AGENDA
RIO DELL CITY COUNCIL
REGULAR MEETING - 6:30 P.M.
TUESDAY, SEPTEMBER 4, 2012
CITY COUNCIL CHAMBERS
675 WILDCRAFT AVENUE, RIO DELL

WELCOME . . . By your presence in the City Council Chambers, you are participating in the process of representative government. Copies of this agenda, staff reports and other material available to the City Council are available at the City Clerk's office in City Hall, 675 Wildwood Avenue. Your City Government welcomes your interest and hopes you will attend and participate in Rio Dell City Council meetings often.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Office of the City Clerk at (707) 764-3532. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

THE TYPE OF COUNCIL BUSINESS IS IDENTIFIED IMMEDIATELY AFTER EACH TITLE IN BOLD CAPITAL LETTERS

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CEREMONIAL

E. PUBLIC PRESENTATIONS

This time is for persons who wish to address the Council on any matter not on this agenda and over which the Council has jurisdiction. Items requiring Council action not listed on this agenda will be placed on the next regular agenda for consideration, unless a finding is made by at least 2/3rds of the Council that the item came up after the agenda was posted and is of an urgency nature requiring immediate action. Please limit comments to a maximum of 5 minutes.

F. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended Council action will be enacted with one vote. The Mayor will first ask the staff, the public, and the Council members if there is anyone who wishes to address any matter on the Consent Calendar. The matters removed from the Consent Calendar will be considered individually in the next section, “SPECIAL CALL ITEMS”.

1) 2012/0904.01 - Approve Minutes of the August 21, 2012 Regular Meeting (ACTION)
2) 2012/0904.02 - Approve Pay Request No. 6 in the Amount of $662,145.35 to Wahlund Construction/Sequoia Construction Specialties for Work Related to the Wastewater Treatment Plant Upgrade and Disposal Project (ACTION) 8

3) 2012/0904.03 - Declaring the Continued Existence of an Emergency for Repair of the Drainage Ditch in the Vicinity of Miller and Tyme Cts. (ACTION) 28

4) 2012/0904.04 - Approve Resolution No. 1173-2012 Authorizing the Execution of Grant and Funding Agreements (ACTION) 32

G. SPECIAL PRESENTATIONS

H. SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

1) “SPECIAL CALL ITEMS” from Consent Calendar

2) 2012/0904.05 - Status Report on Wastewater Treatment Plant Upgrade and Disposal Project (RECEIVE & FILE) 34

I. ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

J. REPORTS/STAFF COMMUNICATIONS

1. City Manager
2. Chief of Police
3. Finance Director
4. Community Development Director

K. COUNCIL REPORTS/COMMUNICATIONS

L. STUDY SESSIONS/PUBLIC HEARINGS

M. ANNOUNCEMENT OF ITEMS TO BE DISCUSSED CLOSED SESSION AS FOLLOWS:

1) 2012/0904.06 - Public Employee Performance Evaluation
Pursuant to Government Code Section 54957
Title: City Manager

N. PUBLIC COMMENT REGARDING CLOSED SESSION

O. RECESS INTO CLOSED SESSION

P. RECONVENE INTO OPEN SESSION

-2-
Q. ORAL ANNOUNCEMENTS

R. ADJOURNMENT

The next Regular meeting will be on September 18, 2012
at 6:30 PM in City Hall Council Chambers
The Regular Meeting of the Rio Dell City Council was called to order at 6:30 p.m. by Mayor Woodall.

ROLL CALL:  Present: Mayor Woodall, Councilmembers Leonard, Marks, and Wilson

Absent: Councilmember Thompson (excused)

Others Present: City Manager Stretch, Finance Director Beauchaine, Chief of Police Hill, Water Superintendent Jensen, Community Development Director Caldwell and City Clerk Dunham

CEREMONIAL

Commendations – Sergeant Wiener and Officer Lungi
Mayor Woodall stated it was a pleasure to present these types of awards as so often police officers efforts go unnoticed.

Officer Lungi was presented with the Rio Dell Police Department’s Proactive Policing Award for his thorough investigation and follow-up efforts to solve several crimes involving thefts from vehicles and leading to the arrest of the individual responsible.

Sergeant Wiener was presented with the Rio Dell Police Department’s Life Saving Award for his actions in responding to an emergency medical call, applying CPR to an individual submersed under water and not breathing. Because of Sergeant Wiener’s actions and subsequent life-saving efforts by other emergency personnel on scene, the individual survived.

Chief of Police Hill presented each of them with a pin and stated that Officer Lungi really went the extra mile to solve the burglaries, and because of Sergeant Wiener’s life-saving efforts, and his and the Fire Department’s medical training, the individual was fortunate to survive.

PUBLIC PRESENTATIONS

None

CONSENT CALENDAR

Motion was made by Leonard/Marks to approve the consent calendar including: Approval of Minutes of the August 7, 2012 Regular Meeting; Approval of Resolution No. 1171-2012 Approving $5,000 Budget Amendment for Suddenlink Cable Transfer Application Process, Approving Amendment to Access Humboldt Agreement, and Authorizing Payment of $5,000 to
Access Humboldt to act as Agent to the City in the Ownership Transfer Process; Update on City Council Election Process; and Status Report on Development of Capital Improvement Plan (CIP). Motion carried 4-0.

Mayor Woodall announced that Item (1) under Ordinances/Special Resolutions (Albin General Plan Amendment and Zone Reclassification) would be continued to the meeting of October 16, 2012 at the request of the applicant.

SPECIAL PRESENTATIONS

Adam Dias – Eagle Prairie Arts District Presentation
Adam Dias gave a presentation on the pending formation of the Eagle Prairie Arts District (EPAD) and began by outlining the objective, goal, mission and structure of the organization. He explained the objective of the EPAD is to build relationships with Humboldt County artists, promote artists within Rio Dell, help establish and promote new businesses in the downtown, and develop a vibrant and successfully arts community within the Eel River Valley. He noted that there are a lot of affordable vacant commercial buildings in the downtown area eagerly awaiting occupancy and one of the goals of the EPAD is to establish an artist collective where the arts district will allow the many artists from Rio Dell to emerge and display they talents alongside some of the best artists in Humboldt County. He said the collective, located in the downtown will be open to the public for viewing and shopping. With the availability of inexpensive rent and large spaces, Rio Dell has the potential to house the largest and most affordable artist collection in the country. He said with the establishment of such a collective, it will help to ensure that an educated, artistic and business minded audience will frequent the city.

Mr. Dias went on to say that one of the biggest problems the City is facing is the lack of business and although art alone will not provide the City with the business it needs, an arts community will attract businesses that thrive within an arts, entertainment and culturally diverse community.

He closed by saying that the hope of the EPAD is to help bridge the gap between the City, Police, Fire Department, Planning Commission and Chamber of Commerce and promote unity within the organizations to help make Rio Dell a vibrant bustling City where people will want to come and visit.

Mayor Woodall asked Mr. Dias what he sees as the first step in establishing the EPAD; he commented that the first step is to establish a Board of Directors, file as a non-profit organization then start organizing fund raiser events.

Mayor Woodall asked staff if the Town Center designation allows for uses such as a blown glass business; Community Development Director Caldwell stated he will be taking the Town Center Land Uses to the Planning Commission for revision so that those types of business will be permitted.
Councilmember Wilson said he was excited about their vision and the energy that was put into the development of the EPAD.

Wildwood Ave. Enhancement Project – Presentation by City Engineer, Merritt Perry of GHD

City Manager Stretch provided a staff report and directed Council’s attention to the maps provided in the Council packets which he said shows detail on everything from striping to landscaping. He said when staff met with the engineers it was clear that the $589,000 allocated for the Wildwood Ave. Enhancement Project was not enough to complete the project as designed. As a result, the bid was revised to define the basic bid package which includes the medians from the bridge to Columbus Street then additive estimates for those medians north of Columbus Street. Also eliminated were the left-turn pocket curbs reducing the median excavation depth from 24 inches to 18 in most areas. He said the probable construction costs for the basic bid not including the 10% contingency is $372,375.

The additive estimates were broken down into three phases which included the following:

- Douglas St. to Columbus St. medians - $54,951
- Elm St. to Douglas St. medians - $47,959
- Side St. to Elm St. medians - $85,757

City Manager Stretch said since the total estimate for the project is $118,500 more than the original estimate, the Council will have to either decide to build only those improvements that are budgeted for, amend the project to eliminate some landscaping and improve the medians with grass until additional funding becomes available, or use General Fund monies to fund the additional costs.

Merritt Perry provided a status report on the project and said the final design was almost complete but there are a couple of questions he needs answered by the Council. He asked what the highest priorities are; and what the intent is for signage. He noted the Council can always award the base bid then work on additives.

Councilmember Marks asked for clarification on the process required to get the project underway; Project Engineer Perry explained the first funding request will need to be presented to the State by September 4th followed by a request to the Federal Government by the end of October. Also they hope to have the final design to Cal-Trans by the end of October.

Mayor Woodall asked what kind of changes can be made once the plans go to the State; Engineer Perry said things such as signage and the types of plantings can still be changed.

Councilmember Marks asked if the water line was sized to handle either a drip or irrigation system; Engineer Perry said the 2 inch line as proposed would handle either system but it was designed with a drip system in mind.
Councilmember Marks commented on the sign at the south end of town and said it seems that the proposed sign will block the visual from Grundman’s and suggested the sign be lowered; Engineer Perry said they should be able to come up with a nice artistic design over the next couple of months.

Councilmember Wilson asked if project funding can be shifted from one line item to another if necessary; Engineer Perry said that it can although it gets a little tricky once the project bid is awarded. He said it is better to make those decisions before the bid is awarded to avoid any potential cost increases.

City Manager Stretch said another option could be to put in all the hardscape as part of the basic bid package, then go back and put in as much landscaping as the budget allows, and plant the trees but instead of shrubs, plant grass then come back next year and add shrubs.

Engineer Perry commented that he would like to see all the landscaping and irrigation put in at the same time rather than piece meal the project together.

Councilmember Wilson commented that the Wildwood Days Car Show and Cruise brings a nice element to Rio Dell and said the money may be better spent to concentrate on the area from Columbus St. south and leave the area north of Columbus alone. He said leaving a portion of the project unfinished doesn't leave a healthy look to the project. He said he was not really in support of contributing General Fund monies to complete the project.

Mayor Woodall expressed support of the City Manager’s idea to put in all of the hardscape with some trees and grass and maybe some flowers rather than shrubs; Councilmember Leonard concurred and like Councilmember Wilson, was not in favor of contributing $118,000 of General Fund monies for the project.

City Manager Stretch pointed out that $56,000 of the $118,000 is contingency and that the actual contingency needed may only be 3 or 4%.

City Manager Stretch suggested a 4th bid alternative be included for improvements from Columbus St. north.

Alice Millington suggested the idea of “adopt a median” program where businesses would improve and maintain the median in a way that would complement the business.

Consensus of the Council was to proceed with the basic bid package as presented, add the 4th bid alternative as discussed and direct staff to come back to the Council with a final design.

Merritt Perry also reported that the City was awarded a $163,000 Safe Routes to School Grant for improvement of the trail on Davis St. and a lighted crosswalk. He said Rio Dell’s application was one of two awarded and that the City was given approval to proceed.
SPECIAL CALL ITEMS/COMMUNITY AFFAIRS

Approve Wastewater Rate Study RFP and Authorize Distribution
Finance Director Beauchaine provided a staff report and said at the direction of the City Council she drafted a Wastewater Rate Study RFP to try and come up with a way to reallocate rates to customers in a more equitable way based on water consumption, thus maintaining a revenue neutral rate structure. She reviewed the Scope of Services and said staff is proposing to make a recommendation to the Council for award of the bid at the September 18, 2012 regular meeting.

Councilmember Wilson asked if in the event the bids come in too high, the City has the option to cancel the proposal; City Manager Stretch explained there is no commitment by the City to proceed with submittal of the RFP.

Motion was made by Wilson/Leonard to approve the Wastewater Rate Study RFP and authorize distribution. Motion carried 4-0.

ORDINANCES/SPECIAL RESOLUTIONS/PUBLIC HEARINGS

Approve Resolution No. 1170-2012 Amending the City Budget for Park and Recreation Maintenance (Davis St. Tennis Courts)
City Manager Stretch provided a staff report and said since there are no monies budgeted for park improvements or repairs, the money will need to be transferred from General Fund Reserves. He explained the Davis Street Park has two tennis courts enclosed in a 10 foot high chain link fence with a locking gate. Nine foot windscreens are installed on the west and north side fences but over time, the windscreens have become weathered and ripped in several places. Also, the chain link fence has come loose from the vertical metal posts to a point that kids are entering the court under the fence.

The repairs for the fence and the windscreen were estimated at no more than $4,000.

Additionally, he said the request for two concrete picnic tables for Memorial Park is the result of the one table there being on loan which will be returned. The total amount for two tables is $1,700 which he said includes tax and shipping.

City Manager Stretch said the original $5,700 total budget amendment was able to be reduced to $4,800 due to Councilmember Mark’s good idea to reduce the tennis court screen from 9 feet to 6 feet.

Mayor Woodall asked if a portion of the savings could be used for a new sign at the park. Consensus of the council was to increase the budget amendment to $5,000 to allow for a new sign.
AUGUST 21, 2012 MINUTES
Page 6

Motion was made by Marks/Wilson to approve Resolution No. 1170-2012 Amending the City Budget in the amount of $5,000 for maintenance of the Davis St. tennis courts and the purchase of two concrete picnic tables for Memorial Park, with revenues in like amount being transferred from the General Fund Reserve. Motion carried 4-0.

Approve Resolution No. 1172-2012 Amending the City Budget for Street Maintenance and Improvements, and Declaring the Need for Emergency Repairs (Miller Ct. Drainage Ditch)

City Manager Stretch provided a staff report and said that it recently came to his attention that the drainage ditch that runs along the back of the Miller Estates Subdivision is the responsibility of the City to maintain. He said the ditch is severely eroded which has caused the bank to give way in the close proximity to the foundation of an existing residence. He said the City Engineer feels that without emergency repairs prior to winter; the erosion will worsen and threaten the structure. He said the plan is to line the drainage ditch with rock to stabilize the sides and adjacent area for a distance of approximately 65 feet. The estimated cost including engineering, geotechnical work and construction was estimated between $13,600 and $20,000.

Motion was made by Leonard/Wilson to make the finding that the drainage ditch in the vicinity of Miller and Tyme Courts presents an emergency that will not permit a delay resulting from a competitive solicitation of bids, and that the action is necessary to respond to that emergency; and to approve Resolution No. 1172-2012 declaring the emergency and amending the budget by $20,000 for the repair of the drainage ditch at the intersection of Miller Court and Tyme Court, said revenue transferred from the Gas Tax Revenue (20) in like amount; and authorize the City Manager to commence and complete the emergency ditch repair at the earliest opportunity, reporting back to the City Council at every regularly scheduled meeting until the emergency repair is complete. Motion carried 4-0.

REPORTS/STAFF COMMUNICATIONS

Chief of Police Hill reported on recent activities in the police department and said his department assisted Ferndale on Friday and Saturday with the Humboldt County Fair and it went well; he had a volunteer working a few hours per week inputting information into DocStar; last Thursday they participated in joint training with the Fire Department regarding traffic control and at the same time, the police provided the Fire Department with information on crime scenes; and said bicycle patrol was working well and said it is a very effective way to community with citizens.

Community Development Director Caldwell reported on recent activities in the community development department and said he was in the process of re-formating all of the CDBG loan documents; he conducted a Regional Housing Needs Assessment (RHNA) survey; at the last planning commission meeting, the Teasley Minor subdivision was approved, as well as lot line adjustments for Wally Close and Dean Smither; and said at the next meeting the Commission will be discussing Parking Regulations, Land Use Designations in the Town Center and will review a Variance Application request; and
said he spoke to Debra Lake at the post office who indicated she will be speaking to the folks in Sacramento to see if the postal service will be willing to fund the cost of Neighborhood Box Units on the avenues for the one-way streets plan.

COUNCIL REPORTS/COMMUNICATIONS

Councilmember Wilson commented on the Wastewater Treatment Plant Upgrade and Disposal Project and asked why the decision was made to run the pipe under the river bed; City Manager Stretch explained it is easier and cheaper.

Water Superintendent Jensen explained HDPE pipe is very durable and flexible and noted it will be done the same way the City did with the 6 miles of the directional water line.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 8:15 p.m. to the September 4, 2012 regular meeting.

Julie Woodall, Mayor

Attest:

Karen Dunham, City Clerk
TO: Mayor and Members of the City Council

THROUGH: Jim Stretch, City Manager

FROM: Stephanie Beauchaine, Finance Director

DATE: August 30, 2012

SUBJECT: Wahlund/Sequoia Construction Pay Request #6

RECOMMENDATION

Approve Pay Request

BUDGETARY IMPACT

Pay Request #6 in the amount of $662,145.35 will be funded through the SRF Loan/Principal Forgiveness.

BACKGROUND AND DISCUSSION

Pay Request #6 has been approved for payment by the City’s Construction Manager and City Manager.
BEHRENS CONSTRUCTION AND INSPECTION SERVICES
170 South Bank Chetco River Road
Brookings, OR 97415-8288

(707) 696-4650
rbehrens@rbehrens.org

To: Rio Dell City Council
Jim Stretch, City Manager
Stephanie Beauchaine, Finance Director
Rick Chicora, Wastewater Superintendent

From: Richard Behrens, Construction Manager

Date: 8/28/2012

Project Name: Wastewater Treatment Plant Upgrade and Disposal Project

The WWTP project is now into the sixth month of progress. The contractor has completed approximately 80% of the concrete portion of the bio-tank and backfill has begun. Underground electrical conduits are being placed and concrete duct banks poured. Work is proceeding at the disposal site with approximately 95% of the initial earth moving complete. Approximately 75% of the Aero-Mod equipment has been delivered along with approx. 25% of the gauges for the plant operation. Nearly all disposal site piping and transmission line piping has been delivered. The final sludge dryer system design has been approved and it is in production.

Progress Payment Request No. 6 is attached. This pay request is based on the bid schedule breakdown provided by the contractor, Wahlund Construction, Inc./Sequoia Construction Specialties, and the actual quantities of work completed and materials delivered to site.

There has been one Change Order completed to date, totaling $29,960.11. The adjusted contract amount to date is $10,660,960.11. The total billed thru Progress Pay Request No. 6, less retainer, is $4,012,493.35.

I recommend payment to Wahlund Construction, Inc./Sequoia Construction Specialties for Progress Pay Request No. 6 in the amount of $662,145.35, that also takes into account a 5% retention. Payment to the contractors is due within 20 days of receipt of each Application for Payment. Progress Payment Request No. 6 was received 8/27/2012.

cc:
Craig Olson, HDR Inc.
Rhett Rinehart, Wahlund Construction, Inc.
Brian Pritchard, Sequoia Construction Specialties
Progress Payment Summary

Owner: City of Rio Dell
Project Title: Rio Dell Wastewater Treatment Plant Upgrade and Disposal

Job #: 24-11
Payment #: 6
Period Ending: 31-Aug-2012

1. Analysis of Authorized Contract Amount to Date
   a. Authorized Contract Work Amount $10,631,000.00
   b. Total Change Orders Work Amount $29,960.11
   c. Adjusted Contract Amount to Date $10,660,960.11

2. Analysis of Work Performed
   a. Contract and Change Orders Performed to Date $4,223,677.21
   b. Retainer, 5% $211,183.86
   c. Net Contract Work to Date $4,012,493.35
   d. Previous Billed $3,350,348.00
   e. Balance Due This Period $662,145.35

3. Certification of Contractor
   According to the best of my knowledge and belief, I certify that all items and amounts shown on the Schedule of Values are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced Contract, and/or duly-authorized deviations, substitutions, alterations, and/or additions.
   All previous progress payments received on account of the Work have been applied on account to discharge Contractor's legitimate obligations associated with prior Applications for Payment.

   Wahlund Construction, Inc./
   Sequoia Construction Specialties
   Contractor

   Date: 8/25/2012
   Title: Joint Venture Administrator
   Authorized Representative

4. Certification of Construction Manager
   I certify that I have checked and verified the above and foregoing Schedule of Values; that to the best of my knowledge and belief it is a true and correct statement of work performed and/or material supplied by the Contractor; that all work and/or material included in this Progress Payment Summary has been inspected by me and/or my duly authorized representative or assistants and that it has been performed and/or supplied in full accordance with the requirements of the referenced contract; and that the payment due to the Contractor is correctly computed on the basis of work performed and/or material supplied to date.
   Date: 8/28/12

5. Approval for Payment
   Date: 8-30-12

8/27/2012
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**General Requirements Total:** $2,650

**Bid Item 1 Total:** $1,700

**Bid Item 2 Total:** $1,900

**Bid Item 3 Total:** $2,100

**Bid Item 4 Total:** $2,300

**Bid Item 5 Total:** $2,500

**Bid Item 6 Total:** $2,700

**Bid Item 7 Total:** $2,900

**Bid Item 8 Total:** $3,100

**Bid Item 9 Total:** $3,300

**Bid Item 10 Total:** $3,500

**Total (Including All Items):** $16,000
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<td><strong>Material &amp; Supplies Team</strong></td>
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<td>Cement, Chalk, &amp; other Material &amp; Supplies Team</td>
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<td>Spraying, Minor Spraying, and other Material &amp; Supplies Team</td>
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*Note: All work is completed in accordance with the project schedule and quality standards.*
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**Bid Item 9 Total**: $663,000.00

**TOTAL AMOUNT DUE**: $662,146.35

| Change Orders |

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<tr>
<td>1-1</td>
<td>PCO 1: Provide Flygt Non-Clog Submersible Pumps rather than listed Wilo Pumps.</td>
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<td>1-2</td>
<td>PCO 2: Delete 24' wide double swing access gate</td>
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<td>PCO 3: Relocation of influent sewer per drawing CO3</td>
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<td>PCO 4: Provide supply bond for Thermo-Flite Indirect Sludge Dryer</td>
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<td>1-5</td>
<td>PCO 5: Add two 12' 45 elbows with restraints &amp; relocate existing 4&quot; 1W to avoid conflict with the new 12&quot; INFP</td>
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<td>1-7</td>
<td>PCO 7: Provide permanent DI and culvert installation for staging area drainage</td>
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<td>1-8</td>
<td>PCO 8: Providing permanent crushed rock gravel surface for staging area (material cost only)</td>
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<td>1-9</td>
<td>PCO 9: Delete misc. instruments per RFFs 5, 6, 7</td>
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**TOTAL AMOUNT DUE**: $662,146.35
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</table>
**DeZURIK**

**Apco | WILLAMETTE**

**INVOICE**

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<th>Ship Date</th>
<th>Customer PO No.</th>
<th>Agent Ref. No.</th>
<th>Invoice No.</th>
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<td>08-14-2012</td>
<td>24.11.06</td>
<td>970900</td>
<td>RPI/58009768</td>
</tr>
</tbody>
</table>

*SOLD TO*
WAHLUND CONSTRUCTION  
830 HILMA DRIVE  
EUREKA, CA  
95503

*SHIPPED TO*
WAHLUND CONSTRUCTION  
475 HILTOP DRIVE  
RIO DELL, CA  
95562

**DEL TERMS:** Prepaid and Allow

**ORDER NO.:** 899148

**TERMS:** Net 30 Days

**DUE DATE:** 09-14-2012

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<td>Project Name</td>
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IF PRODUCTS LISTED BELOW REQUIRE MATERIAL SAFETY DATA SHEETS IN ACCORDANCE WITH OSHA (1910.1200)

(8) (5) IV, (C) THEY WILL ACCOMPANY PRODUCT SHIPMENT.

**BALANCE OF ORDER ON WO# 794940**

1 1
1.00 9464069 007
DeZURIK - PEC,14,F1,Cl,NBR,CR,GE-140100*GB-12-N

2 2
4.00 9453649 010
DeZURIK - PEC,6,F1,Cl,NBR,CR,GE-140100*GB-6-N

9 0 0
1.00 PEESTRT
Shipping & Handling

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**Carry Forward:** 9788.00

1085-0711

19
## INVOICE

**DeZURIK**

**250 Riverside Ave N**  
**Sartell MN 56377 USA**

**Agent Ref. No.** 970900  
**Invoice No.** RPI/58009768

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<th>Invoice No.</th>
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<td>08-14-2012</td>
<td>24.11.06</td>
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**Carry Forward:** $788.00

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**REMIT TO:** DeZURIK, Inc.  
**COURIER TO:** DeZURIK, Inc.  
**WIRE TO:** DeZURIK, Inc.

- NW 5520  
- PO Box 1450  
- Minneapolis, MN 55485-5520

- Lockbox NW 5520, C/O Wells Fargo Lock Box  
- 1801 Parkview Drive  
- Shoreview, MN 55126

- Account Number 4121081096  
- ABA #121000248  
- Wells Fargo Bank  
- San Francisco, CA

**PLEASE REFERENCE OUR INVOICE NO. RPI/58009768 WHEN REMITTING PAYMENT.**
Wayne Maples Plumbing & Heating, Inc.
317 W. Cedar Street
Eureka CA 95501
707 445-2500

License: 747555

Contract Invoice
Invoice#: 2261
Date: 08/24/2012

Billed To: Wahlund Construction
830 Hilma Dr.
Eureka CA 95503

Project: Rio Dell Wastewater Plant

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A service charge of 18.00% per annum will be charged on all amounts overdue on regular statement dates.
Thank you for your prompt payment!

<p>| Non-Taxable Amount: | 29,076.25 |
| Taxable Amount:     | 0.00      |
| Sales Tax:          | 0.00      |
| Amount Due:         | 27,622.44 |</p>
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<th>Tied &amp; Stored</th>
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<td>Balance to Finish (Including Retention)</td>
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<td>Total Earned (Less Retention)</td>
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<td>37,822.44</td>
<td>0.0%</td>
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**Bill To:**
Wayne Maples Plumbing  
317 West Cedar  
Eureka, CA 95501  
707-545-9977

**Ship To:**
Wayne Maples Plumbing  
317 W. Cedar Street  
Eureka, CA 95501

Ordered By: Mr. Rodney Maples

<table>
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<tr>
<th>Order Date</th>
<th>PO Number</th>
<th>Project Coordinator</th>
<th>Carrier</th>
<th>Taker</th>
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<td>NWINSLOW</td>
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<td>To Pick</td>
<td>Disp.</td>
<td>100-250-LW</td>
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<td>2.00</td>
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<td></td>
<td>10&quot; APCO 250 Swing check with L&amp;W AWWA swing check valve, 125# flanged ends, ductile iron body &amp; cover, stainless steel pivot shaft, Buna-N disc seat, stainless steel body seat, fusion bonded epoxy in &amp; out w/ outside lever &amp; weight</td>
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<tr>
<td>2.00</td>
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<td>250-6LW</td>
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<td>6&quot; Apc 250-6LW AWWA Swing CV AWWA swing check valve, 125# flanged ends, ductile iron body &amp; cover, stainless steel pivot shaft, Buna-N disc seat, stainless steel body seat, fusion bonded epoxy in &amp; out w/ outside lever &amp; weight</td>
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**Delivery Information:** Stock, ARO

Picked By: **Tim**  
Packed By: **Tim**

**Carrier:** OLD DOMINION  
**Weight:** 142.0  
**Tracking #:** 02904675705  
**Freight Amount:** 420.79  
**Freight Allowed**

**Handling Charge**

0

* Complete Order *
**INVOICE**

Frank A. Olsen Company  
P.O. Box 2009  
Livermore, CA 94551

Phone: (925) 961-8888  
Fax: (925) 961-8890  
www.frankaolsen.com

**Bill To:**  
Wayne Maples Plumbing  
317 West Cedar  
Eureka, CA 95501

**Ship To:**  
Wayne Maples Plumbing  
317 W. Cedar Street  
Eureka, CA 95501

Customer ID: 4699

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<td>12119</td>
<td>Rio Dell WWTP</td>
<td>Old Dominion</td>
<td>09/21/2012</td>
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<th>Item Description</th>
<th>Unit of Measure</th>
<th>Unit Price</th>
<th>Extended Price</th>
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| 2.0         | 2.0         | 0        | 100-250-LW | 10" APCO 250 Swing check with L&W  
AWWA swing check valve, 125#/flanged ends, ductile iron body & cover, stainless steel pivot shaft, Buna-N  
disc seat, stainless steel body seat, fusion bonded epoxy in & out w/ outside lever & weight | EA              | 2,394.0000 | 4,788.00      |

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<th>Item Description</th>
<th>Unit of Measure</th>
<th>Unit Price</th>
<th>Extended Price</th>
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</table>
| 2.0         | 2.0         | 0        | 250-6-LW | 6" Apcco 250-6-LW AWWA Swing CV  
AWWA swing check valve, 125#/flanged ends, ductile iron body & cover, stainless steel pivot shaft, Buna-N  
disc seat, stainless steel body seat, fusion bonded epoxy in & out w/ outside lever & weight | EA              | 1,015.0000 | 2,030.00      |

**Sub-Total:** 6,818.00  
**Sales Tax:** 545.45  
**AMOUNT DUE:** 7,363.45

**ORIGINAL**
Frank A. Olsen Company
P.O. Box 2009
Livermore, CA 94551
Phone# (925) 961-8883
Fax# (925) 961-8890
www.frankaolsen.com

Bill To:
Wahlund Construction
830 Hilma Drive
Eureka, CA 95503

Ship To:
Wahlund Construction
475 Hiltop Drive
Attn: Bret Rinehart
Rio Dell, CA 95562

Customer ID: 3311

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<td>Old Dominion 02904675648</td>
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<th>Qty Open</th>
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<td>250-12LW</td>
<td>12&quot; Apco Model 250-12LW Swing CV</td>
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Apco model 250 AWWA swing check valve, 125# flanged ends, ductile iron body & cover, stainless steel pivot shaft, Buna-N disc seat, stainless steel body seat ring, fusion bonded epoxy in & out w/ outside lever & weight

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<th>Unit of Measure</th>
<th>Unit Price</th>
<th>Extended Price</th>
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<td>3,579.00</td>
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Total Freight In: 0.00
Total Freight Out: 288.65

Sub-Total: 3,579.00
Total Freight: 288.65
Sales Tax: 259.48
AMOUNT DUE: 4,127.13

ORIGINAL
**Invoice**

**DeZURIK**

**Date:** 08-13-2012  
**Ship Date:** 08-10-2012  
**Customer PO No.:** 24.11.06  
**Agent Ref. No.:** 970900  
**Invoice No.:** RPI/58009657

**SOLD TO:** 122050  
**WAHLUND CONSTRUCTION**  
**830 HILMA DRIVE**  
**EUREKA, CA**  
**95503**

**SHIPPED TO:**  
**WAHLUND CONSTRUCTION**  
**475 HILTOP DRIVE**  
**RIO DELL, CA**  
**95562**

**DEL TERMS:** Prepaid and Allow  
**ORDER NO.:** 899149

**TERMS:** Net 30 Days  
**DUE DATE:** 09-12-2012

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<th>Revision</th>
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**BALANCE OF ORDER ON W/ # 794939**

**TAX SUMMARY**

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<td>County</td>
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**Total USD:** 4085.15

**Please reference our Invoice No. RPI/58009657 when remitting payment.**

**Remit To:** DeZURIK, Inc.  
**NW 5520**  
**PO BOX 1450**  
**Minneapolis, MN -55405-5520**

**C/O:** DeZURIK, Inc.  
**Lockbox NW 5520,C/O Wells Fargo Lock Box**  
**1801 Parkview Drive**  
**Shoreview, MN -55126**

**Wire To:** DeZURIK, Inc.  
**Account Number 4121081996**  
**ABA #121000248 Wells Fargo Bank**  
**San Francisco, CA**

**1665 26**
Wahlund Construction Inc.  
Attn: Accounts Payable  
830 Hilma Drive  
Eureka, CA 95503

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<th>P.O. No.</th>
<th>Terms</th>
<th>Job No.</th>
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<td>Due Upon Receipt</td>
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<td>This invoice represents 20% upon submittal approval</td>
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**WIRE TRANSFER INFORMATION**

Bank Information:  
Bank of the West  
1001 First Street  
Benicia, CA 94510  
Bank Phone #: 707-745-4900

For Deposit to:  
Therma-Flite Inc.  
849 Jackson St.  
Benicia, CA 94510  
(707) 747-5949

Into account:  
Routing number: 121100782  
Account number: 253007769

Please make checks payable to Therma-Flite Inc.  
Thank you! We appreciate your business!

---

**Subtotal** $103,902.40

**Sales Tax (7.25%)** $7,532.92

**Total** $111,435.32
TO: Honorable Rio Dell City Council

FROM: Jim [Redacted], City Manager

DATE: September 4, 2012

SUBJECT: Action to continue August 21, 2012 finding of emergency for repair of drainage ditch in the vicinity of Miller and Tyme Courts

Recommended Council Action:

1. By at least 4/5 vote, make the finding required by California Contract Code Section 22050 that the repair of the drainage ditch in the vicinity of Miller and Tyme Courts continues to present an emergency condition as set forth in City of Rio Dell Resolution 1172-2012.

Background:

On August 21, 2012 the City Council adopted Resolution 1172-2012, declaring the need for emergency repairs of the drainage ditch in the vicinity of Miller and Tyme Courts. The Council made the required finding that the repair presented an emergency situation that would not permit a delay resulting from a competitive solicitation of bids, and that the action was necessary to respond to that emergency. The City Manager was authorized to engage contractors to complete the work within the $20,000 limit set by the Council.

Discussion:

California Public Contract Code section 22050 (attached) provides that the legislative body shall review the emergency action taken at every regularly
scheduled meeting thereafter to determine by at least 4/5 vote that the emergency continues.

The topographical and engineering work for the repair is underway, but not complete. Thus, the repairs needed are still undefined and no one has yet been retained for the construction work. Basically, there is no change on the ground.

It is recommended that the City Council by 4/5 vote make the finding that the repair of the drainage ditch in the vicinity of Miller and Tyme Courts continues to present an emergency condition as set forth in City of Rio Dell Resolution 1172-2012.
22050. (a) (1) In the case of an emergency, a public agency, pursuant to a four-fifths vote of its governing body, may repair or replace a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for those purposes, without giving notice for bids to let contracts.

(2) Before a governing body takes any action pursuant to paragraph (1), it shall make a finding, based on substantial evidence set forth in the minutes of its meeting, that the emergency will not permit a delay resulting from a competitive solicitation for bids, and that the action is necessary to respond to the emergency.

(b) (1) The governing body, by a four-fifths vote, may delegate, by resolution or ordinance, to the appropriate county administrative officer, city manager, chief engineer, or other nonelected agency officer, the authority to order any action pursuant to paragraph (1) of subdivision (a).

(2) If the public agency has no county administrative officer, city manager, chief engineer, or other nonelected agency officer, the governing body, by a four-fifths vote, may delegate to an elected officer the authority to order any action specified in paragraph (1) of subdivision (a).

(3) If a person with authority delegated pursuant to paragraph (1) or (2) orders any action specified in paragraph (1) of subdivision (a), that person shall report to the governing body, at its next meeting required pursuant to this section, the reasons justifying why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency.

(c) (1) If the governing body orders any action specified in subdivision (a), the governing body shall review the emergency action at its next regularly scheduled meeting and, except as specified below, at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action. If the governing body meets weekly, it may review the emergency action in accordance with this paragraph every 14 days.

(2) If a person with authority delegated pursuant to subdivision (b) orders any action specified in paragraph (1) of subdivision (a), the governing body shall initially review the emergency action not later than seven days after the action, or at its next regularly scheduled meeting if that meeting will occur not later than 14 days after the action, and at least at every regularly scheduled meeting thereafter until the action is terminated, to determine, by a four-fifths vote, that there is a need to continue the action, unless a person with authority delegated pursuant to subdivision (b) has terminated that action prior to the governing body reviewing the emergency action and making a determination pursuant to this subdivision. If the governing body meets weekly, it may, after the initial review, review the emergency action in accordance with this paragraph every 14 days.

(3) When the governing body reviews the emergency action pursuant to paragraph (1) or (2), it shall terminate the action at the earliest possible date that conditions warrant so that the remainder
of the emergency action may be completed by giving notice for bids to let contracts.

(d) As used in this section, "public agency" has the same meaning as defined in Section 22002.

(e) A three-member governing body may take actions pursuant to subdivision (a), (b), or (c) by a two-thirds vote.

(f) This section applies only to emergency action taken pursuant to Sections 20133, 20134, 20168, 20193, 20205.1, 20213, 20223, 20233, 20253, 20273, 20283, 20293, 20303, 20313, 20331, 20567, 20586, 20604, 20635, 20645, 20685, 20736, 20751.1, 20806, 20812, 20914, 20918, 20926, 20931, 20941, 20961, 20991, 21020.2, 21024, 21031, 21034, 21061, 21072, 21081, 21091, 21101, 21111, 21121, 21131, 21141, 21151, 21161, 21171, 21181, 21191, 21196, 21203, 21212, 21221, 21231, 21241, 21251, 21261, 21271, 21290, 21311, 21321, 21331, 21341, 21351, 21361, 21371, 21381, 21391, 21401, 21411, 21421, 21431, 21441, 21451, 21461, 21472, 21482, 21491, 21501, 21511, 21521, 21531, 21541, 21552, 21567, 21572, 21581, 21591, 21601, 21618, 21624, 21631, 21641, and 22035.
TO: Mayor and Members of the City Council

THROUGH: Jim Stretch, City Manager

FROM: Stephanie Beauchaine, Finance Director

DATE: August 30, 2012

SUBJECT: Resolution 1173-2012 Authorizing the Execution of Grant and Funding Agreements

RECOMMENDATION

Approve Resolution 1173-2012 Authorizing the Execution of Grant and Funding Agreements

BUDGETARY IMPACT

None

BACKGROUND AND DISCUSSION

The City periodically applies for and receives various types of federal, state, local, or institutional grants and other types of funding. During this process most agencies require a resolution be passed naming an authorized representative to execute applications and agreements.

The attached Resolution names the City Manager and Mayor as the authorized representatives of the City. It also states that other City officials may be named from time to time in separate Resolutions.

The attached resolution will be used for the upcoming DOT Pedestrian Improvement Project.
RESOLUTION NO. 1173-2012
CITY OF RIO DELL
AUTHORIZING THE EXECUTION OF GRANT AND FUNDING AGREEMENTS

WHEREAS, the City of Rio Dell periodically applies for and receives federal, state, regional, local, and/or institutional grants or other types for financial assistance; and

WHEREAS, in the process of applying for and accepting various types of financial assistance the City must designate a representative to act on its behalf; and

WHEREAS, those funding agencies will frequently request an official action of the City naming a person or person(s) as its designated representative(s); and

NOW THEREFORE BE IT RESOLVED, that the City of Rio Dell City Council does hereby designate the City Manager and Mayor as the designated officials authorized execute applications and agreements on its behalf.

PASSED AND ADOPTED by the City of Rio Dell on this 4th day of September.

Ayes: Woodall, Leonard, Marks, Thompson, Wilson
Noes: None
Abstain: None
Absent: None

________________________
Julie Woodall, Mayor

ATTEST:

________________________
Karen Dunham, City Clerk
TO: Mayor and Members of the City Council

THROUGH: Jim Stretch, City Manager

FROM: Stephanie Beauchaine, Finance Director

DATE: August 30, 2012

SUBJECT: Wastewater Project Update

RECOMMENDATION

Receive and File

BUDGETARY IMPACT

None

BACKGROUND AND DISCUSSION

The City has completed the fifth month of the Wastewater Treatment Plant Project (WWTP). As discussed in the attached memo from the Construction Manager, Concrete an electrical work continue to be the focus at the treatment plant site, and the packaged Aeromod treatment plant is currently being manufactured

Disposal site grading continues and pipeline trenching for effluent irrigation began on August 29th. The pipeline boring through town is scheduled to begin October 15th and we are awaiting an updated schedule which will enable us to notify our residents of upcoming construction in their neighborhoods.

The project began with a 1.5% contingency totaling $189,000. Staff have approved Potential Change Orders (PCO) #1-9 which total a net deduction of $-931.51, and PCO #10 in the amount of $30,891.62 has been approved by the Council. The net cost of all approved PCO’s to date total $29,960.11 and was executed in Change Order (CO) #1. The deduction of CO #1 leaves a remaining contingency of $159,039.89.
The City has received an executed funding agreement from the state and payment for the first two (2) pay requests totaling just over $4.0 million. As a result, the City's project cash flow concerns have been resolved.

The City has not received a formal response from Caltrans regarding the encroachment permit allowing the effluent pipeline to be placed in the States right of way 40 feet below the river bed. At the last Council meeting there were questions regarding the potential break of a line under the riverbed and how the City would handle such a situation if it were to arise. I have attached a diagram showing the design of the pipeline, which includes the effluent pipe, a steel casing pipe, and a concrete slurry surrounding both. The design provides for maximum protection, however in the event of a break, the City would have the option to patch, or to cut, remove and replace the line and/or casing. This process is not expected to be any more likely to occur, or expensive to fix than a pipeline placed in the bridge.

To date staff have been very pleased with the projects progression and we will continue to update the Council and the public as the project moves forward.

Attachments:  Memo from Construction Manager Dick Behrens  
PCO/CO Log  
Pipeline Design
To: Rio Dell City Council  
Jim Stretch. City Manager  
Stephanie Beauchaine, Finance Director  
Rick Chicora, Wastewater Superintendent  

From: Richard Behrens. Construction Manager  

Date: 8/28/2012  

Project Name: Wastewater Treatment Plant Upgrade and Disposal Project  

The WWTP project is now into the sixth month of progress. The contractor has completed approximately 80% of the concrete portion of the bio-tank and backfill has begun. Underground electrical conduits are being placed and concrete duct banks poured. Work is proceeding at the disposal site with approximately 95% of the initial earth moving complete. Approximately 75% of the Aero-Mod equipment has been delivered along with approx. 25% of the gauges for the plant operation. Nearly all disposal site piping and transmission line piping has been delivered. The final sludge dryer system design has been approved and it is in production.

Progress Payment Request No. 6 is attached. This pay request is based on the bid schedule breakdown provided by the contractor, Wahlund Construction, Inc., Sequoia Construction Specialties, and the actual quantities of work completed and materials delivered to site.

There has been one Change Order completed to date, totaling $29,960.11. The adjusted contract amount to date is $10,660,960.11. The total billed thru Progress Pay Request No. 6, less retainer, is $4,012,493.35.

I recommend payment to Wahlund Construction, Inc., Sequoia Construction Specialties for Progress Pay Request No. 6 in the amount of $662,145.35, that also takes into account a 5% retention. Payment to the contractors is due within 20 days of receipt of each Application for Payment. Progress Payment Request No. 6 was received 8/27/2012.

cc:  
Craig Olson, HDR Inc.  
Rhett Rinehart, Wahlund Construction, Inc.  
Brian Pritchard, Sequoia Construction Specialties
LOCATOR TAPE PER ANSI 253.1

2' OR 6" WHERE PIPE COVER IS LESS THAN 2'

SYNTHETIC CASING SPACERS

24" DIA STL CASING PIPE. SEE NOTE 1

12" DIP

CLSM GROUT

EXST GRADE

CALTRANS CLASS 2 AB COMPACTED TO 95% R.C.

CLSM BACKFILL

THICK ASTM C33 SAND COMPACTED TO 90% R.C.

NOTES: