000

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1400-2018

BACKGROUND AND DISCUSSION

After a long process of trying to work with the current owner responsible for 61 Monument Drive (AKA the Habitat Parcel) staff is ready to work with a contractor to conduct repairs on the parcel.

Kernen Construction has been selected to perform the work based upon a recommendation from the provider of the nail wall and also based upon their past experience with similar construction.

Total cost of the project is expected to be $49,130 and staff is recommending a total project budget of $60,000 to cover contingencies.

The attached Resolution will reassign an existing allocation of $50,000 that appears in this year's budget for a project that was completed at the end of the last fiscal year. In order to cover contingencies, an additional $10,000 allocation is recommended in order to cover contingencies.

///

RESOLUTION NO. 1400-2018
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL
AMENDING THE OPERATING BUDGET
FOR THE FISCAL-YEAR 2018-2019 FOR
HABITAT FOR HUMANITY PARCEL WORK

WHEREAS, the City adopted Resolution 1389-2018 establishing the City's Operating and Capital Budget for the Fiscal-Year 2018-19; and

WHEREAS, the City has approved and its 2018-19 fiscal year Operating and Capital Budgets and have identified additional costs that should be included to update the 2018-19 fiscal-year budget; and

WHEREAS, from time to time maintenance of City infrastructure arises and additional appropriations are necessary to cover those costs; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2017/18 Operating and Capital Budget with the following amendments:

1.) General Fund (000) Capital Projects Budget:

($50,000)	Belleview/Ogle Carryover (Discontinue)
60,000	Habitat For Humanity Parcel Repair
10,000	Increase General Fund Appropriations

2.) The City Manager or designee is authorized to draft and execute a contract with the firm Kernen Construction and execute all change order not to exceed $60,000 for the repair of the sidewalk and slipout at 61 Monument Road.

PASSED AND ADOPTED by the City Council of the Rio Dell on this 18th day of September by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Frank Wilson, Mayor

ATTEST:

Karen Dunham, City Clerk

KERNEN
CONSTRUCTION
Building & Engineering Contractors

P.O. Box 1340 · Blue Lake, CA 95525
2350 Glendale Drive · Arcata, CA 95519
Phone (707) 826-8686 · Fax (707) 826-1888
CA Lic 504091 · PWC Registration 1000001810
www.kernenconstruction.com

July 30, 2018

Kyle Knopp
City Manager
City of Rio Dell

Re: Soil Nail Wall

Kyle,
We are pleased to submit the following bid for replacing the failed sidewalk on Monument Street. This price includes:

- Soil Nail Wall.
- Filling.
- New Curb Gutter and sidewalk.
- Patch paving.

We do not include:
- Permit or engineering.
- Fencing or railing at back of sidewalk.

The bid for the above work estimated with our standard labor rate is $35,350.00.
The bid for the above work estimates with the prevailing labor rate is $44,510.00.

The cost to add approximately 56 lf of 6 ft chain link fence and one gate is $4,620.00.

I hope this is satisfactory. Please feel free to contact me if you have any questions.

Sincerely,

Bruce McIntosh
Estimator

BUDGET TRANSFER REQUEST / ADJUSTMENT

KYLE KNOPP — REQUESTED BY

CITY MANAGER — DEPARTMENT

8/20/18 — Date

1) Type and amount of budget transfer request

a) Within same fund, same budget unit (department)

_____ Less than $3,000
Requires Finance Director approval

_____ Between $3001-$10,000
Requires Finance Director and City Manager approval

✓ More than $10,000 (FROM BELLEVIEW OGLE PROJ. TO HABITAT PROJ.)
Requires City Manager Recommendation and Council approval

b) Budget transfer between separate budget units (departments)

_____ Contingency Budget Transfer:
Transfer to/from Contingency Line Item for expenditure after all other sources within budget unit are unavailable (Recommendation of Finance Director & City Manager, and Council Approval)

c) Other transfer requests

_____ Budget transfer request that creates new line item
Requires Finance Director and City Manager approval

✓ Supplemental budget request to increase appropriations and/or revenues
Requires Finance Director and City Manager approval; submitted as a budget amendment by resolution for Council approval

2) Please provide the following information

a.) *Reason for transfer request:* BUDGETED ITEM "BELLEVIEW OGLE CARRYOVER" ($50,000) COMPLETED FY 17/18

b.) *Reason there are sufficient funds:* AN ADDITIONAL $10,000 GEN. FUND RESERVES IS REQUESTED TO BE AN ADDITION TO COMPLETE "HABITAT" PROJECT

c.) *Why transfer cannot be delayed until next fiscal year:* STAFF RECOMMENDS COMPLETION IN CURRENT FISCAL YEAR FY 18/19

3) AUTHORIZATION SIGNATURES

DEPARTMENT AUTHORIZATION SIGNATURE
GF Adopted Est. Fund Bal. @ 6/30/19 $1.1M
APPROVED ☑
[signature] DENIED ☐

FINANCE DIRECTOR SIGNATURE ☑ AMOUNTS VERIFIED

CITY MANAGER SIGNATURE
_____/Approved _____/Not Approved
_____/Recomm. _____/Not Recomm.

Council Approval and Signature
Approved ☐
Not Approved ☐
Recommended ☐
Not Recommended ☐
Tabled ☐
Modified ☐
Next Meeting ☐

CITY COUNCIL SIGNATURE Date

FY 2018/19 Summary of Capital Projects

PROJECT	FY 2017/18 Carryovers	FY 2018/19 Proposed Budget	Gen Fund	Gas Tax	TDA	Sewer	Water	Grants	TOTAL
Access TV ($20,000 Council spread)		20,000	7,000	600	400	6,000	6,000		20,000
Belleview/Ogle Carry Over Habitat for Humanity	50,000		50,000						50,000
Christmas Donation Carry Over	1,500	-	1,500						1,500
City Hall ADA, Security, misc. impr. (C/O)	18,517	-	18,517						18,517
City Hall Repairs and maint. (C/O)	10,000	-	10,000						10,000
Police Vehicle Trust Fund		5,000	5,000						5,000
Riverbar access		5,000	5,000						5,000
Slurry Seal (General Fund Subsidy)		107,000	107,000						107,000
Aeromod Plant		15,000				15,000			15,000
All Pump Motors		40,000				40,000			40,000
Belt Press		4,000				4,000			4,000
Blower Room		4,500				4,500			4,500
Chloring Generator	9,000	-				9,000			9,000
Contact Basin Covers/solar frames	10,000	-				10,000			10,000
Electrician		4,500				4,500			4,500
Fern St. Pump Housing Repairs		3,500				3,500			3,500
Forklift	21,500	-		750		18,500	2,250		21,500
Four Ft. Roller & Trailer	33,000	-		16,500		8,250	8,250		33,000
Headworks		10,000				10,000			10,000
I&I Reductions		35,000				35,000			35,000
Lift Stations		8,000				8,000			8,000
Misc. Equipment		20,000				20,000			20,000
Painter Street Pipe Upsize		200,000				200,000			200,000
Sludge Dryer Boiler		15,000				15,000			15,000
Utility Truck	35,000	-		7,000		14,000	14,000		35,000
Valves		8,500				8,500			8,500
Calibrate SCADA Servers	5,000	-					5,000		5,000
Filter Coating		25,000					25,000		25,000
Steel Tank Coating		25,000					25,000		25,000
Tank Paint (Douglas)		30,000					30,000		30,000
Water Meter Replacement		12,000					12,000		12,000
Water Plant Effluent Redirection	50,000	-					50,000		50,000
Water Storage Tank Cleaning & Insp.		6,500					6,500		6,500
ATP Project (043)		1,000,000						1,000,000	1,000,000
CIP Water Grant (062)		433,300						433,300	433,300
TOTAL ALL PROJECTS	**243,517**	**2,036,800**	**204,017**	**24,850**	**400**	**433,750**	**184,000**	**1,433,300**	**2,280,317**

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

September 18, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Approve Resolution No. 1401-2018 Related to the Honoring of Annette Brooks

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve Resolution No. 1401-2018.

BACKGROUND AND DISCUSSION

During the City Council meeting on September 4, 2018 it was requested that the City issue formal support for the renaming of a bridge along US 101 and Jordan Creek Road in honor of Annette Brooks.

Annette Kakeialoha Brooks was a Carlotta resident and Caltrans supervisor at the bridge maintenance facility located on Eeloa Avenue in Rio Dell. On April 24, 2017 Ms. Brooks was the victim of workplace violence that resulted in her death. In consulting with Senator McGuire's office, it was recommended that the City Council issue a resolution in support of the renaming.

///

RESOLUTION NO. 1401-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL CALIFORNIA RELATING TO THE NAMING OF A BRIDGE AT JORDAN CREEK ROAD AND US HIGHWAY 101 SUPPORTING THE REQUEST THAT THE BRIDGE BE NAMED IN HONOR OF ANNETTE KAKEIALOHA BROOKS

WHEREAS, the State of California allows for the naming of geographic places including bridges and highways; and

WHEREAS, Annette Brooks was a thirty-six year veteran of CalTrans who worked in Rio Dell as a Steel Structure Painting Supervisor at the CalTrans facility on Eeloa Avenue; and

WHEREAS, Annette Brooks has been remembered fondly as a talented artist whose middle name of Kakeialoha ("Wreath of Love") describes best how friends and family remember her; and

WHEREAS, in the early morning hours of April 24, 2017 Annette Brooks was murdered in a disturbing act of workplace violence during the course of conducting her work in the City of Rio Dell thereby becoming the 187th CalTrans employee to lose their life on the job.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the City Council of the City of Rio Dell as follows:

1. The City Council of the City of Rio Dell supports the request to the State of California that the bridge at Jordan Creek Road and US Highway 101, or other appropriate facility, be named in honor of Anette Kakeialoha Brooks.
2. The Mayor of the City of Rio Dell is authorized to sign on behalf of the City any applications documents required by the State of California related to this request.
3. The City Manager is authorized to perform all acts necessary and desirable to give effect to this Resolution and request to name this bridge or other appropriate facility.

PASSED AND ADOPTED by the City Council of the City of Rio Dell, State of California, on September 18, 2018, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Frank Wilson, Mayor

ATTEST:

I, Karen Dunham, City Clerk for the City of Rio Dell, State of California, hereby certify the above and foregoing to be a full, true and correct copy of Resolution No. 1401-2018 approved and adopted by the City Council of the City of Rio Dell on September 18, 2018.

Karen Dunham, City Clerk

Staff Update – 2018-09-18

City Council

The Humboldt County Board of Supervisors will meet on Tuesday September 25th to discuss options regarding the Rio Dell Library and ADA Access.

City Manager

Staff would like to thank the Eagle Prairie Arts District for conducting a river bar cleanup on September 8th. Approximately 10 yards of trash were collected.

The SM and Chief of Police have been working on rolling out Nixle, a new mass notification system. Once ready, the system will be advertised via the newsletter, press release and other means to have residents sign up for the service.

Met with representatives of the County of Humboldt and Danco over library options.

Multiple meetings and site tour of potential bike path along Edwards Drive right-of-way.

Trouble shooting of smoke testing – review of the results of smoke testing.

Consultation with the County over the sale of the Potter Valley Project.

Call with Cathy Goodwin, Rio Dell's wastewater regulator regarding work on preventing Sanitary Sewer Overflows, results of engineering work on Painter Street Upsizing and other wastewater issues.

City Clerk

Processed nine (9) Building Permits during the previous two week period:

1) 735 Walnut Dr. – 225 Amp Electrical Upgrade
2) 115-145 Berkeley St. - 4-Plex Apts.
3) 80 Redwood Ave. – PV Solar
4) 239 Dublin Ct. – Reinstate Electrical
5) 120 Northwestern Ave. – Commercial Remodel
6) 735 Walnut Dr. – PV Solar
7) 175 Ogle Ave. – Re-Roof
8) 1101 Riverside Dr. – Sewer Cleanout
9) 548 Rigby Ave. – Sewer Lateral

Processed one (1) Business License application:

1. T & T Roofing – Non-Resident Contractor

Processed one (1) Encroachment Permit:

1. 935 Webb Lane – (PG&E replacing anchor)

City Attorney

Human Resources, Risk & Training

Finance Department

Currently on-going: Year-end general ledger close out and analyzation
Currently on-going: Year-end closing entries
Preparation for FY 2017/18 Financial Statements; Auditor here week of Sept. 24
Attend Measure Z Kick-off meeting at County Offices
Teleconference for PACE (City's health insurance group) Wellness Program
Shut off notices sent out
Finance Department new hire: Fiscal Assistant II on-boarding
On-going human resources tasks (enrolling new employees in benefits programs, new employee packets, etc.)
On-going tasks of P/R, A/P, A/R, G/L
Troubleshoot information technology (IT) problems
On-going electronic filing (DocStar) of day-to-day City documents

Public Works Water

1. Weekly water sampling
2. Buildings and Office Organization and Cleanup
3. Work on irrigation on North and South Gateway
4. General Work orders for Public Works Dept.
5. North and South Gateway Mowing and Cleanup
6. Roadways Mowing, Weed eating and Tree Trimming.
7. Garbage cleanup on River bar (ONGOING)
8. Corp yard cleanup and organizing.
9. Weekly Safety Trainings
10. Monthly Water Meter Reading
11. Meter Re-reads
12. Work with Contractor on Water Plant Drain line Project
13. Modify Old WWTP for Water Plant Drain Project
14. Operate Rio Dell Wells while Water Plant Under Construction
15. Major water leak on Ireland

Public Works Wastewater

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of August 29 to September 11, 2018. This period of time saw normal activity by the Police Department.

Officer	Calls for Service	Reports	Arrests
Conner	33	12	3
Beauchaine	23	11	4
Carnahan	11	4	4
Totals	74 (1 unassigned)	27	11

During the period of August 29 to September 11, 2018, the Department opened only one new case dealing with abandoned or junk vehicles. During the same time period, the Department closed two cases. In both situations, the vehicles were moved by their owners.

During the period of August 29 to September 11, 2018, 2018, there were seven calls for service related to animal control issues. Three dogs were transported to Miranda's Rescue. A fourth dog was transported to Miranda's Rescue for a ten-day quarantine. The dog had bit a woman and the owner had never vaccinated it against rabies.

On August 30, 2018, the Department conducted a probation search at a residence on Second Avenue. Two persons were arrested, one for attempting to flee and the other for possession of methamphetamine. Officers searched the premises and located an indoor marijuana garden in the garage. More than 200 marijuana plants were cut and six were left for the occupants. A code enforcement case has been opened and Notice of Violation will issued shortly.

On September 7, 2018, an anonymous caller reported that a woman had been battered by her boyfriend. Officer Carnahan was able to locate the woman who had bruising and swelling on the ride side of her face. The victim was reluctant to cooperate, but named her attacker and told Officer Carnahan that she had stabbed the suspect in self-defense. She was transported to the hospital by ambulance, but later left against medical advice and without receiving any treatment. Later that evening, the suspect was arrested without incident and taken to the hospital to have his wound treated. He, too, refused medical treatment at the hospital. He was booked into then booked into the jail. The investigation is ongoing.

The Department had the following statistics for the period of August 15 to August 28, 2018. This period of time saw about a normal number of calls for service and fewer reports. Of interest is the high ratio of arrests to cases. This is indicative of proactive patrol, especially by Officer Carnahan.

Officer	Calls for Service	Reports	Arrests
Conner	26	3	0
Beauchaine	28	2	1

Carnahan	19	8	7
Totals	76 (3 unassigned)	13	8

During the period of August 15 to August 28, 2018, the Department opened only one new case dealing with abandoned or junk vehicles. During the same time period, the Department closed four cases. In all four cases, the vehicles were towed by the City. The department has learned that China has imposed a tariff on scrap metal imports from the United States. This would suggest that the price of scrap metal here will decrease and it is unlikely that we will be able to continue to tow junk vehicles at little to no cost other than labor. This may reduce the number of cars we are able to remove in the future.

During the period of August 15 to August 28, 2018, there were six calls for service related to animal control issues. Two dogs and a cat were transported to Miranda's Rescue. A second cat was transported to the emergency veterinary hospital after it was thought to have been hit by a car. However, the examination showed that it had an advanced case of oral cancer and the cat was euthanized.

On August 23, 2018, Sergeant Beauchaine and Officer Carnahan conducted a probation search on an apartment on Second Avenue. Numerous complaints had been made about drug activity at this location and proactive policing by Officer Carnahan had determined the main occupant as well as the information that he was on probation with a search clause. The search found more than 150 pounds of marijuana in several stages of processing. The occupant admitted that he trimmed marijuana at this location and then sold it. He was arrested and transported to the jail. In addition a Notice of Violation will be issued to the property owner for violations of City code dealing with marijuana and drug houses.

On August 27, 2018, Officer Carnahan contacted three persons sitting in a car in front of a different location on Second Avenue. One of the persons fled, but not before he was recognized by Officer Carnahan. The remaining two persons were contacted and the male was found to have a warrant for his arrest. He was taken into custody without incident. Officer Carnahan discovered drug paraphernalia consistent with the smoking of heroin, the intravenous injection of heroin and the snorting of methamphetamine. The female occupant was arrested for possession of drug paraphernalia. Officer Carnahan searched the car further and found two laptop computers and an iPad. He asked the two persons how they had obtained these two items and they claimed to have traded heroin for the electronics. The following day, a search warrant was served on the car and the electronic items were seized as likely stolen property. Further investigation determined that the residence of the owners of the computers had been burglarized about three weeks prior and the two persons in the car were the prime suspects. The Department will coordinate with the Eureka Police Department to return the stolen property to its owners and to charge the occupants of the vehicle with burglary and possession of stolen property.

Community Development Department

Intergovernmental

Humboldt-Rio Dell Business Park

Council Priority Areas

Street Work

Continued work on ATP project.

River Access

Meetings and tour of proposed site for parkways grant trail.

Habitat Parcel

Final roundup of plans to proceed with repair of the site, referral to Council.

Code Enforcement

Access Humboldt

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

September 18, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Presentation on Measure 'O' from the County of Humboldt

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation.

BACKGROUND AND DISCUSSION

Measure 'O' is the countywide extension of Measure 'Z' from 2014 and will appear on the November ballot. The measure continues to levy a .5% sales and use tax for "public safety and essential services." The City of Rio Dell receives a grant in the amount of $32,000 for part-time clerical services at the Police Department. The School Resource Officer for the school district is also funded from Measure Z. Additionally, many services that the County provides and that are funded by Measure Z have an impact upon Rio Dell.

Scheduled to present are District Attorney Maggie Flemming and Fruitland Ridge Fire Chief Mike Lake.

///

Information About Measure 'O'

Humboldt County's Public Safety & Essential Services Renewal Measure

Fall 2018

What is Measure O?

Board voted unanimously to place Measure O – Public Safety and Essential Services Renewal Measure on the November ballot.

Measure O will maintain locally-controlled funding, without raising tax rates.

Why was Measure O placed on the ballot?

Over past 25 years state has taken $368 million from County.

Measure O would continue existing, voter-approved locally-controlled funding that cannot be taken by Sacramento.

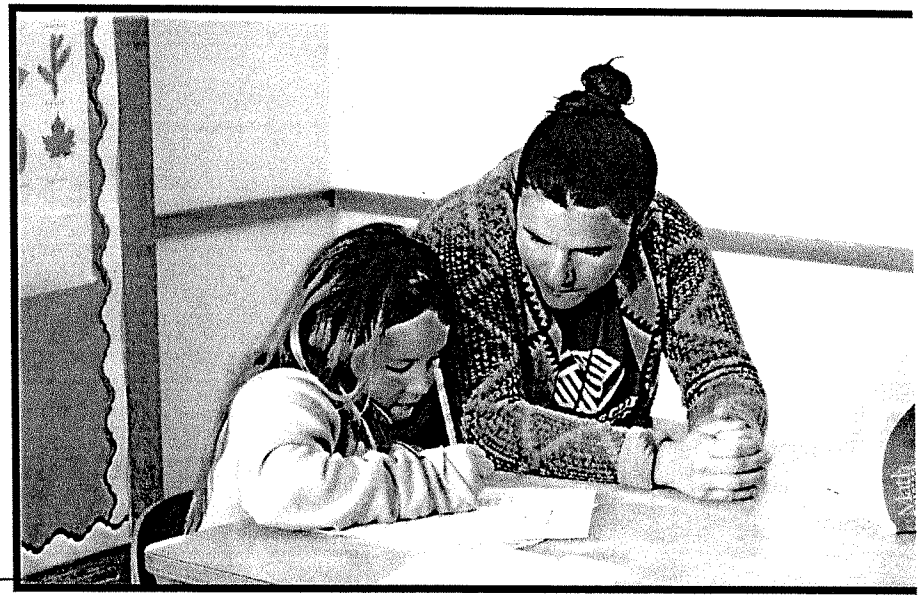
What essential services will Measure O maintain?

Measure O will maintain:

- Rural ambulance service
- Services for victims of child abuse

Measure O will maintain:

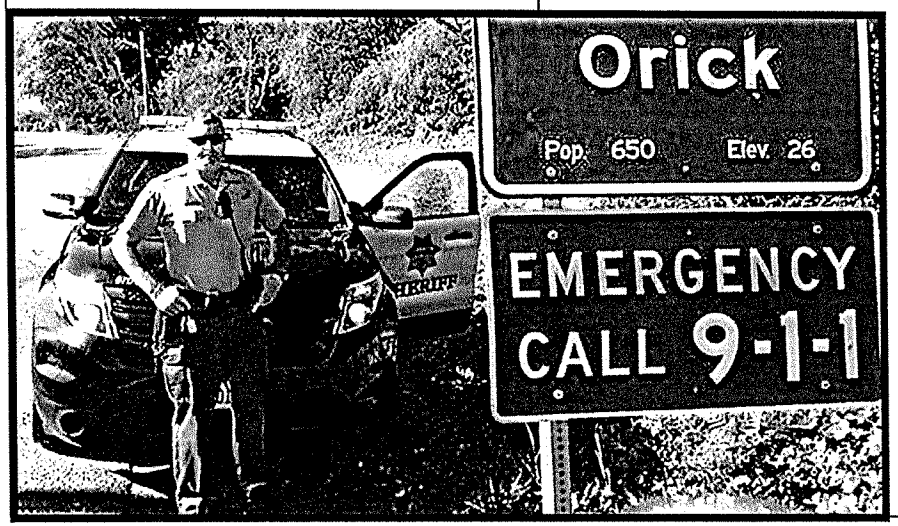
- Fire protection services
- Providing additional mental health services for children



Measure O will continue:

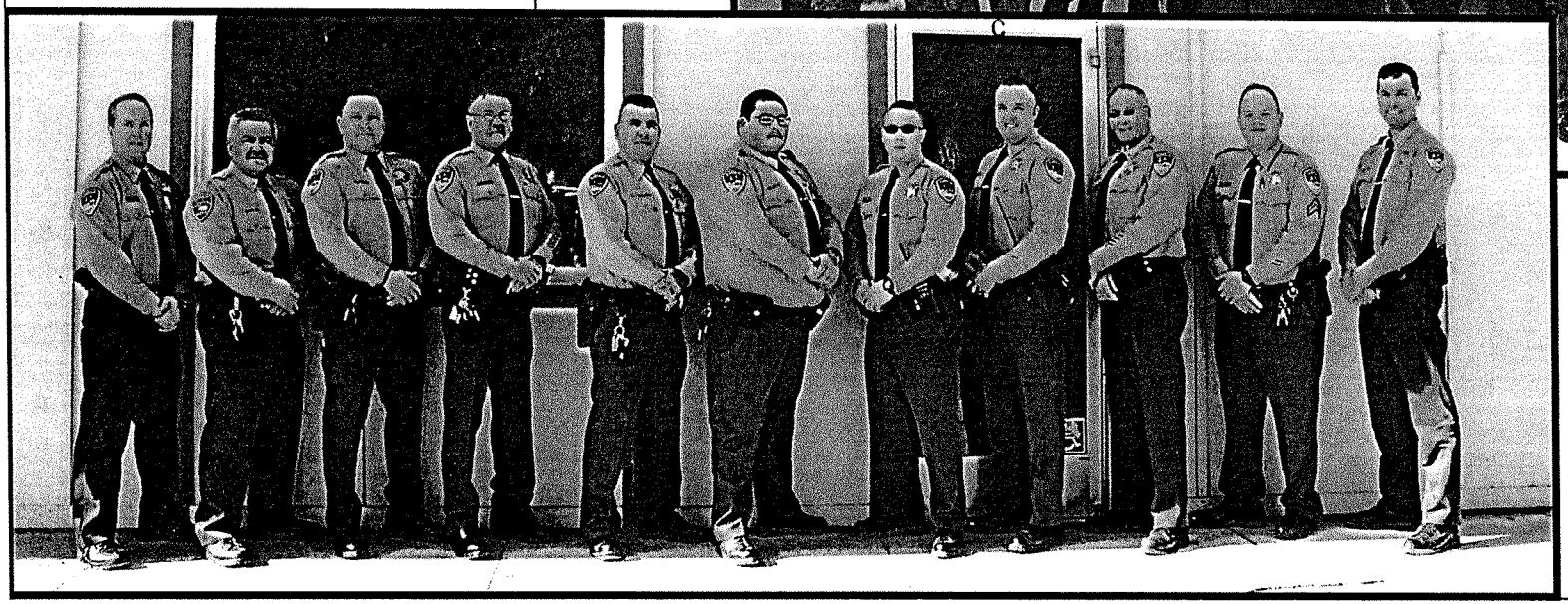
911 emergency response times

Repair of deteriorating roads



Measure O will continue:

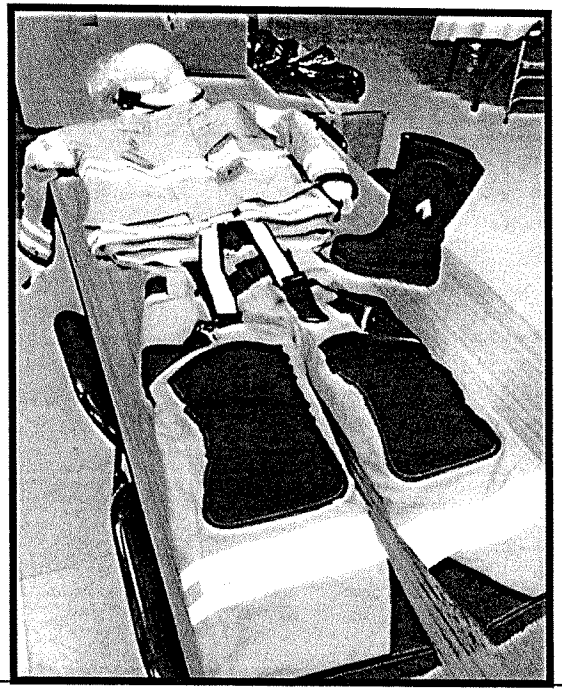
24/7 Sheriff's Deputy coverage

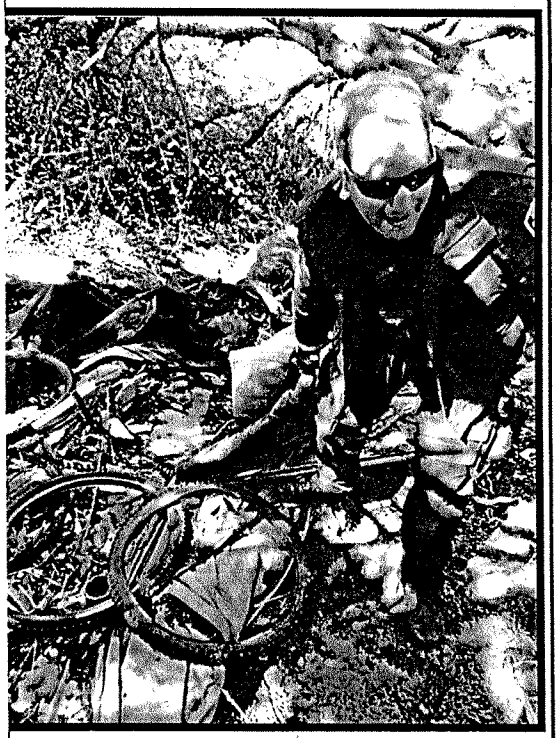


How else will Measure O continue protecting Public Safety?

Volunteer fire has limited funding but play critical public safety roles

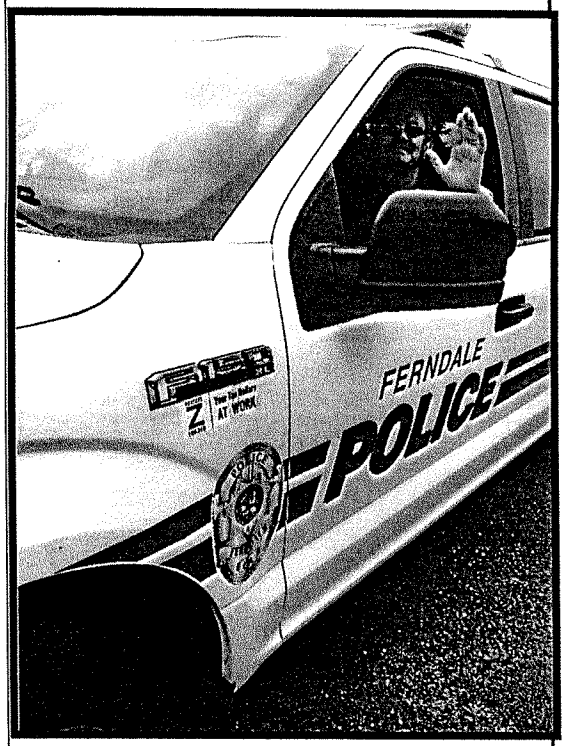
Measure O will support these volunteers to protect residents





Eureka Police Department

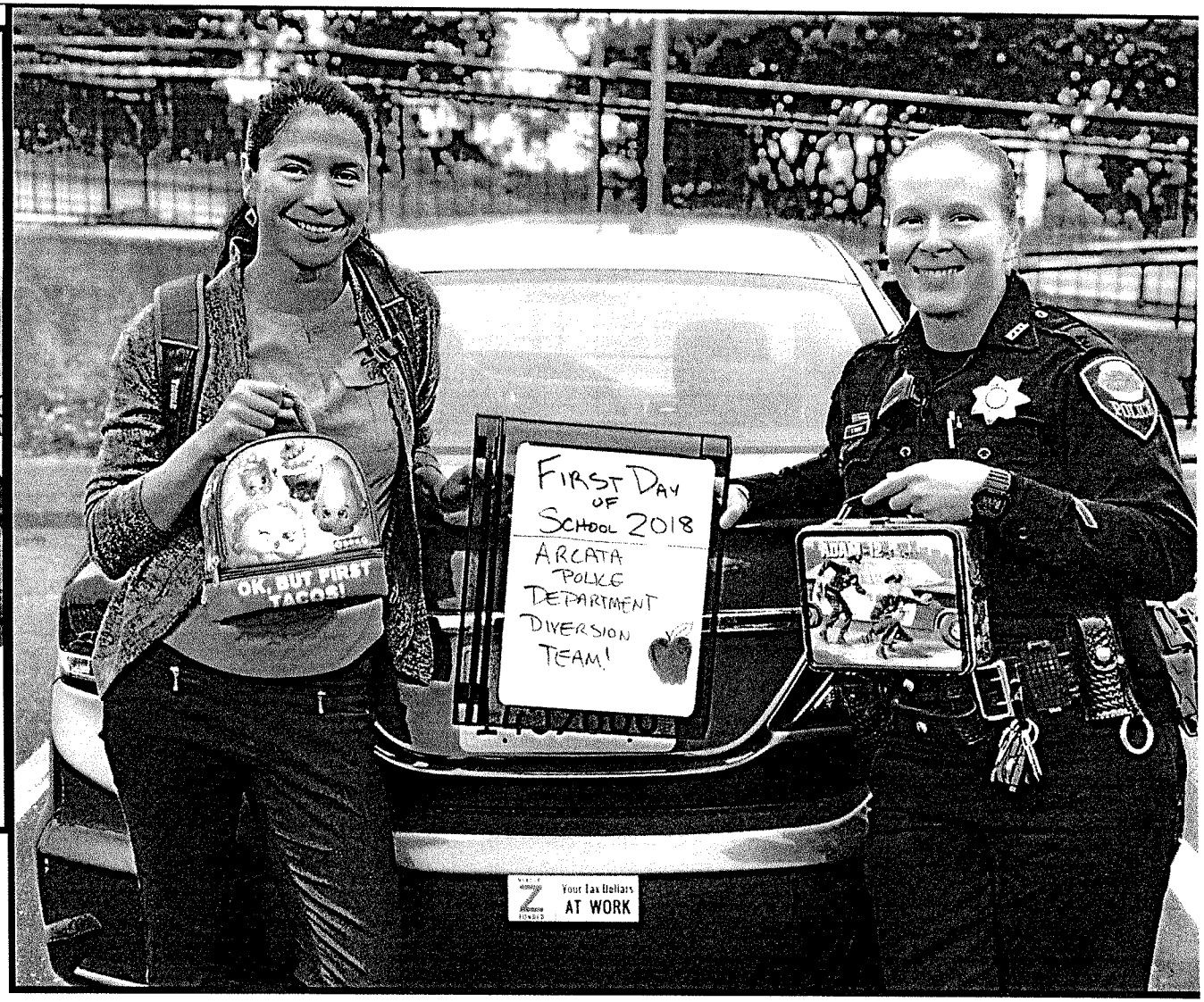
DHHS Mobile Intervention Services Team (MIST) and EPD Partnership



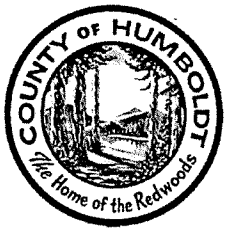
Ferndale Police Department

District Attorney – DHHS partnership on Child Abuse Services Team (CAST)

Fortuna Police
SRO, DTF



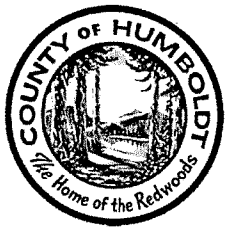
Arcata Police Juvenile Diversion Team



How does Measure O help kids stay safe?

Protective and counseling services for victims and witnesses of child abuse have been severely reduced.

Measure O will restore these services and protect children that have been victims of horrible crimes.



What does Measure O cost?

Continues the existing, voter-approved half-cent sales tax, with no increase in tax rate.

Measure O is not applied to prescription medicine or food purchased as groceries.

Visitors to our region also pay the cost.

Is Measure O fiscally accountable?

Continues accountability:

- Financial audits
- An independent Citizens' Advisory Committee to ensure funds are spent efficiently on public priorities.

By law, all Measure O funding must be spent locally, and none can be taken by the state.

Getting More Information

Measure O is on the November 6 ballot.

More Elections information and to register to vote:
humboldtgov.org/Elections

The County will continue to keep the community informed about Measure O.

For more information, please visit the county website:
humboldtgov.org/MeasureO.

If you have specific questions about Measure O or to request a presentation for your organization please call 445-7266 or email cao@co.humboldt.ca.us

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

February 27, 2018

Measure Z Committee
c/o Humboldt CAO
825 5th Street
Eureka, CA 95501

Re: Letter of Support for Measure Z Application – School Resource Officer

To Whom It May Concern:

I write this letter to support the continued funding of the important School Resource Officer (SRO) position submitted to your committee by the City of Fortuna. This position serves the Eel River Valley including schools in Fortuna, Ferndale, the City of Rio Dell and other locations. The importance of this position is evident in the context of recent national events and the SRO is considered to provide great value to Rio Dell and the broader community.

We appreciate your attention to this matter.

Sincerely,

Kyle Knopp
City Manager

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

September 18, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Presentation and Discussion on Active Transportation Project (ATP)

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation.

BACKGROUND AND DISCUSSION

The City's engineering firm, GHD, will provide an update on the ATP project for the City.

On August 16, 2018 City staff and the City's Engineer met with CalTrans to go over the ATP project. CalTrans expressed that the City was not going to be receiving any additional ATP funds for the project beyond the existing grant. CalTrans also expressed concern that the City's proposal included excessive repaving of roads which does not fulfill the intent of the ATP grant project and are ineligible costs. ATP grant funds can be used to slurry seal roads under certain circumstances, but will not repave vehicular portions of roads. The California Transportation Commission has recently posted new guidelines that remove most of the flexibility and local control from ATP projects in order to focus on the goal to "increase the use of active transportation." Any elements that do not directly meet this goal (repaving a street) are unlikely to be funded as they are seen as not fulfilling the purpose of ATP grant funds. Funds spent outside of the scope of the grant are the City's responsibility.

CalTrans recommended looking at the project's baseline eligibility and reducing down the scope of the project to that baseline. Caltrans then recommended that the City make an application for additional local assistance funds (Minor B or other funds) to cover the costs of important elements of the project that are not eligible under the CTC's ATP guidelines. Finally, CalTrans recommended that the City submit a proposal to the CTC to reduce the scope of the project where necessary. Staff was also further advised that the scope changes are now being highly scrutinized by the CTC and needed to be minimal and in keeping with the current CTC guidelines and intent of the ATP project.

The City Engineer will present recommendations for the project that will help to maintain the current construction schedule and reduce risk to the City by reducing the budget or generating additional financing for the project, while meeting the ATP project eligibility guidelines. At the time of agenda publication, a powerpoint was not available but will be emailed directly to Councilmembers once ready. ///

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September 18, 2018

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and Possible Action on California River Parkways Grant Program Related to River Access Trails

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive a presentation from staff, provide direction if needed

BACKGROUND AND DISCUSSION

The City Manager will provide an update on the grant application and seek direction from the Council if needed.

///

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
(707) 764-5480 (fax)
E-mail: knoppk@cityofriodell.ca.gov

City of Rio Dell
Staff Report
City Council Agenda

To: Members of the City Council

From: Ethan Purvis, Wastewater Superintendent

Through: Kyle Knopp, City Manager

Date: September 13th, 2018

Subject: Resolution No. 1402-2018 Appropriation of Funds from Painter St. to General I/I Repair Sewer Maintenance Funds.

RECOMMENDATION

It is recommended that the City Council approve Resolution No. 1402-2018 amending the Capital budget to Reclassify Funds from Painter St Trunk line to General I/I Sewer Maintenance.

BACKGROUND

After review of initial cost expectations provided by GHD Project Repairs to the Painter St Trunk line funds are insufficient for the extent of modification needed.

Funds available $200,000
Estimate of Trunk Line Repairs $1,200,000

The City's strategy will now be to wrap the modification of the Painter Street trunk line into the broader Sanitary Sewer Evaluation Study (SSES) where it is possible our engineering costs for this project may be reimbursed. Construction funds for this project would be included in a broader grant application, if the city is eligible for one in the future.

SSO's Continue to be of Concern to City Staff and regulators as The Rainy Season approaches. In discussions with Cathy Goodwin, our State regulator, it was agreed that the City should continue to make progress on I&I issues despite the Painter Street upsizing being too expensive. With Data Gathered from Recent Smoke testing on September 5th, 2018 Repair funds could be moved from the Painter St Trunk Line in the capital projects section of the

budget to General maintenance I/I Repair work and make a significant impact on Repairs to the Sanitary Sewer System.

Needed future projects are as follows:

Repairs to wastewater lines within the Belleview/Ogle neighborhood. Currently two repair sites that are the City's responsibility have been identified needing immediate attention. $4,500 in inspection work is scheduled, but repair costs could be significant.

The City may also need to engage in additional sewer camera inspection work and various spot repair work on an as-needed basis at various locations.

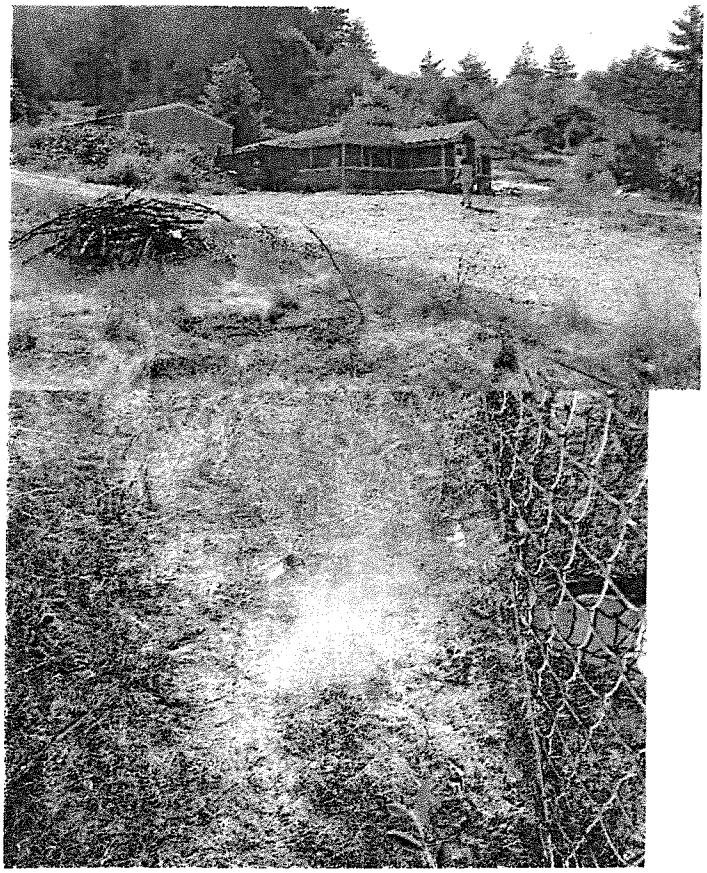
ATTACHMENTS

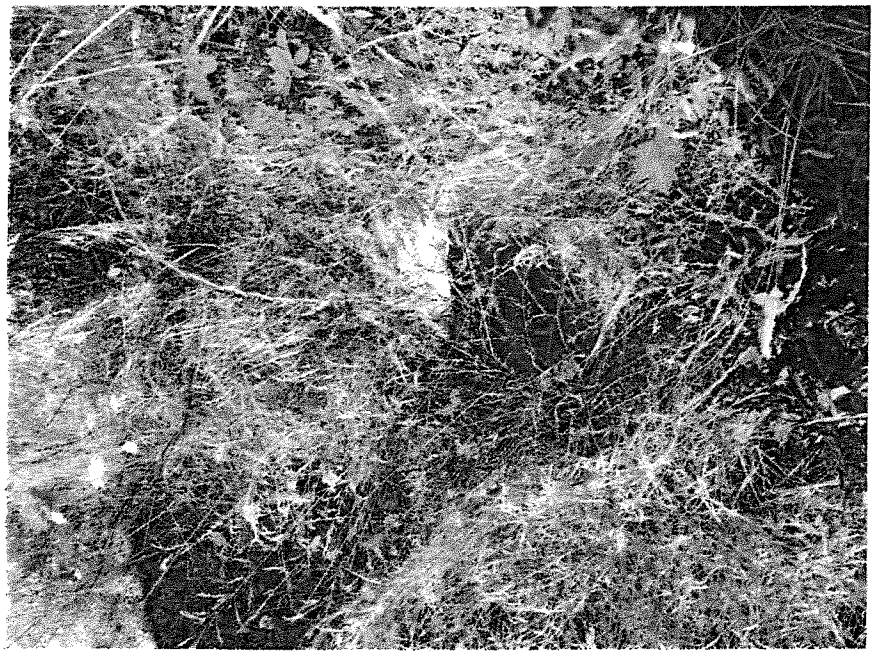
Smoke Testing in House Report
Resolution No. 1402-2018
Request for Budget Transfer/ Adjustment From

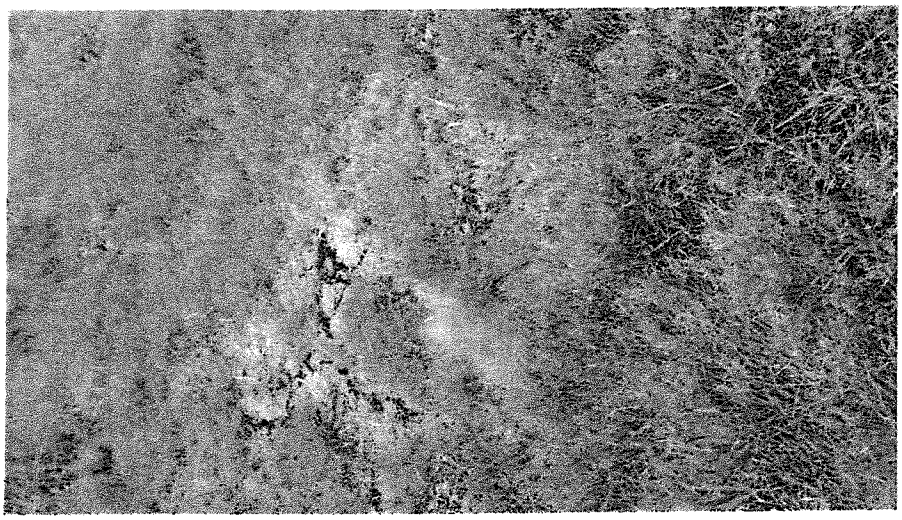
Take away

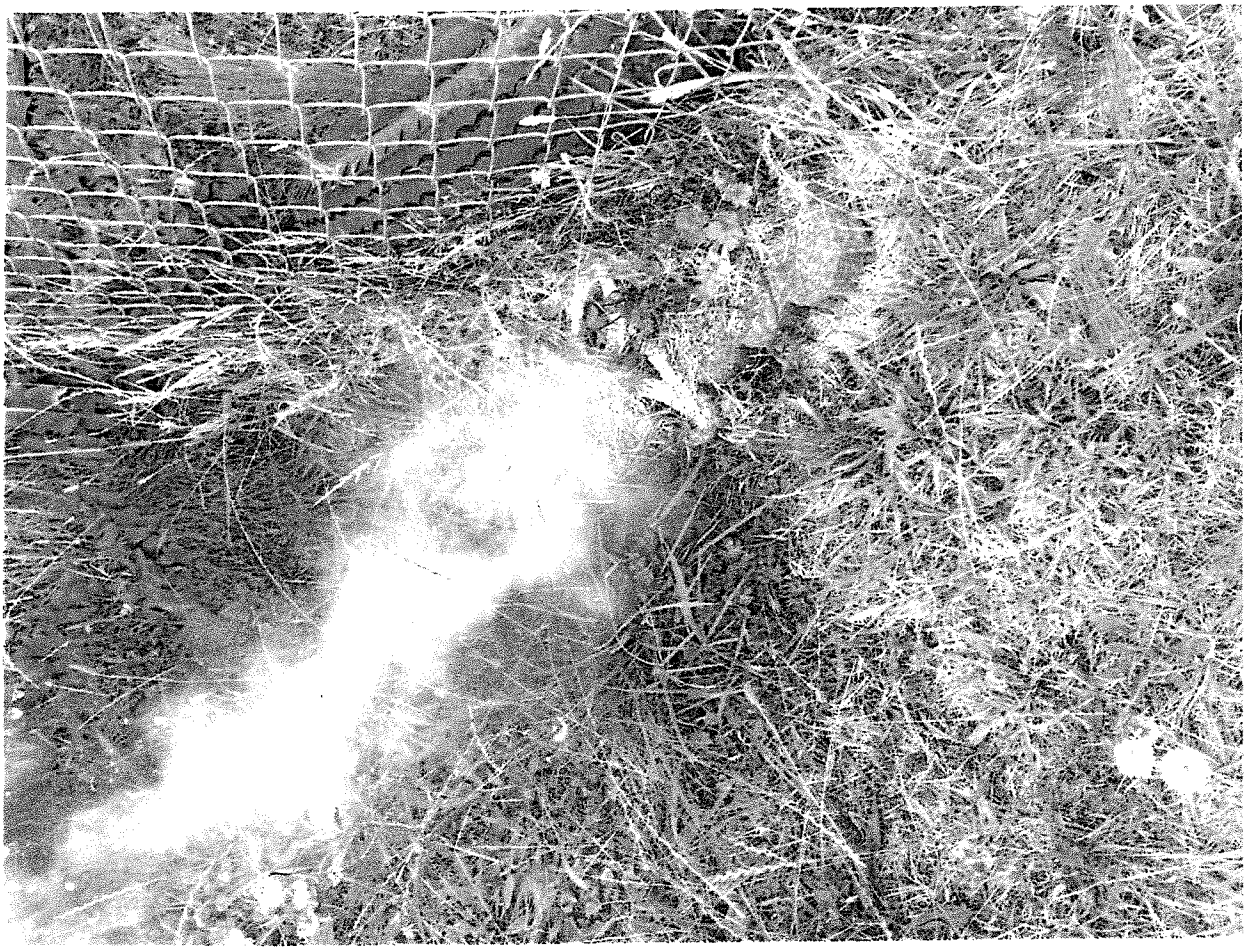
Given the amount of data that staff were able to gather on potential sources of I/I the smoke testing in the Area of Belleview, Ogle and spring St. smoke testing was very successful. Staff at this time purposes that a regular schedule of smoke testing be initiated on a yearly basis. This could be done by breaking up the City into smaller more manageable sections and creating corresponding reports.

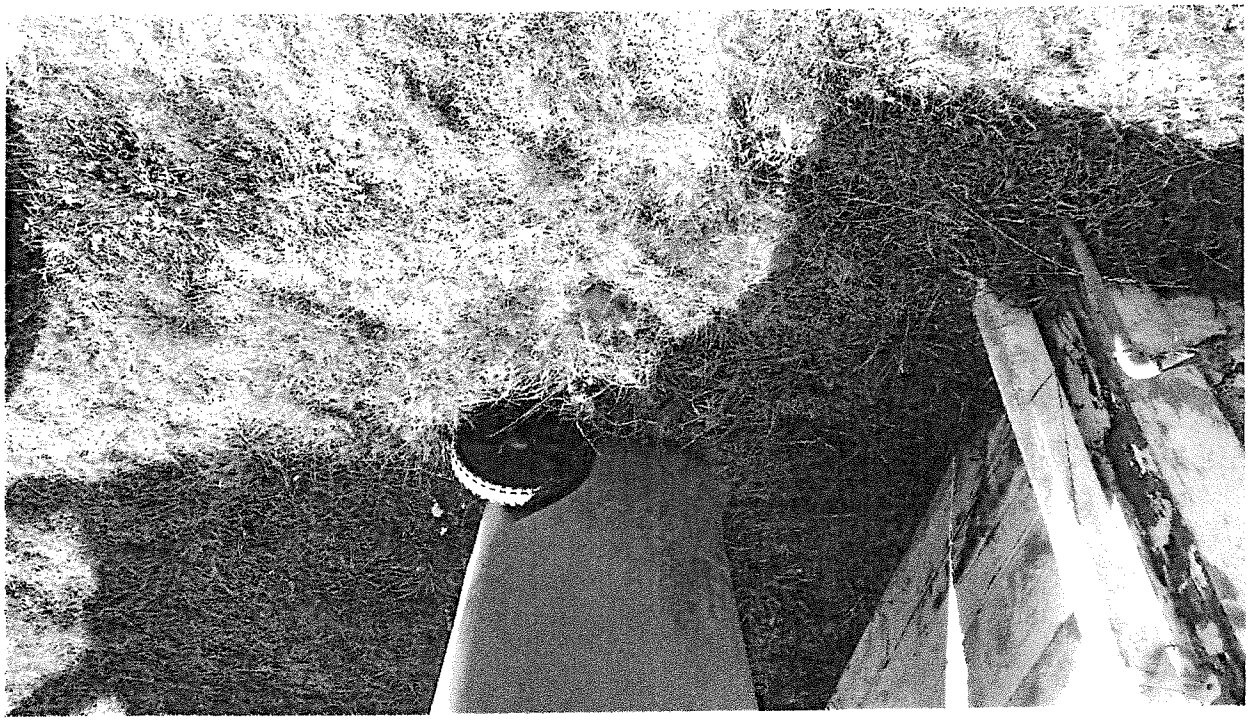
Field Reports and Photos











RESOLUTION NO. 1402-2018
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL AMENDING THE OPERATING BUDGET
FOR THE FISCAL-YEAR 2018-2019 FOR TRANSFER OF CAPITAL PROJECT FUNDS FROM
PAINTER STREET TRUNK LINE TO GENERAL MAINTENANCE I AND I REPAIR WORK

WHEREAS, the City adopted Resolution 1389-2018 establishing the City's Operating and Capital Budget for the Fiscal-Year 2018-19; and

WHEREAS, the City has approved and its 2018-19 fiscal year Operating and Capital Budgets and have identified alternative priorities that should be included to update the 2018-19 fiscal-year budget; and

WHEREAS, from time to time maintenance of City's sewer infrastructure arises and transfer of funds is necessary to cover those costs; and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby amend the City of Rio Dell 2018-19 Operating and Capital Budget with the following amendments:

TRANSFER Sewer Capital Projects Fund (052) Capital Projects Budget:

($200,000)	Painter Street Trunk Line (9051)
200,000	I & I General Maintenance (9051)
200,000	TRANSFER OF PROJECT FUNDS

PASSED AND ADOPTED by the City Council of the Rio Dell on this 18th day of September by the following vote:

Ayes:
Noes:
Abstain:
Absent:

Frank Wilson, Mayor

ATTEST:

Karen Dunham, City Clerk

BUDGET TRANSFER REQUEST FORM

Ethan Purvis — REQUESTED BY

Wastewater — DEPARTMENT

9/13/2018 — Date

1) Type and amount of budget transfer request

a) Within same fund, same budget unit (department)

_____ Less than $3,000
Requires Finance Director approval

_____ Between $3001-$10,000
Requires Finance Director and City Manager approval

✓ More than $10,000
Requires City Manager Recommendation and Council approval

b) Budget transfer between separate budget units (departments)

_____ Contingency Budget Transfer:
Transfer to/from Contingency Line Item for expenditure after all other sources within budget unit are unavailable (Recommendation of Finance Director & City Manager, and Council Approval)

c) Other transfer requests

_____ Budget transfer request that creates new line item
Requires Finance Director and City Manager approval

_____ Supplemental budget request to increase appropriations and/or revenues
Requires Finance Director and City Manager approval; submitted as a budget amendment by resolution for Council approval

2) Please provide the following information

a.) Reason for transfer request: Budgeted item "Painter St Trunk line" Carryover to General maintenance I/I Repairs.

b.) Reason there are sufficient funds: moving $200,000 to New fund Classification For I/I repair work on Belleview, Ogle

c.) Why transfer cannot be delayed until next fiscal year:
Funds are Available/Not in use - Immediate repair neccecarry

3) SIGNATURES

Ethan Purvis
DEPARTMENT AUTHORIZATION SIGNATURE

Brooke Kerrigan
FINANCE DIRECTOR SIGNATURE ☑ AMOUNTS VERIFIED

CITY MANAGER SIGNATURE

_____/Approved _____/Not Approved

_____/Recomm. _____/Not Recomm.

Council Approval and Signature

- Approved ☐
- Not Approved ☐
- Recommended ☐
- Not Recommended ☐
- Tabled ☐
- Modified ☐
- Next Meeting ☐

CITY COUNCIL SIGNATURE — Date

FY 2018/19 Summary of Capital Projects

PROJECT	FY 2017/18 Carryovers	FY 2018/19 Proposed Budget	Gen Fund	Gas Tax	TDA	Sewer	Water	Grants	TOTAL
Access TV ($20,000 Council spread)		20,000	7,000	600	400	6,000	6,000		20,000
Belleview/Ogle Carry Over	50,000	-	50,000						50,000
Christmas Donation Carry Over	1,500	-	1,500						1,500
City Hall ADA, Security, misc. impr. (C/O)	18,517	-	18,517						18,517
City Hall Repairs and maint. (C/O)	10,000	-	10,000						10,000
Police Vehicle Trust Fund		5,000	5,000						5,000
Riverbar access		5,000	5,000						5,000
Slurry Seal (General Fund Subsidy)		107,000	107,000						107,000
Aeromod Plant		15,000				15,000			15,000
All Pump Motors		40,000				40,000			40,000
Belt Press		4,000				4,000			4,000
Blower Room		4,500				4,500			4,500
Chloring Generator	9,000	-				9,000			9,000
Contact Basin Covers/solar frames	10,000	-				10,000			10,000
Electrician		4,500				4,500			4,500
Fern St. Pump Housing Repairs		3,500				3,500			3,500
Forklift	21,500	-		750		18,500	2,250		21,500
Four Ft. Roller & Trailer	33,000	-		16,500		8,250	8,250		33,000
Headworks		10,000				10,000			10,000
I&I Reductions		35,000				35,000			35,000
Lift Stations		8,000				8,000			8,000
Misc. Equipment		20,000				20,000			20,000
Painter Street Pipe Upsize I and I General Maintenance		200,000				200,000			200,000
Sludge Dryer Boiler		15,000				15,000			15,000
Utility Truck	35,000	-		7,000		14,000	14,000		35,000
Valves		8,500				8,500			8,500
Calibrate SCADA Servers	5,000	-					5,000		5,000
Filter Coating		25,000					25,000		25,000
Steel Tank Coating		25,000					25,000		25,000
Tank Paint (Douglas)		30,000					30,000		30,000
Water Meter Replacement		12,000					12,000		12,000
Water Plant Effluent Redirection	50,000	-					50,000		50,000
Water Storage Tank Cleaning & Insp.		6,500					6,500		6,500
ATP Project (043)		1,000,000						1,000,000	1,000,000
CIP Water Grant (062)		433,300						433,300	433,300
TOTAL ALL PROJECTS	**243,517**	**2,036,800**	**204,017**	**24,850**	**400**	**433,750**	**184,000**	**1,433,300**	**2,280,317**