RIO DELL CITY COUNCIL AGENDA

REGULAR MEETING - 6:30 P.M.
TUESDAY, AUGUST 6, 2019
CITY COUNCIL CHAMBERS
675 WILDWOOD AVENUE, RIO DELL

WELCOME *- By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.*

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to the meeting. Assistance listening devices are now available for the hearing impaired. Please see the City Clerk for a receiver.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CEREMONIAL MATTERS

E. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. As such, a dialogue with the Council or staff is not intended. Items requiring Council action not listed on this agenda may be placed on the next regular agenda for consideration if the Council directs, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 3 minutes.

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Councilmembers if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually following action on the remaining consent calendar items.

1) 2019/0806.01 - Approve Minutes of the July 16, 2019 Regular Meeting **(ACTION)**

2) 2019/0806.02 - Approve Resolution No. 1431-2019 Authorizing Investment of City Monies in the Local Agency Investment Fund (LAIF) **(ACTION)** 15

3) 2019/0806.03 - Receive and Accept Letter of Resignation of Councilmember Bryan Richter **(ACTION)** 19

4) 2019/0806.04 - Approve Appointment of two (2) public members to the Nuisance Advisory Committee **(ACTION)** 23

5) 2019/0806.05 – Approve Resolution No. 1432-2019 Authorizing the City Manager to execute Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements for federal and/or state funded transportation projects **(ACTION)** 28

G. ITEMS REMOVED FROM THE CONSENT CALENDAR

H. REPORTS/STAFF COMMUNICATIONS

1) 2019/0806.06- City Manager/Staff Update **(RECEIVE & FILE)** 30

I. SPECIAL PRESENTATIONS/STUDY SESSIONS

J. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

1) 2019/0806.07 – Appointment to Fill Vacated City Council Seat **(DISCUSSION/POSSIBLE ACTION)** 35

2) 2019/0806.08 - Swearing in and Seating of Newly Appointed Council Member **(RECEIVE & FILE)**

3) 2019/0806.09 - Discussion on Outreach for Danco Permanent Supportive Housing Project **(DISCUSSION/POSSIBLE ACTION)** 39

4) 2019/0806.10 - Presentation and Discussion on Community Development Block Grant (CDBG) Program **(RECEIVE & FILE)** 42

5) 2019/0806.11 - Approve Appointments to the External Boards, Committees, and Commissions **(DISCUSSION/POSSIBLE ACTION)** 69

K. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

L. COUNCIL REPORTS/COMMUNICATIONS

M. ADJOURNMENT

The next regular City Council meeting is scheduled for
Tuesday, August 20, 2019 *at 6:30 p.m.*

RIO DELL CITY COUNCIL
REGULAR MEETING MINUTES
JULY 16, 2019

The regular meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Garnes.

ROLL CALL:	Present:	Mayor Garnes, Mayor Pro Tem Woodall, Councilmembers Strahan and Wilson
	Others Present:	City Manager Knopp, Community Development Director Caldwell, Chief of Police Conner, Wastewater Superintendent Taylor and City Clerk Dunham
	Absent:	Interim Finance Director Dillingham, and Water/Roadways Superintendent Jensen

CEREMONIAL MATTERS

Appointment to Fill Vacated City Council Seat

City Clerk Dunham provided a staff report and said that there are three (3) applicants to be considered to fill the vacant seat on the City Council. Staff's recommendation was to allow the applicants the opportunity to make a short presentation, call for questions then vote to appoint one of the applicants to fill the term expiring November 2020.

Each of the candidates was invited to make a short presentation.

Amanda Carter began by stating that her interest in the City Council is not rooted on any particular stance or particular issue but because she loves Rio Dell and wants to get involved. She noted that she has no experience in local government or politics but enjoys people and working with the public, sees good in everyone and tries to relate to them, and feels she has the personality that lends itself to this kind of work. Most importantly, she feels that being active in the community is important and reviewed her work history as a volunteer with multiple organizations. She added that she feels it is the responsibility of people her age to get more involved in the community and would like to learn from those with the experience, referring to the current City Council.

She commented that if being appointed to the City Council does not work out this time, she would like to at least take this opportunity to introduce herself and let the Council know that she would like to be more involved and help in perhaps some other way.

Gordon Johnson reviewed his background as a life-long citizen of Rio Dell, former public works director, registered civil engineer since 1971, former Rio Dell planning commissioner, City Councilmember and Mayor Pro Tem. As a City Councilmember, he served on various boards and commissions including the League of California Cities,

Humboldt County Association of Governments (HCAOG), Lafco, and the City's Nuisance Committee. He noted that while serving on HCAOG, he served for four plus years on Congressman Huffman's Last Chance Grade Stakeholders group and remains on that committee even though he is no longer an elected official. In addition, he served on Adhoc committees for the selection of the police chief and city engineer.

He indicated that since his retirement from the City Council in January, he has missed being involved and continues to stop by city hall and chat with staff and some of the elected officials. He noted that that he has kept engaged in the business of the city by attending council meetings, reviewing the agenda packets and that he had thoroughly reviewed the current budget. As such, he feels he is up to speed on the decisions the city will need to face and is prepared and willing to step up to fill the vacated seat.

The third candidate, Alonzo Bradford was not present to address the council.

City Clerk Dunham stated that the next step is to call for questions of the candidates.

Mayor Garnes began by stating that she would not be asking questions because her feeling is that since someone stepped up that was voted in by the citizens of Rio Dell, then it takes away any personal feeling and she would defer to the people of the city who elected Mr. Johnson. For that reason, she said she would be voting for him to fill the vacancy. She expressed her appreciation to the candidates for stepping up and applying for the position and pointed out that the seat is temporary until November 2020 due to the timing of Councilmember Richter's resignation. At that point, the position would be up for vote for the reminder of the term ending with the November 2022 election.

Councilmember Strahan asked Mr. Johnson why he elected not to run again when his term expired.

Mr. Johnson explained that he saw the slate of people taking out papers to run for City Council and was very impressed with them. In addition, it was the matter of home noting that he would be celebrating 54 years of marriage and his wife told him that she would support him running for re-election but only if he did not advertise or go out and shake hands. Again, he saw who was running and felt the candidates would be a positive change for the city.

Councilmember Wilson commented that Ms. Carter gave an excellent summary of her experience. He noted that he was opposed to asking questions recommended by staff and that he would not be asking her how she would solve the economic problems of the city.

He continued by stating that he has been involved in this process for about eight (8) years and that it has been intense at times. He pointed out that there has pretty much been the same nucleus of people that regularly attend City Council meetings and that he was excited to see someone step forward and say that they want to take over for their generation as well

as the next. He said that there needs to be a younger group of people on the City Council, noting that he is getting older, although is not as old as some others here.

He commented that Mr. Johnson has done an excellent job serving this community and that his skills are impeccable but thinks it is time to move over and let some fresh ideas come to the City Council. As such, he feels the need to support Ms. Carter for City Council. He said since the position is temporary, it would give her the opportunity to get a feel for the position then in 2020 with three (3) seats open for election, she could run for election if she wanted to continue to serve.

Mayor Pro Tem Woodall then read the following statement for the record: "*I am voting for Gordon Johnson for City Council because of his past commitment and dedication to the city, first as a Planning Commissioner, then as Councilmember and Mayor Pro Tem for 7 plus years. He also represented the city on various boards and commissions and provided invaluable expertise to the city as former public works director and civil engineer. While serving on the City Council, he set an example by being honest and fair, and for his willingness to consider all sides of an argument and incorporate facts before making a decision. It would an honor to serve with him once again on the City Council.*"

Mayor Garnes called for public comment. No public comment was received.

City Clerk Dunham provided ballots to councilmembers and asked them to vote for the candidate of their choice.

Ballots were passed back to the city clerk who then revealed the results of the votes. The results were as follows:

- Gordon Johnson - 2
- Amanda Carter - 2
- Alonzo Bradford - 0

Councilmember Wilson asked if anyone expected the results to change through the re-voting process.

City Clerk Dunham noted that tie votes had been broken in the past.

The process continued with two (2) more re-votes. The results remained unchanged.

City Clerk Dunham explained that pursuant to Resolution No. 1127-2011, the item would be continued to the next regular meeting scheduled for August 6, 2019. The Council would then have the opportunity to vote up to two (2) more times. In the event that there is still a tie vote, the Council would declare it a deadlock and the vacancy would be re-advertised. At that time, the Council would have the option of calling a special election to fill the vacated seat.

PUBLIC PRESENTATIONS

Michael Richardson, Humboldt County Planning/Building Department, Long Range Planning, addressed the Council and noted that a couple of weeks ago he made a presentation to the Board of Supervisors and miss-characterized Rio Dell and Trinidad as being rogue cities with regard to the Climate Action Plan. He said he made the statement in jest but the Times-Standard reporter took it seriously so he is here tonight to apologize to the City Council and to the citizens of Rio Dell. He said the truth is that Rio Dell is a great city and that he appreciates the work put forth by staff. He added that he has a lot of respect for the city manager, the community development director and the chief of police and if they are any indication of how the rest of the city operates; the city is in great shape. He noted that they are making great progress in the effort to develop a regional Climate Action Plan and if there is anything he can do to set the record straight, he would be happy to do so.

The Council thanked him for his apology.

Gordon Johnson addressed the Council, noted that he has been a regular runner for 40 plus years down on the river bar, and pointed out that it is the cleanest it has ever been, largely due to Randy Jensen and the public works crew for putting the trashcans at the end of Edwards Dr.

CONSENT CALENDAR

Mayor Garnes asked if any councilmember, staff or member of the public, would like to remove any item from the consent calendar for separate discussion.

Councilmember Strahan removed consent calendar items 2, 5 and 6 for separate discussion.

Motion was made by Woodall/Wilson to approve the consent calendar including approval of the minutes of the June 18, 2019 regular meeting; approval of Resolution No. 1428-2019 adopting an Employee Compensation Schedule for FY 2019-20; approval of Resolution No. 1429-2019 reaffirming Resolution No. 683 regarding Undergrounding of Utilities Rule 20A; and to receive and file the Check Register for June 2019. Motion carried 4-0.

ITEMS REMOVED FROM THE CONSENT CALENDAR

<u>Approve Resolution No. 1427-2019 approving designation of voting delegate for the League of California Cities 2019 Annual Conference</u>
Councilmember Strahan questioned the cost for Mayor Garnes to attend the League of California Cities conferences and if she shares the information from the conferences with the Council.

Mayor Garnes noted that she does share the information and explained that having a representative on the League allows the City to have a vote on legislation that affects the city. She explained that there are various policy committees with approximately 100 or so people in each group and as a member of the Environmental Quality Committee, she meets with them and they go over bills and as a group decide on whether to oppose or support them. She further explained that the League of California Cities educates staff and the City Council on how government works. She commented that Sara Sanders, one of the League's staff members, is always available to answer questions and noted that she was on her honeymoon in Paris and she responded to her question. She said the League's purpose is to make sure cities have a voice in government and that that they are not just run over by the State. She said that many bills that have benefited the City have been pushed through because of the League. She commented that she regularly attends the League conferences as the City's appointed representative but there is no reason, other than financial reasons, that any councilmember cannot attend. She noted that the Redwood Empire Division meetings are held in the Ft. Bragg/Ukiah area in the event other councilmembers are interested in attending.

Councilmember Strahan asked if the League's decisions have any direct impact to Rio Dell.

Mayor Garnes said that many of the bills directly impact Rio Dell such as SB-1 but that the City has not had any specific issues for the League to address.

Gordon Johnson commented that approximately five years ago, he attended the annual League of California Cities conference in Sacramento where Judge Rosenberg spoke on Rules of Order. He brought back information and the City adopted those rules so that was another direct impact the League had on the City.

Councilmember Strahan asked what the cost is for Mayor Garnes to attend the conferences.

City Clerk Dunham responded that the fee for the annual conference is around $500 so with travel and per diem the cost for the annual conference is roughly $1,000.

<u>Approve Resolution No. 1430-2019 supporting United States Bike Route 95 and approval of related Letter of Support</u>
Councilmember Strahan asked for an explanation of the map provided on page 46 of the Council packet.

City Manager Knopp explained the left side of the map represented Blue Slide Road turning into Belleview Ave.

<u>Approve extension of Rio Dell Remedies Conditional Use Permit application submittal deadline</u>
Councilmember Strahan asked if this item would be discussed later down on the agenda.

City Manager Knopp said that it would not be discussed later and explained that the applicant is requesting an additional extension of 60 days to submit their Conditional Use Permit application.

Councilmember Strahan asked for clarification on whether the extension only applies to the Conditional Use Permit application and if they were, already up and running.

Community Development Director Caldwell clarified that they were not in operation and the extension only applies to submittal of the Conditional Use Permit application. He explained that the reason for setting a deadline for submittal was to make sure the applicants were truly interested in moving forward. He said as explained in the staff report attachment, the reason for the request was due to a significant change in Rio Dell Remedies corporate structure, specifically losing two (2) of the four (4) investors.

Councilmember Strahan asked if the applicant was one (1) of the three (3) approved cannabis retailers.

Community Development Director Caldwell indicated that Rio Dell Remedies was one of the three and that the extension would also apply to the two other retailers.

Motion was made by Strahan/Woodall to approve consent calendar items 2, 5 and 6 as discussed. Motion carried 4-0.

REPORTS/STAFF COMMUNICATIONS

City Manager/Staff Update

City Manager Knopp provided highlights of the staff report and noted that staff was able to meet with representatives of PG&E to go over the Community Wildfire Safety Program, Public Safety Power Shutoff. He noted that they would be shutting off power in the interest of safety due to fire danger conditions across various service areas. He said that with that, carries risk noting that potential power outages could last up to 5 days at a time or longer. He expressed the need for customers to update their contact information with PG&E to make sure they have current contact information so they can reach customers in the event of a planned outage. In addition, the purchase of battery backup devices and medical supplies was suggested.

He said that one of the things the city is doing is working with the city engineer and an electrical engineer to update the power supply at city hall and hope to have the scope of services and budget amendment to the council for consideration at the next meeting. He offered the idea of inviting PG&E to attend the meeting; the Council agreed. He noted that the core functions of the City such as operating the water and wastewater treatment plant are fundamentally covered, with the mobile generator as the backup power supply.

City Manager Knopp also reported that the slurry seal project was delayed until May or June of 2020. He explained that the bids came in significantly higher than the 2017 bids and in consultation with the other cities, the bids would be rejected and the project would be re-advertised.

Mayor Garnes asked if this would delay the ATP project.

City Manager Knopp indicated that the ATP project should not be delayed as a result of the delay in the slurry seal project delays and that the advantage of delaying the slurry seal project is that it would allow more time to do prep work on the streets.

Councilmember Wilson questioned the status of the possible development in the Avenues.

City Manager Knopp explained that that there was a developer that was interested in doing a multi-unit development on the vacant lot at First and Berkeley St. However, he wanted to convert the development to a single-family dwelling with an attached unit and in reviewing the City's code, he was not able to do what he wanted so the parcel is back on the market.

Councilmember Woodall questioned the status of the weed abatement compliance.

City Manager Knopp reported that the vast majority of the weed abatement complaints were completed by the property owners, noting that staff had to abate the weeds at 474 Walker Lane. He thanked Wastewater Superintendent Taylor for helping to oversee the project to make sure it was safely done. He noted that the Chief of Police would need to move forward with abatement of the mobile home.

Mayor Pro Tem Woodall asked if there was a way for the City to recoup its costs.

City Manager Knopp explained that the property owner would be billed out for staff's time at current billable rates.

Mayor Garnes noted that Root 101 had a presentation this weekend, which was very nice and also took first place in the Chili Cook-off contest in Fortuna.

SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Discussion on Permanent Supportive Housing (DANCO) Outreach

City Manager Knopp provided a staff report and noted that the Danco Permanent Supportive Housing Project is scheduled for completion by December 31, 2019. Applications for tenancy are expected to start being accepted in October with applicants to be accepted on a first come, first served basis. He commented that the City has no special influence in the selection process and Rio Dell residents will be treated the same as non-Rio Dell residents.

He further explained that the City has engaged in outreach efforts to help provide information to the public on how to be successful in the application process including information in two separate City Newsletters and equipping police officers with 2-1-1 information cards to be distributed to homeless or those at risk to become homeless.

He said that staff is working with Danco, County DHHS and the Rio Dell Community Resource Center to help coordinate an open house to help advise residents on accessing the housing but at this time, no specific date has been set. He said that ultimately what staff is looking for is any further direction from the Council.

Councilmember Strahan referenced statements from the October 16, 2018 City Council minutes where Sally Hewitt from County DHHS said that she would make every effort to place Rio Dell residents in the facility. In addition, Chris Dart from Danco answered questions and said they would be doing offsite improvements including street improvements and water, sewer and storm drain improvements. He had also indicated that Danco would be maintaining the facility and as far as the residents, they agreed to provide a list of the names to the City Manager. She noted that she had suggested at that meeting, the formation of a Citizen Advisory Committee so people could monitor what is going on and that she asked for ideas on how the City could oversee the project and help Danco through the process. She pointed out that the City Manager thought it was an excellent suggestion and identified a couple of things the City could do to make it easier for citizens to access information.

Councilmember Strahan said that she would like to stay on top of the process with Danco, DHHS and the Community Resource Center and have a Citizens Advisory Committee made up of the City of Rio Dell to help with the process. She indicated that when Mayor Garnes first became Mayor, she provided her with a list of people interested in serving on the committee.

Mayor Garnes acknowledged receiving the list and said that she turned it over to the City Manager, as she did not believe it was her responsibility to contact those people. She questioned the responsibility of the City Council as a body to form citizens committees and deferred to the City Manager for guidance.

City Manager Knopp explained that typically when a committee is formed, there is some sort of mission statement for that committee and that he is not sure what the citizens group would be advising the City Council about.

He noted that as outlined in the material distributed in the Council packet, there is not a lot of leeway the City has in influencing the applications for the housing project. He said what would be helpful, are volunteers who would go out in the community and distribute information to help people possibly get into the housing.

Councilmember Strahan noted that the similar facility in Eureka has a citizen's advisory committee and that she would like to look at their guidelines. She offered to follow through with that and asked for a consensus of the Council.

Mayor Pro Tem Woodall asked Councilmember Strahan what she envisioned the committee doing.

Councilmember Strahan explained that in Eureka, the Citizen's Advisory Committee was tasked with overseeing Danco and making sure the facility was following the rules as approved. She said that there are citizens in Rio Dell that are very concerned about the project and should have the opportunity to have input.

Mayor Garnes commented that she did not have a problem with citizens forming a committee and agreed they should have a say in the project.

Councilmember Wilson suggested some kind of notice be sent to every household advising them of a public meeting where interested people could come and get involved with the formation of a Citizen's Advisory Committee.

Mayor Pro Tem Woodall said that she would like to see what the committee in Eureka does.

Councilmember Strahan agreed to follow up with getting the information and report back to the Council.

Mayor Garnes called for public comment.

Sharon Wolff addressed the Council and stated that she works at DHHS but speaking as a citizen of Rio Dell, she would not like to see the City paying extra money in legal costs because of forming some type of committee to target a very specific protected class. She said if the Council is talking about a committee to look into housing projects in general, there is no problem but if targeted to a particular project cautioned the City Council to be very careful. She indicated that she would also be looking into Eureka's committee out of curiosity.

Discussion on Parks, Recreational or Outdoor Assets and Related Survey
City Manager Knopp provided a staff report and said that Proposition 68 provides for several funding opportunities for parks and open space with $23 million in grant funding awarded on a competitive statewide basis. Ultimately, what staff is looking for is direction from the Council on the Draft Rio Dell Parks Survey. In addition, direction on whether staff should bring back to Council a proposed park plan, and whether to contact the school regarding their possible interest in selling a portion of the school property.

He pointed out that the City does not currently have a Parks and Recreation Master Plan, which could be a significant disadvantage to the City concerning competitive grants. He

noted that the city's two largest parks, which are Fireman's Park and the Davis Street Park, are not owned by the City.

He further explained that the current round of Statewide Parks Program Grant funding is due on August 5, 2019 and the most pressing question is whether the City can submit a competitive application by that date. He said that staff is proposing that the City hold at least one community-wide meeting to discuss potential park projects and to distribute the parks survey to develop a list of potential projects. Over the past few years, interest has been shown in several park or recreational opportunities, some of which included:

- Eel River Riparian and Recreation Trail
- Davis Street Park Acquisition
- Skate Park
- Community/Recreation Center
- Public Exercise Stations
- Dog Park
- Disc Golf Course

City Manager Knopp noted that the state would be looking at multiple factors in rating the applications such as the City's ability to maintain the facility. He said that staff toured the existing parks facilities and put together the Parks Survey for the public to complete. Since moving forward would create additional workload on staff, direction from the Council is needed on whether to move forward with the grant application. He referred to the draft parks survey and asked for input from Council.

Mayor Pro Tem Woodall commented that she would love to see more parks in the City and noted that she recently went on a trip through the Midwest and saw a lot of nice parks that are great for families.

Councilmember Strahan questioned why the item was even on the agenda since the City already has parks and asked if it is simply because there is potential grant dollars available.

City Manager Knopp explained that the more vision and support the City Council and community have the more chance the City has for approval of the grant. He said they want to see larger long-term strategic plans. He pointed out that it is a radical departure of how the City has operated in the past.

Councilmember Wilson said that he would like to see more parks but does not see how the City could manage it financially speaking. He noted that the only available land for a park would be the school property, which may or may not even be available. He pointed out that the City Council set priorities for the year, which did not include park acquisition and/or development. He said this would be a huge project and reiterated that it is not that he does not want it, but cannot see how the City could afford to do it.

Mayor Garnes called for public comment.

Nick Angeloff addressed the Council and said that he is a huge advocate for acquiring the school property for a park. He indicated that they had movie night in the park with the Kiwanis and they discussed which park they should support. He said that the Fireman's Park does not have a mound on their baseball field whereas the School Little League field does. He commented that he believes the State requires cities to have a certain amount of land designated for parks.

Community Development Director Caldwell clarified that the State suggests it but does not require it.

Sharon Wolff addressed the Council and said that she would like to see the development of a Master Parks Plan. She quoted a former councilmember when discussing the rails with trails program who said, "I can't use it so why the hell would I vote for it." She encouraged the City to submit the application for the first round of grant funding by the August 5, 2019 deadline. She indicated that she was an advocate for a park along the river, an adult park or an accessible park and stressed the need to get a plan in place.

Gordon Johnson said that he believes the City should move forward with a Master Park Plan and that the only thing that kept the City from moving forward before was money.

Mayor Garnes noted that the Council has talked about having something to attract tourism such as a nice park and that the reason it was not listed as a council priority was that that the money was not there. She noted that Ft. Bragg put in a community center with a skate park and it has created engagement with the kids and the community. She said that these grants would allow the City to perhaps purchase property and possibly build a community center if it is included in the park design. She said that it is not just about whether or not the City can afford it. The City cannot keep ignoring the kids and there needs to be a place where people can come together and become a real community. She commented that it would improve the health of our city and that the city should invest in our community not just in our streets and infrastructure. She said that it would be a dream come true to have a community pool and said that these are things that make a community stronger. She said that it would be irresponsible of the Council not to pursue grant opportunities. She suggested the Council listen to citizens through the survey and work together to try to get what they want. At the very least, she would like to see staff come back to Council with a cost estimate to develop a Master Park Plan.

Councilmember Strahan asked where the practical sites are for a park noting that the school is looking at putting in a soccer field so likely not interested in selling a portion of the land.

City Manager Knopp expressed the importance of community engagement and getting the survey out to see what citizens would like to see in the way of parks and recreation opportunities. He said that it would be helpful to have a high-level goal whether it is for the City to build its own infrastructure or to improve existing non-city owned infrastructure such as Fireman's Park. Either way, there is the need to gauge the level of community support.

He noted that the City could make application for a bike trail but based on the criteria, the City has a significant disadvantage. There needs to be a game plan that has widespread community support. He said one option would be to get the survey results and come back next year with a grant application.

The consensus of the Council was to direct staff to move forward with the survey, as well as a Master Parks Plan, and to approach the school regarding their interest in selling a portion of the school property.

Approval to Draft a Revenue Sharing Agreement with County of Humboldt Related to Wind Energy Project

City Manager Knopp provided a staff report and explained that the intent of entering into a Revenue Sharing Agreement with the County related to the Humboldt Wind Energy Project is not meant as an endorsement or rejection of the proposed project but is in anticipation of the project moving forward. He said that the project proponents have identified over $83 million in tax revenue benefits from their proposed project. He commented that the project would be located outside city limits as well as the construction/maintenance facility, which means the City of Rio Dell would receive very little revenue from the project. He pointed out that what little benefit the city would receive would most likely disappear after the two-year construction period ends however, the windmills themselves would remain for approximately 30 years.

He noted that only the Board of Supervisors could approve such an agreement and there is no guarantee they would. The other point is that there is chance that the project does not materialize but at this point, it may be wise to approach the County with a proposal in the event that it does.

Staff's recommendation was for the Council to authorize staff to draft a Revenue Sharing Agreement for submission to the County of Humboldt and authorize the Mayor to sign the letter as presented. The estimated cost for the City Attorney to draft the agreement was $1,800.

Councilmember Wilson asked if the letter in the packet was a prelude to the attorney drafting the Tax Sharing Agreement.

City Manager Knopp noted that staff could wait for the agreement to be prepared and send it with the letter or send the letter now with the agreement to follow.

Councilmember Wilson commented that it was a weird negotiation process to get into and that it seems like bad timing since it is unknown at this time whether the project is going to move forward.

Mayor Pro Tem Woodall stated that she would be voting against sending the letter and preparing a Tax Sharing Agreement because it sends the wrong message to the Board of Supervisors. The citizens do not want the windmill project and she thinks the Council should support their decision to oppose the project.

Councilmember Strahan agreed and said the timing is not right and that "no is no."

City Manager Knopp noted that the Council could always make the same request if the project is approved.

Mayor Garnes pointed out that the City does not have a say as to whether the project is approved or not so if the city could benefit in some way, they should. She noted that Rio Dell and Scotia are the jurisdictions most affected by the proposed project yet the County is not going to come forward on their own and offer anything. What the letter is saying is that if the City cannot stop the project from moving forward, it should at least get something out of it.

Mayor Garnes called for public comment.

Nick Angeloff addressed the Council and said that from day one he said that there needed to be a tax sharing agreement. He recommended the City start asking sooner rather than later. He indicated that 10 percent of the tax revenue over the next ten years would be significant and the community probably does not realize there is a potential revenue benefit to the City.

Gordon Johnson agreed that the City needs to send the letter and pointed out that in the long run, the City could end up suing the County over this.

Alonzo Bradford agreed that a letter should be sent and that most people are unaware of the potential benefit to the City.

Sharon Wolff suggested the City send a letter to the Board of Supervisors stating that the City still strongly opposes the project but in the event it is approved, would like to receive some sort of benefit. She expressed the importance of staking a claim now rather than later because once the project is approved, the City has no claim.

Motion was made by Mayor Garnes authorizing approval to draft a Revenue Sharing Agreement with the County of Humboldt related to the Wind Energy Project with related approval of the letter to the Board of Supervisors. The motion died due to the lack of a second.

Approve Appointments to the External Boards, Committees and Commissions
City Clerk Dunham stated that the item would be continued to the next regular meeting on August 6, 2019 or such time the vacant seat on the Council is filled.

COUNCIL REPORTS/COMMUNICATIONS

Mayor Wilson reported on his attendance at the Redwood Coast Energy Authority meeting on June 27, 2019 and said that one of the items on the agenda was for the board to authorize staff to negotiate power purchase agreements to present to the board for final approval. He said that they set a goal through the advisory committee for Humboldt County to purchase all green energy by the year 2025. In an effort to secure that energy, they would have to enter into long-term contracts. The board unanimously approved staff moving forward to negotiate three contracts, one of which was Terra Gen should the project be approved. For clarification, he explained that there was a comment in the media saying that Councilmember Wilson voted unanimously, which was contradictory to the City Council's stance on the Terra Gen project. He explained that it was not what he did as it simply allowed staff to negotiate a price in the event Terra Gen moves forward. He noted that he did consult with the Board's legal counsel before the meeting as to whether he should recuse himself and she didn't feel he should because it was not directly related to his employer, Humboldt Redwood Co. (HRC).

He indicated that when they vote on the contract in the future, he has asked Mayor Garnes to attend as alternate on the Board. If she wishes, she can vote no to reflect the City Council's stand on the Terra Gen project.

Mayor Pro Tem Woodall reported on her attendance at HCAOG, filling in for Councilmember Strahan and said they reviewed for the new members, what HCAOG does which was very informative.

ADJOURNMENT

Motion was made by Wilson/Woodall to adjourn the meeting at 8:33 p.m. to the August 6, 2019 regular meeting. Motion carried 5-0.

_____
Debra Garnes, Mayor

Attest:

_____
Karen Dunham, City Clerk

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
riodellcity.com

August 6, 2019

TO: Rio Dell City Council

THROUGH: Kyle Knopp, City Manager

FROM: Cheryl Dillingham, Interim Finance Director CD

SUBJECT: Adoption of Resolution 1431-2019 Updating Authorizations for Investment of City Monies in the Local Agency Investment Fund

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Approve adoption of Resolution 1431-2019, Authorizing Investment of City Monies in the Local Agency Investment Fund (LAIF).

BACKGROUND AND DISCUSSION

The City has been investing in LAIF for many decades. The requested action updates the City's authorizing resolution to match the current format recommended by the State (see attached).

Resolution 1431-2019 authorizes the current City Manager and Finance Director or their successors in office to deposit and withdraw City of Rio Dell monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

///

SAMPLE RESOLUTION

RESOLUTION OF_____(CITY/DISTRICT)_____

AGENCY ADDRESS_____ **AGENCY PHONE NUMBER** _____

AUTHORIZING INVESTMENT OF MONIES

IN THE LOCAL AGENCY INVESTMENT FUND

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council/Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the ___(City/District)_____;

NOW THEREFORE, BE IT RESOLVED, that the City Council/Board of Directors hereby authorizes the deposit and withdrawal of ____(City/District)_____ monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:
Section 1. The following _____(City/District)_____ officers holding the title(s) specified hereinbelow **or their successors in office** are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

_____ (NAME)	_____ (NAME)	_____ (NAME)
_____ (TITLE)	_____ (TITLE)	_____ (TITLE)
_____ (SIGNATURE)	_____ (SIGNATURE)	_____ (SIGNATURE)

Section 2. This resolution shall remain in full force and effect until rescinded by City Council/Board of Directors by resolution and a copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

PASSED AND ADOPTED, by the City Council/Board of Directors of ___(City/District)__ _____(County)_____ of State of California on ___(Date) .

Note: Resolution must be adopted by the governing body. Please submit an original resolution or a certified copy of the resolution to LAIF. A certified copy is 1) a copy of the resolution affixed with the seal of the agency or 2) a copy of the resolution attested by the City Clerk/Board Secretary with his/her signature.

RESOLUTION NO. 1431-2019
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL AUTHORIZING INVESTMENT OF CITY MONIES IN THE LOCAL AGENCY INVESTMENT FUND (LAIF)

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the City Council hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the City of Rio Dell.

NOW THEREFORE BE IT RESOLVED, that the City Council hereby authorizes the deposit and withdrawal of City of Rio Dell monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.

BE IT FURTHER RESOLVED, as follows:
Section 1. The following Rio Dell City officers holding the titles specified herein below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of this resolution and the transactions contemplated hereby:

Kyle Knopp City Manager	Cheryl Dillingham Finance Director
_____ Signature	_____ Signature

Section 2. This resolution shall remain in full force and effect until rescinded by the Rio Dell City Council by resolution and a certified copy of the resolution rescinding this resolution is filed with the State Treasurer's Office.

BE IT FURTHER RESOLVED that resolution 1345-2017 authorizing deposit or withdrawal of money from the Local Agency Fund is superseded and cancelled.

RESOLUTION NO. 1431-2019
A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF RIO DELL AUTHORIZING
INVESTMENT OF CITY MONIES IN THE
LOCAL AGENCY INVESTMENT FUNDS (LAIF)

PASSED AND ADOPTED by the City Council of the City of Rio Dell of the State of California on this 6th day of August, 2019 by the following vote:

Ayes:
Noes:
Abstain:
Absent:

_____
Debra Garnes, Mayor

ATTEST:

_____
Karen Dunham, City Clerk

675 Wildwood Avenue
Rio Dell, CA 95562

TO: Mayor and Members of the City Council

FROM: Karen Dunham, City Clerk

THROUGH: Kyle Knopp, City Manager

DATE: August 6, 2019

SUBJECT: Letter of Resignation from Councilmember Richter

RECOMMENDATION

Accept letter of resignation from Councilmember Richter confirming his resignation and effective date of July 31, 2019.

BACKGROUND AND DISCUSSION

In consulting with the City Attorney, staff learned that pursuant to Government Code Section 1750(f), resignations from the City Council shall be made in writing to the City Clerk. Councilmember Richter did not issue a letter confirming his resignation and effective date until July 31, 2019, which serves as his declared effective date of resignation.

Attachments:

Letter of Resignation
Gov't Code Section 1750(f)

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

July 31, 2019

Karen Dunham, City Clerk
City of Rio Dell
675 Wildwood Avenue
Rio Dell, CA 95562

Dear Karen,

I, Brian Richter, having previously declared my intention to resign from office as a member of the Rio Dell City Council, do by this letter formally submit and tender my letter of resignation to the City of Rio Dell. My resignation shall be deemed effective concurrent with the date of this letter, i.e., July 31, 2019.

Sincerely,

Bryan Richter

California LEGISLATIVE INFORMATION

GOVERNMENT CODE - GOV

TITLE 1. GENERAL [100 - 7914] *(Title 1 enacted by Stats. 1943, Ch. 134.)*

DIVISION 4. PUBLIC OFFICERS AND EMPLOYEES [1000 - 3599] *(Division 4 ena*

CHAPTER 4. Resignations and Vacancies [1750 - 1782] *(Chapter 4 enacted*

ARTICLE 1. Resignations [1750 - 1752] *(Article 1 enacted by Stats. 1943, Ch. 134*

1750. Resignations shall be in writing, and made as follows:

(a) By the Governor and Lieutenant Governor, to the Legislature, if it is in sessic Secretary of State.

(b) By all officers commissioned by the Governor, to the Governor.

(c) By Senators and Members of the Assembly, to the presiding officers of their immediately transmit the resignation to the Governor.

(d) By all officers of a county or special district other than an air pollution contrc more than one county or a school district, not commissioned by the Governor, tc supervisors of their respective counties, unless by the terms of the act under wh appointment to vacancies is made by other than the board of supervisors, in wh submitted to the appointing body.

(e) By officers of a superior court, to the presiding judge.

(f) By officers of a municipal corporation, to the clerk of the legislative body of tl

(g) By all other appointed officers, to the body or officer that appointed them.

(Amended by Stats. 2012, Ch. 470, Sec. 24. (AB 1529) Effective January 1, 2013.)

1750.5. The Speaker of the Assembly and the Chairman of the Senate Rules Cor the Governor in writing whenever a resignation has been made to them, pursuai 1750 of this chapter, from any board or commission having members appointed the President pro Tempore of the Senate, or the Senate Rules Committee and w

made by them to any board or commission having members appointed by the S
President pro Tempore of the Senate, or the Senate Rules Committee.

(Added by Stats. 1974, Ch. 1453.)

1751. In all cases not otherwise provided for in this article or elsewhere, a resig
resignation in the office of the Secretary of State.

(Enacted by Stats. 1943, Ch. 134.)

1752. (a) Except as provided in subdivision (b), no person elected or appointed
county, or district having an elected governing body, shall be appointed to fill ar
during the term for which he or she was elected or appointed.

(b) With respect to a general law city, if a vacancy in the elected office of mayor
vacancy by appointing a member of the council to the office of mayor. Any pers
shall hold the office of mayor for the unexpired term of the former mayor. Any v
of a city council as the result of an appointment of a member to the office of ma
with Section 36512.

(Amended by Stats. 2003, Ch. 296, Sec. 3. Effective January 1, 2004.)

675 Wildwood Avenue
Rio Dell, CA 95562

TO: Rio Dell City Council

THROUGH: Kyle Knopp, City Manager

FROM: Karen Dunham, City Clerk

DATE: August 6, 2019

SUBJECT: Nuisance Advisory Committee Appointments

RECOMMENDATION

Approve appointment of Alonzo Bradford and Tim Marks as public members on the Nuisance Advisory Committee.

BACKGROUND AND DISCUSSION

The City Council, at their meeting of June 18, 2019 adopted Ordinance No. 376-2019 amending Section 8.10 of the Rio Dell Municipal Code creating the Nuisance Advisory Committee and replacing the Nuisance Hearing Committee with a Nuisance Hearing Officer. The Committee consists of up to two (2) members of the City Council, the City Manager, the Community Development Director, the Chief of Police and at least two (2) and not more than four (4) members of the public.

A Notice of Vacancy was posted on June 20, 2019 and again on July 10, 2019 soliciting applications for the appointment with the deadline for submittal of applications July 31, 2019. As of the close of the application period, two (2) applications were received. The two applicants are as follows:

- Alonzo Bradford
- Tim Marks

Provided there are no objections or questions from the Council, staff is requesting the Council forgo balloting and approve the appointment of the two (2) applicants since there have been no other applicants wishing to be considered for appointment at this time.

ATTACHMENTS: Applications for Committee/Board
Notice of Vacancy

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

RECEIVED
6-20-19
RW

RIO DELL

APPLICATION FOR COMMITTEE/BOARD

NAME Alonzo Bradford

DATE 06-20-19

ADDRESS 30 Monument rd apt #1

Rio Dell, CA 95562

HOME PHONE (323) 389-9977

BUSINESS PHONE

I AM INTERESTED IN SERVING ON THE FOLLOWING COMMITTEE/BOARD:

Nuisance ~~Hearing~~ Advisory Committee

OCCUPATION Business owner

HOW LONG HAVE YOU LIVED IN RIO DELL? 3 yrs

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES Logistics, Accounting, law and regulations compliance, Networking, community outreach are daily activities of mine

ADDITIONAL PERTINENT INFORMATION/REFERENCES Eager to help my town and community move forward with progress

EDUCATION H.S., B.S. Computer science

Please answer the following two questions:

Why are you interested in serving on this committee/board? Every citizen should want to serve for the greater good by devoting time to help impact the current and future community members. I want to give a voice to our community and be a ear they know with listen.

What special talents, experience or education do you posses that will be useful in this position?

I've been involved in many political structure.

Special talents: highly devoted excellent listener and problem solver

Education & Experience: 2yr political studies, LACC 3yr lobbying for non-profits

RECEIVED
7-16-19 (Ka)

CITY OF RIO DELL

675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532

APPLICATION FOR COMMISSION/BOARD

NAME Tim Marks DATE 16 June 2019

ADDRESS 560 View Ave HOME PHONE 764-3730

Rio Dell BUSINESS PHONE

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARD/COMMISSION:

Nuisance Advisory Committee

OCCUPATION Retired

HOW LONG HAVE YOU LIVED IN RIO DELL? 40 + yrs

PROFESSIONAL AND/OR COMMUNITY ACTIVITIES Past city Council and too many more to mention

ADDITIONAL PERTINENT INFORMATION/REFERENCES

EDUCATION

Please answer the following two questions:

1) Why are you interested in serving on this board/commission?

Code enforcement is important and needs to take place in many parts of Rio Dell

2) What special talents/experience/education do you possess that will be useful in this position?

Living here for 40+ years and wanting a better city

Note: A Resume may be attached

Return form to the City of Rio Dell at 675 Wildwood Ave., Rio Dell, CA 95562

PUBLIC NOTICE
NUISANCE ADVISORY COMMITTEE
NOTICE OF VACANCY

NOTICE IS HEREBY GIVEN, that two (2) vacancies exist on the following committee:

NUISANCE ADVISORY COMMITTEE

The City of Rio Dell is seeking applications from member of the public who wish to be considered to fill the two (2) existing vacancies.

Applications may be obtained at and returned to:

City of Rio Dell
Karen Dunham, City Clerk
675 Wildwood Ave.
Rio Dell, CA 95562

Applications must be received by **5:00 P.M.** **Wednesday, July 31, 2019.** The new Commission appointment will be made at the **August 6, 2019** regular City Council meeting. Further information may be obtained at by contacting the City Clerk's Office at 764-3532.

Karen Dunham, City Clerk
Posted: 7/10/19

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

August 6, 2019

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Adopt Resolution No. 1432-2019 Authorizing the City Manager to Execute Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements for federal and/or State Funded Transportation Projects.

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Adopt Resolution No. 1432-2019 in order to streamline the process of claiming grant funds.

BACKGROUND AND DISCUSSION

Similar to the "Right-of-Way" authorization the council gave in May, This resolution is commonly required as an attachment to Federal and California Department of Transportation (Caltrans) grant authorizations that require various types of agreements. This will allow all state or federal grant funded projects to be covered by this resolution and allow staff to execute the existing ATP grant to receive reimbursement for expenditures. There are no financial implications.

Caltrans has recommended that the city adopt this resolution in order to speed up the reimbursement process for the ATP project but also for any future state or federally funded transportation project. There are currently no other such projects in the queue beyond the current ATP project.

///

RESOLUTION NO. 1432-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL AUTHORIZING THE CITY MANAGER TO EXECUTE MASTER AGREEMENTS, FUND ECHANGE AGREEMENTS AND/OR FUND TRANSFER AGREEMENTS FOR FEDERAL AND/OR STATE FUNDED TRANSPORTATION PROJECTS

WHEREAS, the City of Rio Dell is eligible to receive funding for the ATP transportation project or other certain transportation projects through the California Department of Transportation; and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements and/or Fund Transfer Agreements need to be executed with the California Department Transportation before such funds could be claimed; and,

WHEREAS, the City of Rio Dell would like to delegate authorization to execute these agreements and any amendments thereto that the City Manager be authorized to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments thereto with the California Department of Transportation.

NOW, THEREFORE IT IS HEREBY RESOLVED, that the City Council of the City of Rio Dell does hereby authorize the City Manager to execute all Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements and/or any amendments for Federal and/or State funded Transportation Projects.

PASSED AND ADOPTED by the City Council of the Rio Dell on this 7th day of February 2017, by the following vote:

Ayes:
Noes:
Abstain:
Absent:

_____
Debra Garnes, Mayor

ATTEST:

_____
Karen Dunham, City Clerk

Staff Update – 2019-08-06

City Council

Mayor Debra Garnes appeared in an article of Insider Magazine titled "A Charmed Life in Rio Dell: Mayor Debra Garnes and the Beauty of the Small Town." The magazine, which promotes Humboldt County events and tourism is widely available throughout the County including the City Hall lobby.

City Manager

Organized a meeting between PG&E with Glenn White and Litica Labs at City Hall and out at the Humboldt Rio Dell Business Park. The meeting was over the extension of power to the new building under construction. Current estimated power delivery is January, 2020.

Rented an asphalt crack sealer from the County of Humboldt – Staff was able to cover Blue Slide road and the upper portion of Monument.

Met with the County to go over CDBG program.

Met with engineer from GHD to go over City Hall Power supply project. We're hoping to get a draft scope, cost estimate and budget adjustment to the Council at your August 20th meeting.

Reviewed old Freeway Maintenance Agreement with CalTrans to review responsibility for failed drainage near the freeway. It appears to be Caltrans' responsibility.

Coordination and meetings with DHHS over the PSH project.

Toured Humboldt 454 with the Mayor, Councilmember Woodall and the City Clerk. This is the big green building at the business park where indoor cultivation is occurring. The facility and operation are very impressive and professional. If you're interested in a tour, please contact the City Manager.

Issued correspondence to the School District Superintendent regarding Davis Street Park.

Issued several invoices and notices of violation related to code violations.

Working with Recology Eel River to go over potential contract overhaul and options for the council to consider related to universal pickup and street sweeping services.

Recology Eel River street sweeped for free on Wednesday, July 31st in preparation for Wildwood Days.

City Clerk

Processed five (5) Building Permit Applications:

1) 136 Ogle Ave. – Re-Roof Residence
2) 1357 Eeloa Ave. – New Porch and Re-Roof
3) 555 Gunnerson Lane – Sewer Cleanout
4) 114 Meadowbridge Lane – Re-Roof Residence
5) 715 Wildwood Ave. – Re-Roof Library Building

Processed one (1) Encroachment Permit Application:

1) Crawford & Associates (Clear Heart Drilling) – Geotech Evaluation Monument Rd. Slipout

Processed four (4) Business License Applications:

1) Hamanaka Painting Co. – Non-Resident Contractor
2) Litica Labs – Biomass Testing Facility
3) Humboldt Jerky Co. – 60 North St. (Address of Convenience)
4) Kim Jones – Rentals

City Attorney

Human Resources, Risk & Training

Finance Department

Public Works Water

Public Works Wastewater

- Finished up a lateral repair at 35 Monument/ Repaved sidewalk
- Sent off the 2nd QTR Self Monitoring Report to the State.
- Irrigation pump is being repaired.
- Wildwood Days Preparation.
- Sewer lateral permit signed off at 306 Cherry.
- Weekly sewer Jetting of problem areas in the Collection System.
- Lift Station maintenance applied Degreaser to wet wells.
- Talked to Aqua Sierra about SCADA software upgrades.

Public Works Streets, Buildings and Grounds

Public Works City Engineer

Public Works Capital Projects

Police Department

The Department had the following statistics for the period of July 10, 2019 to July 30, 2019. This period of time saw a slightly larger than average number of calls for service, an average number of reports as well as number of arrests. Sergeant Beauchaine has been training Officer Fielder and their activity is split between the two officers. Officer Valk was in Michigan with her National Guard Unit for almost all of the time period.

Officer	Calls for Service	Reports	Arrests
Conner	21	8	0
Beauchaine	14	3	2
Carnahan	4	2	1
Landry	41	9	4
Mitchell	35	8	5
Valk	0	0	0
Fielder	12	1	1
Totals	131 (4 unassigned)	31	13
Averages	6.2 per day	10.3 per week	4.3 per week
2018 Yearly Average	5.1 per day	10.6 per week	3.6 per week

During the period of July 10 to July 30, 2019, there were nine calls for service related to animal control issues. Three dogs were transported to Miranda's Rescue. In addition, two puppies were transported to Miranda's Rescue, however, the manager of the facility recognized them. She was able to contact the owner and the dogs were returned to Rio Dell.

On July 10, 2019, at about 2000 hours, Sergeant Beauchaine was returning to Rio Dell from the jail. He passed a truck that appeared to have an expired registration as well as a broken windshield. He exited the freeway at the Rio Dell exit and noticed that the truck had also taken the same exit. He pulled to the side of the road and then attempted to make a traffic stop when the truck passed him. The truck failed to yield and headed northwest on Belleview and Blue Slide Road. The pursuit continued at speeds of up to 60 miles per hour. In the vicinity of East Ferry and Grizzly Bluff Roads, the driver of the truck left the highway and started to travel cross-country parallel to the river, crashing through numerous fences. Sergeant Beauchaine elected not to follow. The abandoned truck was found wrapped in barbed wire and with a flat tire in a corn field. Sergeant Beauchaine was able to positively identify the driver as the registered owner of the truck and a request for a warrant has been submitted to the District Attorney's Office.

On July 11, 2019, Officers Carnahan and Valk were working together when they spotted a suspicious vehicle parked in a North Street driveway. They learned that the truck had been reported as stolen. As they were investigating the stolen vehicle, a man exited the backyard. The man was known to have a felony warrant issued for his arrest. It is believed that he evaded arrest in a vehicle on at least two occasions. When he observed the officers, he fled into the backyard on foot. Officers Valk and

Carnahan established a perimeter and called for additional officers to search the back yard. Officers from the Ferndale and Fortuna Police Departments, as well as the Sheriff's Office arrived. The suspect was found hiding in a shed in the backyard. He was armed with a rifle, a shotgun and a handgun. A ballistic vest was located nearby. However, the suspect surrendered without incident. He was booked into the jail on the warrant, for vehicle theft, for being a felon in possession of a firearm and for other weapons charges.

On July 28, 2019, Chief Conner and Officer Carnahan responded to a report a sixteen-year-old drowning victim on the Stafford riverbar. Both officers responded with lights and sirens. Chief Conner accompanied the ambulance crew in wading the river and locating the victim about 400 yards upstream. Chief Conner began CPR while the paramedics began other life-saving procedures. Four firemen from the California Department of Forestry and Fire Protection arrived within five minutes and took over CPR duties. A Stafford resident was able to cross the river on his ATV and the victim was transported along the far riverbank using this vehicle. He was then carried by hand back across the river to the waiting ambulance. CPR was still in progress as the ambulance departed for the hospital.

Code Enforcement

During the period of July 10 to July 30, 2019, the Department did not open or close any junk vehicle cases. There remain two open cases at the end of the time period that this report covers.

During the period of July 10 to July 30, 2019, the Department did not open any new code enforcement cases. Twelve cases were closed during the same timeframe. Ten of these cases were for excessive vegetation and were abated by the property owners. Of the other two closed cases, one was for marijuana violations while there other was for illegal camping. Both of these cases were also abated by the property owners. At the end of the reporting period, there were 50 open code enforcement cases.

The Department issued two Notices of Violation to the owners of properties on Monument Road and Pacific Avenue. Both properties have large amounts of solid waste, at least one junk vehicle, excessive vegetation, and the property on Monument has an unsecured, hazardous structure.

Community Development Department

Inspection – Sheetrock 440 Second Avenue.

Meeting with Rio Dell Holdings and Emerald Family Farms.

Inspection – Roof – Tear-off, Sheathing, Nailing, etc. 135 Cedar Street.

Inspection – Rough electrical inspection 645 Gunnerson.

Complete CDBG Annual Progress Report

Complete OPR Planning Survey

Continue Work on Housing Element.

Inspections - Numerous inspections at the DANCO project.

Meeting with PG&E, Glenn White and Litica Group.

Meeting with Jeff Baldwin City of Fortuna re: Solar requirements/installations and CSLB.

Pull and review River's Edge file/history.

Complete Budget Book narrative.

Inspection – Vacation Dwelling Unit Riverside Drive.

Inspection – Electrical 240 Stream Street.

Preliminary Plan Check – Retaining Wall 95 River Road.

Meeting with Joey Lucchessi w/Litica

Correspondence, telephone calls with Tom Lanphar, DTSC re: ERS Brownfield.

Begin reviewing changes in 2019 Building Codes.

Intergovernmental

675 Wildwood Avenue
Rio Dell, CA 95562

TO: Mayor and Members of the City Council

FROM: Karen Dunham, City Clerk

THROUGH: Kyle Knopp, City Manager

DATE: August 6, 2019

SUBJECT: Appointment to Fill Vacated City Council Seat

RECOMMENDATION

Allow councilmembers the opportunity to ask any additional questions of the candidates and vote up to two (2) more times to appoint one of the applicants to the City Council in accordance with the procedures outlined in Resolution No. 1127-2011.

BACKGROUND AND DISCUSSION

A vacancy exists on the City Council with the resignation of Councilmember Bryan Richter effective July 31, 2019. To fill the vacancy, the City may either appoint a person to fill the vacated seat until the next general election on November 3, 2020, or call a special election. The City Council at their meeting of June 18, 2019 voted to fill the vacancy by appointment.

The City Council, at their meeting of July 16, 2019 received presentations from two of the three candidates followed by a vote of the Council on the appointment to fill the vacated City Council seat. Since the vote resulted in a tie three (3) consecutive times, the item was continued to this meeting for a re-vote of up to two (2) more times in accordance with Resolution No. 1127-2011. In the event there is still a tie vote, the Council will declare a deadlock and reopen the application process and vote in the same manner as before.

The three (3) applicants are as follows:

- Gordon Johnson
- Amanda Carter
- Alonzo Bradford

Under the California Elections Code, the City Council must fill the vacancy by appointment within 60 days from the commencement of the vacancy, which in this case is **September 29, 2019**, or call a special election. The next available date for a Special election is **March 3, 2020.**

Should one of the applicants receive a majority of votes and be appointed to fill the vacated seat, they would be sworn in and seated immediately following the appointment and would serve until the November 3, 2020 general election.

Ballots will be provided at the meeting.

Attachments:

(3) Applications for City Council
Resolution No. 1127-2011

RESOLUTION NO. 1127-2011
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIO DELL PROVIDING A PROCEDURE FOR APPOINTMENTS BY THE CITY COUNCIL FOR VACANT POSITIONS ON THE CITY COUNCIL AND COMMISSIONS

WHEREAS, the City Council is authorized under RDMC Section 2.55 to establish and by a majority vote appoint individuals to commissions, boards and committees; and

WHEREAS, City Council desires to use the same system to select the Mayor and Mayor Pro Tempore as is used to appoint individuals to commissions, boards and committees; and

WHEREAS, when vacancies occur on the City Council and Commissions, the City Council will vote to appoint replacements for the duration of the term (or for a full term when an election is planned and less candidates file than the number of seats that will become vacant); and

WHEREAS, the City Council desires that a set of procedures be in place to formally guide the voting process;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Rio Dell that:

1. Upon notice of a vacancy, an application time period shall be designated whereby interested applicants may complete an application to fill the vacant seat.
2. Names of all qualified applicants shall be placed in nomination for the vacant Seat.
3. All Councilmembers shall be considered nominated for Mayor and Mayor Pro Tempore (with the exception of the newly appointed Mayor). Any Councilmember may decline nomination for Mayor or Mayor Pro-Tempore.
4. Applicants shall be given an opportunity to make a short presentation to the Council at a public meeting.
5. At a City Council meeting where the vacancy is agenized, each Councilmember will write the name of the applicant of their choice, and sign their ballot.
6. The ballots will be passed to the City Clerk to be counted and announced by name and for whom they voted.
7. If an applicant receives 3 or more votes, that candidate is chosen for the vacancy. Otherwise, there will be a runoff ballot between the top 2 applicants. Applicants receiving 2 votes will be placed in the runoff, and a separate vote shall be held for those receiving 1 vote if only 1 applicant has 2 votes (i.e. 2,1,1,1).

7. In the case of ties, a revote will be held.
8. After 3 ties, the Council will declare that the item be continued and placed on the next regular agenda.
9. At the next regular or special council meeting where the continued item is agendized, the Council shall re-vote up to 2 more times in the same manner as described above. In the event there is still a tie vote, the Council will declare a deadlock and reopen the application process.

BE IT FURTHER RESOLVED, that the procedure for establishing a system for City Council appointments to commissions, boards and committees and procedures for the selection of Mayor and Mayor Pro Tempore as described in Resolution Nos. 416, 625, 700, and 822-1-2002 are hereby repealed and replaced with the procedure described above.

PASSED AND ADOPTED by the City Council of the City of Rio Dell on this 6th day of September, 2011 by the following vote:

AYES: Woodall, Leonard, Marks, Thompson, Wilson
NOES: None
ABSENT: None
ABSTAIN: None

_____
Julie Woodall, Mayor

Attest:

_____
Karen Dunham, City Clerk

Rio Dell City Hall
675 Wildwood Avenue
Rio Dell, CA 95562
(707) 764-3532
cityofriodell.ca.gov

August 6, 2019

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Discussion and possible action on Outreach for Danco Permanent Supportive Housing Project

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Authorize staff to provide resources for outreach of PSH project

BACKGROUND AND DISCUSSION

Sally Hewitt, Senior Program Manager with the County's Department of Health and Human Services (DHHS) will be on hand to discuss outreach for the Permanent Supportive Housing Project. The City has forged a good working relationship with County DHHS and the Rio Dell Community Resource Center (CRC) in order to help aide Rio Dell citizens in making application for the housing project.

Outreach Underway:

- City staff has produced a new flow chart to help aide those interested in making application. It is based upon information provided by DHHS and Danco. Staff plans to print over 1,000 of these as flyers for distribution throughout the community, including through the Resource Center via food bags.

- The first community outreach event will be held at the Journey Church on Thursday, August 15, 2019 from 8:30am to 12:00 Noon. This was recommended by the Community Resource Center (CRC) as it falls on their food distribution day – their most well attended regular event. In addition to CRC staff, the event will include City staff and the County's Mobile Interventions & Services Team (MIST). MIST will work with the Police Department in the following weeks to target the specific individuals identified by the department for high priority placement.

Staff estimates the cost of outreach efforts for the items above at around $3,000 which can be absorbed into the budget.

Outreach Under Consideration:

- Staff is recommending that the City host or otherwise coordinate regular neighborhood meetings during the rollout of the Danco Project. This proposal involves scheduling monthly meetings between neighborhood residents and representatives of County DHHS, Danco and the Community Resource Center to hear community concerns related to the occupancy of the project. This facilitated communication could be key to working out any initial problems with how the project is run and provide feedback for correction of issues. The meetings would start when the facility is occupied and continue as needed.

- Request that Danco hold a community open house prior to site occupancy to help familiarize members of the community with the project.

Attachments:

Flow Chart to Access Housing

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DANCO Permanent Supportive Housing in Rio Dell

Flow Chart to Access Housing

The Permanent Supportive Housing Project will provide 25 housing units aimed at the most vulnerable residents of Rio Dell and the surrounding area. The project is made possible by various State and Federal grants and a partnership between Humboldt County DHHS and the DANCO Group.

Do you need more help making application for this housing? Please contact the Rio Dell Community Resource Center at 99 Wildwood Avenue or 707-764-5239.

1 **Tenants must be on Medi-Cal.**

Applications accepted at 929 Koster Street in Eureka.

Call 877-410-8809.

2 **Tenants must meet income level requirements.**

County DHHS reports this level to be at or below 40% of federal AMI. ESTIMATE: ≤ $18,160 for an individual. ≤ $20,760 for a couple. ≤ $23,360 for a family of three.

3 **Tenants must be currently homeless.**

Call 211 and ask to be placed in the "Coordinated Entry System."

4 **Tenants must have a "Special Need" ***

- Mental Illness: Call County Mental Health for assessments. 707-445-7715.
- Chronically Homeless: Contact the Rio Dell Police Department and ask for a letter. 707-764-5642.
- Homeless and Disabled: Call 211 and ask to be placed in the "Coordinated Entry System."

4* **OR, tenant must have SECTION 8 Certificate.**

Call 707-443-4583 for help.

5 **Application is received and approved by DANCO**

Applications are expected to be available October 2019. Sign up for the Interest List at danco-group.com or call 707-822-9000 for assistance.

6 **Application is approved and added to the list for available rentals.**

This material has been assembled by the City of Rio Dell to aide Rio Dell residents in making application to the housing project

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(707) 764-3532
cityofriodell.ca.gov

August 6, 2019

TO: Rio Dell City Council

FROM: Kyle Knopp, City Manager

SUBJECT: Presentation and Discussion on Community Development Block Grant Program

IT IS RECOMMENDED THAT THE CITY COUNCIL:

Receive the presentation and ask questions

BACKGROUND AND DISCUSSION

Community Development Block Grants (CDBG) are one of the main sources of grant funding for various projects involving infrastructure or economic development. Rio Dell is considered a non-entitlement jurisdiction, meaning that the City must compete with other jurisdictions for increasingly scarce CDBG funding.

Small cities like Rio Dell can be at a significant disadvantage when attempting to access these programs. CDBG funds are complex to apply for and administer. Perennially changing rules and staff turnover at all levels of government make it difficult for these programs to succeed. The City currently has an agreement with the County of Humboldt for assistance with the CDBG program.

Paula Mushrush has been contracted from the County of Humboldt to Assist Rio Dell. She will provide an overview of CDBG at the meeting and options moving forward. This is a good time to ask questions and propose ideas for CDBG funding.

City staff has identified some priority grants for consideration, including:

- Painter Street Wastewater Pipe Upgrade: This project if completed would provide relief to the wastewater system's "choke Pointy" at the end of Painter Street, where winter time overflows are now becoming a common event during storm events. This will provide additional time to work on the overall I&I situation in the City as well as allow for increases in development down the road.

- Sewer Lateral Loan or Grant Program: Would provide low income residents an opportunity to receive low interest loans or grants to cover the cost of a sewer lateral repair.

- Code Enforcement: Would provide funding to hire a an individual to focus exclusively on Code Enforcement matters, but funds could not be used for abatement activity.

Attachments:

Funding Limits and Activities Chart (2018)
Past State CDBG Projects

///

2018 CDBG APPLICATION
Funding Limits and Activities Chart

Application Maximum $3,000,000 (excluding Colonia, Native American and OTC Activities)

For grant funds, jurisdictions can submit only one application for one Planning Activity (PTA) and up to two non-PTA activities. For combination programs and public services, please refer to the 2018 CDBG NOFA.

CDBG NOFA

Award Limits, Eligible Activities and Activity Limits

Economic Development

Enterprise Fund Activities

Maximum: $ 500,000 for BA, ME, or combo

Business Assistance (BA):

Loans to businesses:

- Construction loans
- Land acquisition
- Loans - privately owned on-site improvements
- Loans - business start-ups
- Equipment purchase loans
- Facade Improvement Program
- Working Capital loans

Microenterprise (ME):

- Technical Assistance/Training
- Microenterprise Loans
- General support such as transportation & day care

ED Over-The-Counter (OTC) – Max: $3 million

Includes grants to local jurisdictions for public infrastructure and/or off-site improvements.
Activities require a different application process. Based on State Reg 7062.1(b)(7)(c)(2) OTC awards are limited to $3,000,000 per jurisdiction per year, except for multi-year funding. Refer to the OTC Section of the Application for additional information.

Housing Program Activities

Maximum: $ 1,000,000

- Homeownership Assistance (HA) Program
- Housing Rehab (HR) Program for Single Family Homes

Combo Maximum: $1,000,000

- Housing Combo Program (HA + HR)

Multi-Family (MFH) Activities

Maximum: $ 3,000,000

- MFH Rental Rehab (with or without Acquisition)

Public Service Activities
(Two services = One Activity)

Maximum: $ 500,000

- Funding for operating costs including labor, supplies, materials, etc.

Public Improvements Activities

Maximum: $ 3, 000,000

- Acquisition, construction or installation of public improvement projects
- Public Improvements in-Support-of Housing New Construction (PIHNC)

Public Facilities Activities

Maximum: $ 3, 000,000

- Acquisition, new construction, or rehabilitation of buildings/grounds for public purposes

Planning & Technical Assistance (PTA) Activities (one study only)

Maximum: $ 100,000

- Either Economic Development or Community Development

Colonia Eligible Activities

Maximum: Community Development Program Limits Apply

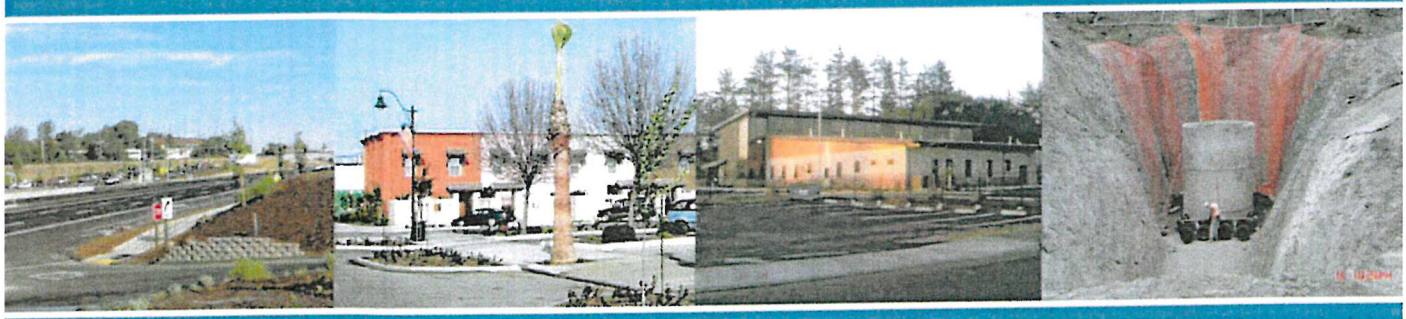
- CDBG Activities - Approved activities which address the need for potable water supply, sewage systems, and decent, safe and sanitary housing

Native American Eligible Activities

Maximum: Community Development Program Limits Apply

- Eligible activities include housing or housing-related activities **only**

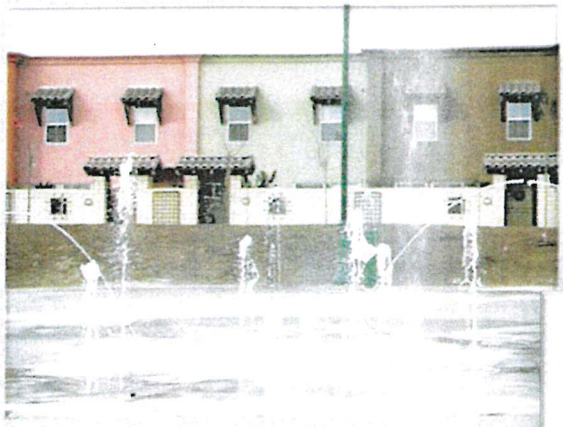
Community Development Block Grant Program (CDBG)



Housing Conversion Project

Conversion of Antlers Hotel in Downtown Lemoore to five ground floor commercial spaces and 10 second floor affordable senior apartments. CDBG was $1M of the approximate $2.5M total development costs.

Infrastructure in Support



Lindsay's infill first-time homebuyer project where CDBG funds were used for off-site infrastructure. The total development costs were $9,676,750, with CDBG funds of $925,000. 33 affordable housing units were created.

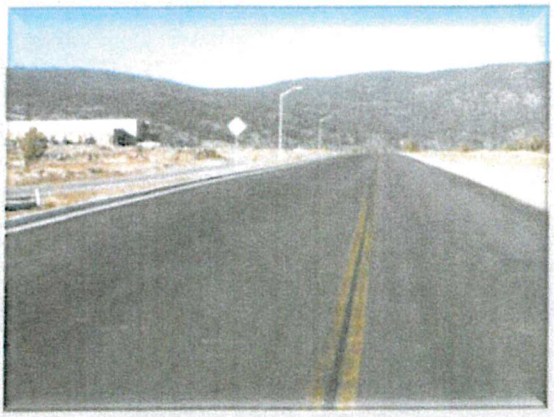
Public Works Project

Installation of a waterline in Placer County. CDBG's $300,000 was the sole funding source. Beneficiaries of the project were all low income households.

Public Facility/ Public Services Project

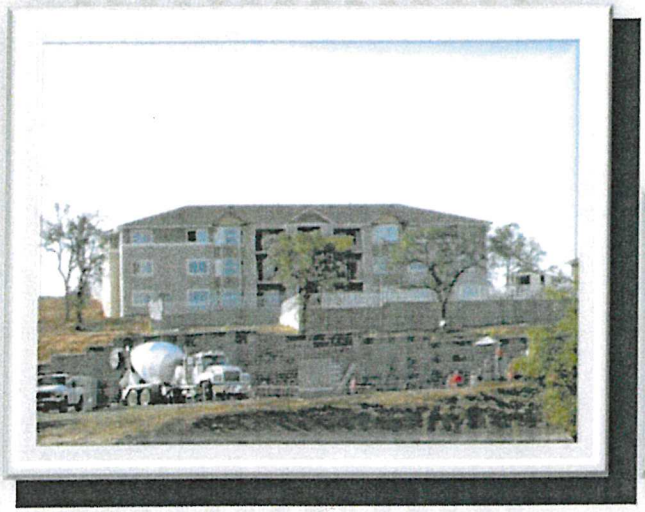
City of Williams public services activity in 2010, to create a Recreation Program to provide activities such as softball, basketball, and soccer for approximately 300 low- and moderate-income households and youth per season within the city limits. Project cost: $140,000 in CDBG Program Income funds.

Example of OTC Project



Anderson Drive improvement installed for Northeastern Rural Health Clinic in Lassen County. 1,325 linear feet of road and bike path, costing $435,212.

Infrastructure In Support of New Construction Rental Housing



City of Oroville 2006 CDBG Grant for $850K at Hillview Ridge Apartments. 72 low income units funded with HOME, CDBG & tax credits; Total development costs $20 million.

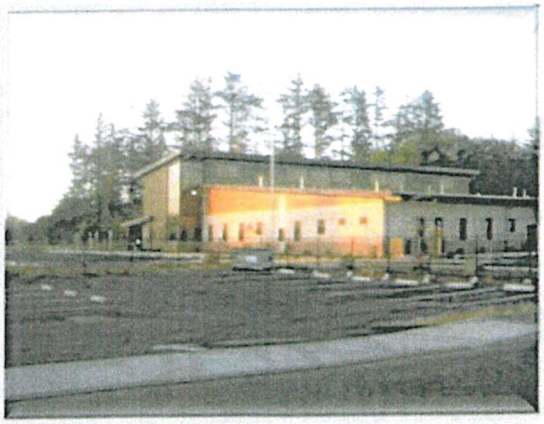
Economic Development Infrastructure

Public Infrastructure in support of a retail shopping center. Total project costs of $20,125,488 included I-Bank, Tax Increment, and $1,938,387 of CDBG. Located on Hwy 49 in Placer County for Auburn Plaza.

Public Works Project

The Eel River Infiltration Gallery for the Rio Dell Water System.. Total development costs (all CDBG) were $627,500. 32 households
(all low income) benefited from this public improvement project

Health Care Community Facility



Before and after photos of Del Norte Healthcare District's Clinic in Crescent City. CDBG and USDA funding for greatly expanded facility providing services to low income families.

Example of Community Facility

A Multiple Assistance Center in Eureka benefits 80 veterans. Total project costs were $2,508,708, of which $544,090 were CDBG funds.

Enterprise Fund Project

This public water tank was needed in order for Leprino Foods, a California cheese maker, to expand into Lemoore, Kings County. The expansion of the cheese factory added 296 jobs.

Public Facilities

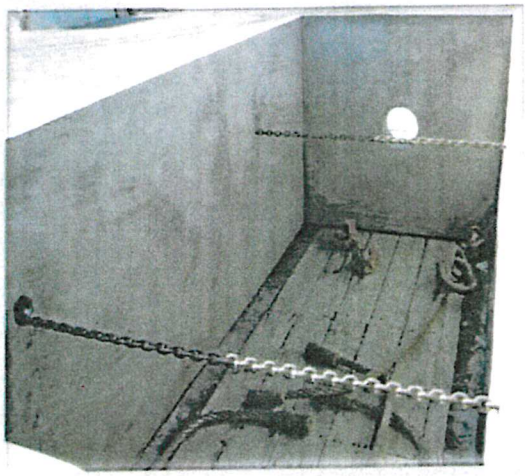
Arbuckle Early Care and Education Center in Colusa County benefits 72 low income households by providing pre- and after- school care. Professionally operated programs include tutoring and structured after-school activities for school age kids. CDBG's $750,000 funding was a part of the total development costs of $1,362,968

Arbuckle Family Health Center (Medical and Dental Clinic), built directly behind the Early Care and Education Center, provides 2,583 beneficiaries access to local health care (previous health care was a mobile clinic, 1 day per week). Funding of $1,155,000 included CDBG funds of $250,000.

NOTE: The master plan for both facilities was developed with a $35,000 CDBG Planning and Technical Assistance grant to the County of Colusa.

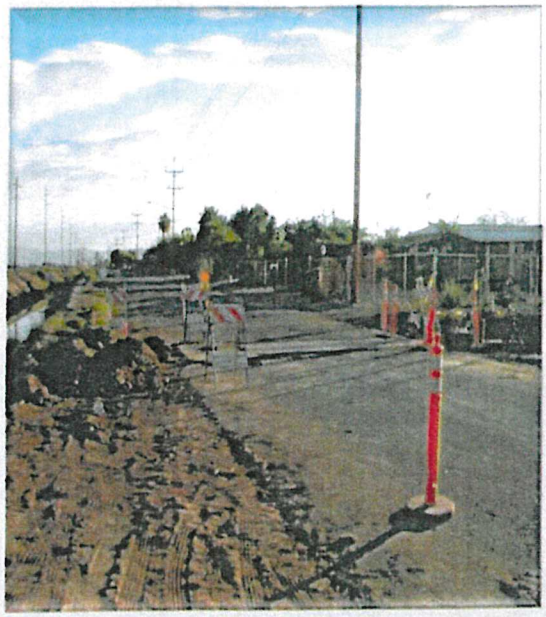
Economic Development

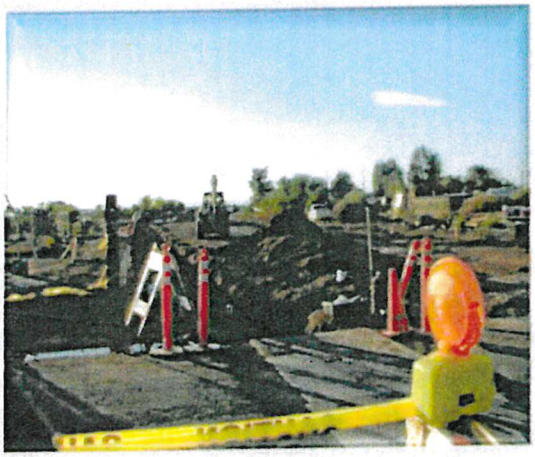
In the City of Chowchilla, Piranha Pipe & Precast is a new state of the art production facility with the capability of producing Concrete Pipe, Manholes and Boxes with combined production and technical experience. With an Enterprise Fund Business Assistance loan of $176,000 and $130,280 in owner equity, the company added new production equipment that expanded their production line and added new larger manholes, boxes and other products. The new concrete products allow this central valley business to bid on larger infrastructure jobs. The project created five new full-time, permanent jobs with three of those jobs filled by persons who were previously low-moderate income.



Public Improvements in Support of Housing New Construction – Heber Colonia

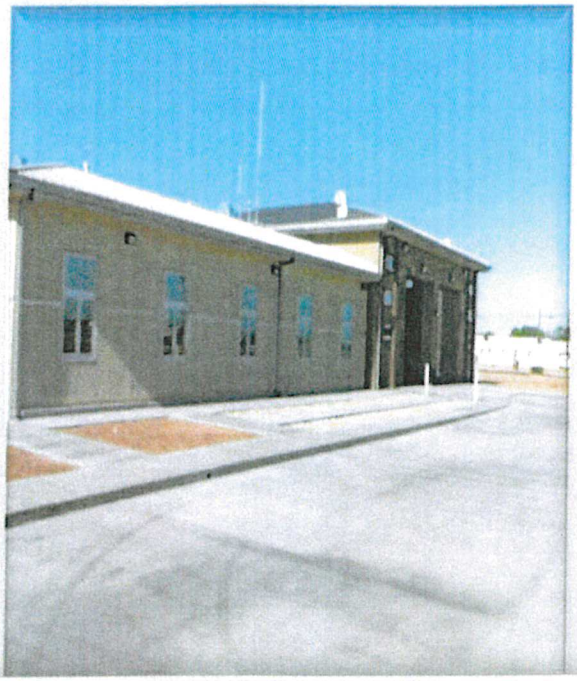
2003 road improvements in support of a low income family apartment complex. $212,758 in CDBG Colonia Funding (Cranston-Gonzales Act), with multi-family construction funded by HOME and USDA Rural Redevelopment programs. Provided safe and sanitary housing opportunities to 24 low income families.





Public Improvements in Support of Housing New Construction – Heber Colonia – Project Completion

Public Facility / Public Services

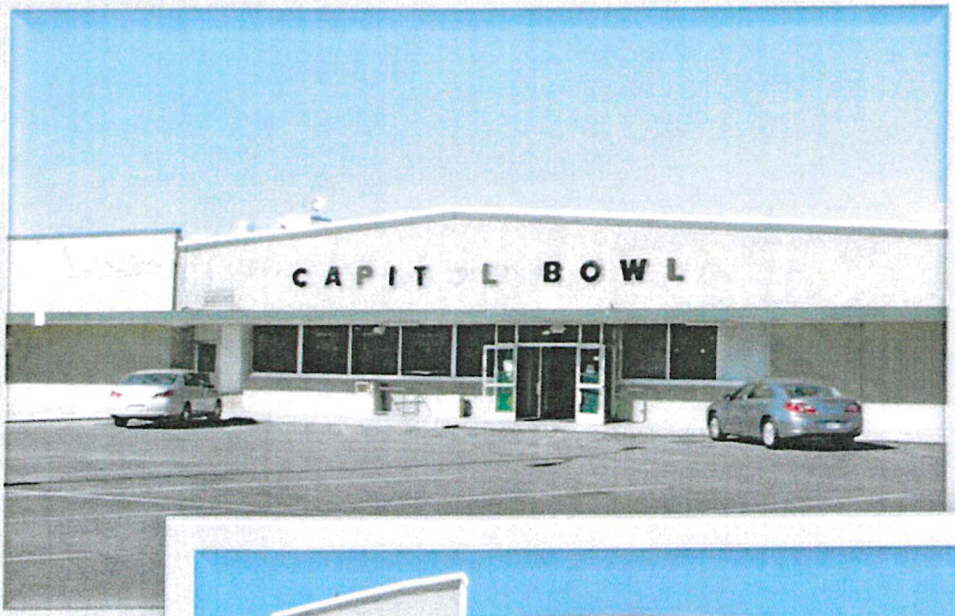


2010 the City of Brawley used $700,000 CDBG program income as part of a $1.3 illion project ($1,000,000 from Brawley ommunity Redevelopment Agency funds) construct a Fire Station and related off- te public improvements work to be cated at 1505 Jones Street, Brawley, CA. n-site construction consisted of a one ory building with office/living quarters nd two equipment bays. Off-site onstruction consisted of utilities to serve e station from adjoining Jones Street, nd N. Eastern Avenue. This project serves population of nearly 25,000 with over alf being low or moderate income.

Economic Development Project

West Sacramento Economic Development project - remodeled the inside and out of this building using $140,000 in CDBG funds, $331,000 SBA 504 Loan funds and $53,000 in owner equity. Jobs Created: four new full time hires, three were low / moderate income.

Before:

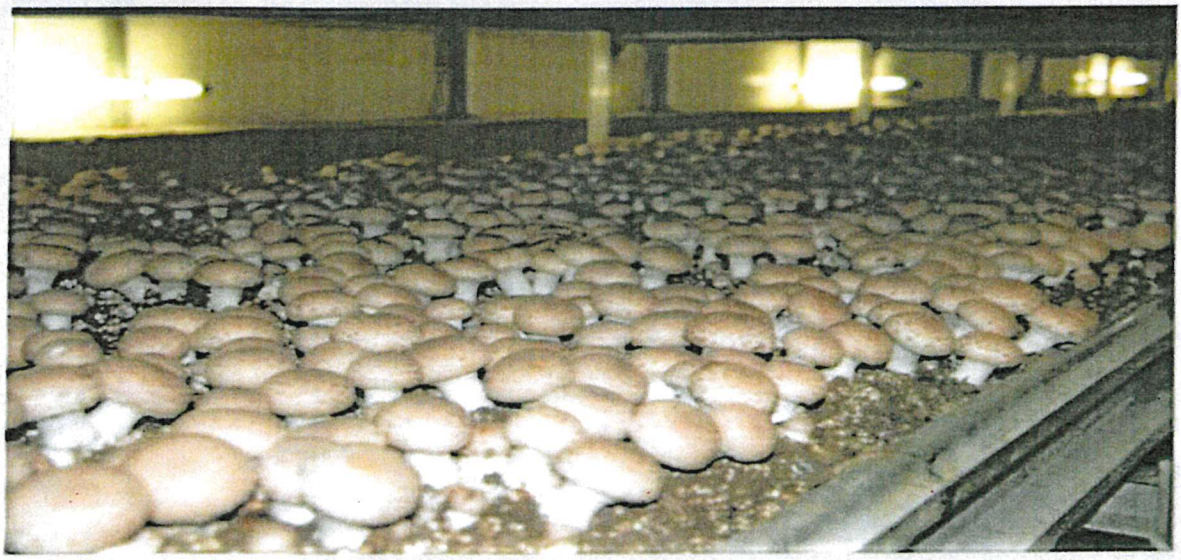


After:

Economic Development – Over-the-Counter Project

In 2011, CDBG approved $5,016,216 as gap financing for a "state of the art" mushroom growing facility located in an industrial park in unincorporated Colusa County by adding 8 more growing rooms. Funding was completed through Farm Credit West with $23,850,000 for debt restructure, and another $2,000,000 in owner equity. The project resulting the retention of 166 existing jobs & creation of 120 new jobs, and over half of those jobs are provided to low income persons.

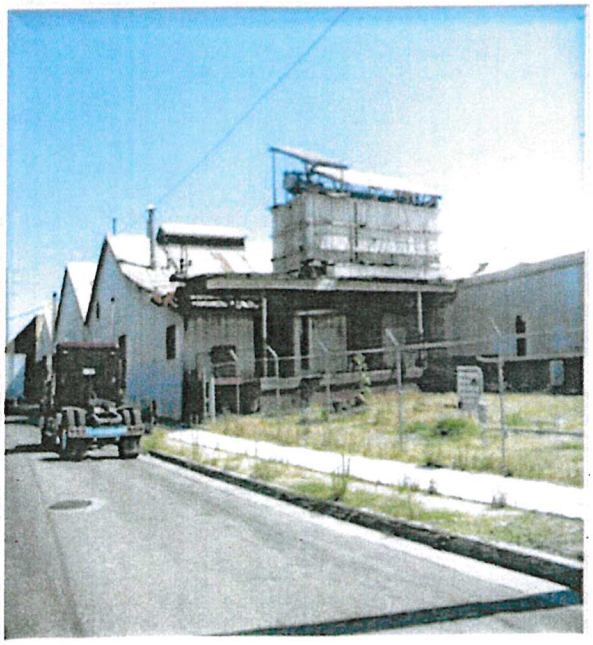
Economic Development – Over-the-Counter Project



Economic Development – Over-the-Counter Project

Public Facility Project – McDermont Field House

Before:



2006 OTC Award: In order to help stimulate jobs in the city of Lindsay, the McDermont House Field Project was created in order to create long term, viable jobs tailored to area residents to stabilize the influx and outflow of seasonal agricultural workers. The facility was opened in April, 2008 and created 68 new jobs and was the COSCDA - 2010 Sterling Achievement Award Winner. Development costs were comprised of state and local funding, including a $2.5 Million grant from the State of California's Community Development Block Grant (CDBG) program to develop the project, as well as $1,969,106 from the City of Lindsay (land, rehab, FF&E), $6,988,326 from the City of Lindsay RDA (land, onsite imp., FF&E), $222,281 from CA IWM Grant (Recycled rubber floors), $1,017,569 from CA Workforce Housing (equipment), $220,000 from CA Prop 40 Grant (rock wall) and $200,000 from CA Transit Grant (transit parking area)

Public Facility Project – McDermont Field House

Construction:

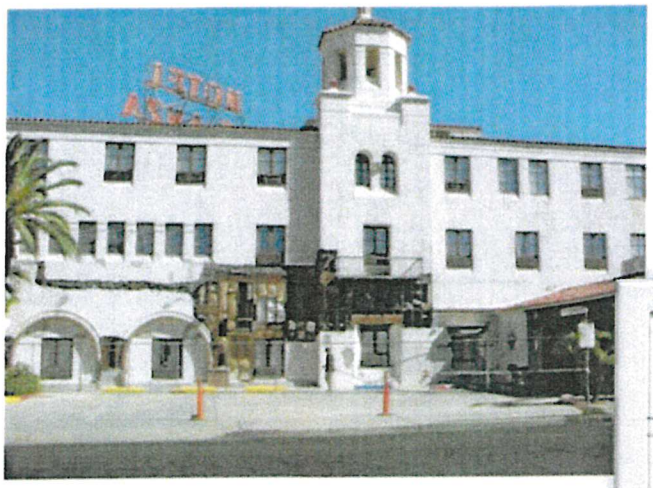
Public Facility Project – McDermont Field House

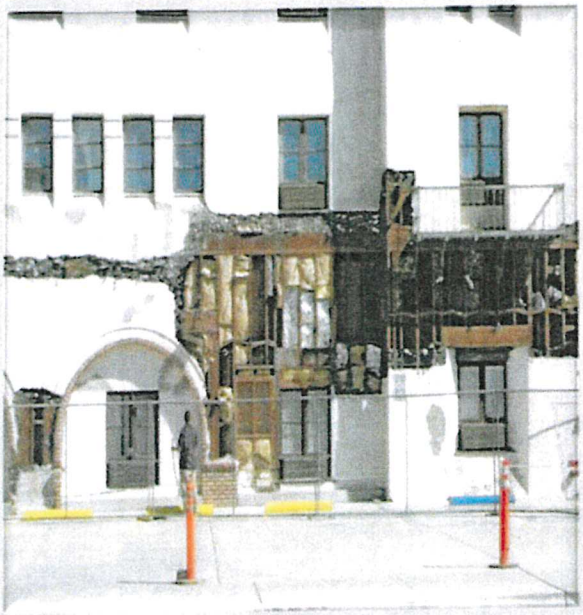
After:

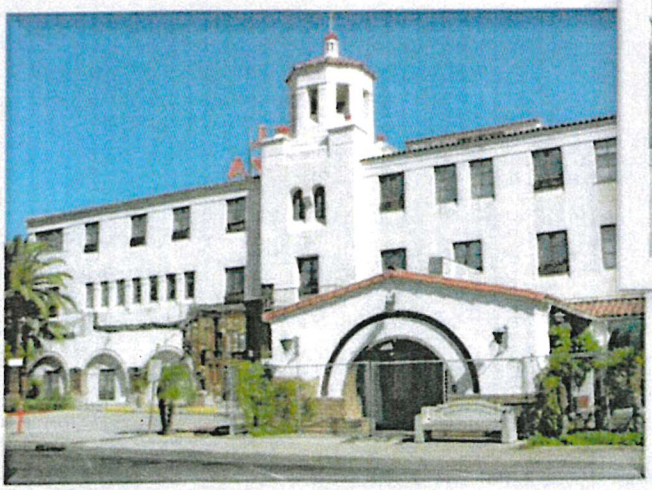
Urgent Need
Senior Housing Rehabilitation–
DeAnza Hotel

Earthquake Damage:

The De Anza Hotel in Calexico houses 110 low/moderate income seniors. The structure was badly damaged in an 7.2 magnitude earthquake on April 4th, 2010. In September, 2010, under Urgent Need, CDBG funding of $760,000 was approved for Rehabilitation of the De Anza Hotel. The work was completed by Chelsea Investment Corp. (CIC).







Urgent Need
Senior Housing Rehabilitation–
DeAnza Hotel

Construction:

Urgent Need
Senior Housing Rehabilitation–
DeAnza Hotel

Construction:

Urgent Need
Senior Housing Rehabilitation–
DeAnza Hotel

Construction:

Urgent Need
Senior Housing Rehabilitation–
DeAnza Hotel

Project
Complete:

675 Wildwood Avenue
Rio Dell, Ca 95562
(707) 764-3532

TO: Mayor and Members of the City Council

THROUGH: Kyle Knopp, City Manager

FROM: Karen Dunham, City Clerk

DATE: August 6, 2019

SUBJECT: 2019-2020 Appointments to Boards, Committees and Commissions

RECOMMENDATION

Approve appointments to the external boards/commissions to fill the vacated positions held by former Councilmember Richter.

BACKGROUND AND DISCUSSION

Chapter 2.55 of the Rio Dell Municipal Code (RDMC) provides authority for the City Council by majority vote for the appointment of Councilmembers as representatives of the City to serve on various boards, commissions, committees and task forces. The operational identities of such organizations are defined by law, ordinance or resolution. It is the responsibility of those representatives to report events of the organization to the City Manager and Council at reasonable intervals or as defined by ordinance, law or resolution.

With the resignation of Councilmember Richter, there are three (3) vacancies existing on the following boards/commissions:

- Humboldt Waste Management Authority (HWMA) - Alternate
- League of California Cities Redwood Empire Division - Alternate
- Redwood Region Economic Development Commission - Appointee

ATTACHMENTS:

City Council Board/Committee/Commission Assignments